

**MINUTES OF A STRATEGIC PLANNING DEVELOPMENT MEETING BETWEEN RCEES & AITI-KACE HELD (CONSULTANT) ON FEBRUARY 3, 2020 AT THE RCEES LECTURE ROOM AT 10:04 AM**

**1.0 Present**

<b>Name</b>	<b>Designation</b>
1. Dr. Eric Ofosu Antwi	Dir. RCEES
2. Dr. Patrick Ofei	Dir. AITI Consult
3. Col. Alex Acheampong	ECOINFO, Consultant
4. Mad. Priscilla Hope	AITI-KACE, Proj. Manager
5. Mr. Samuel Okyere	RCEES, Proj. Coordinator
6. Mr. Albert Banan Abdulai	Dir. of Finance, UENR
7. Mr. John-Baptist Siddick	Ag. Dir. of Procurement, UENR
8. Dr. Prince Antwi-Agyei	Research Coord. UENR
9. Mr. Reginald Djimatey	Fellow, RCEES
10. Nana Fosu Nyame	AITI-KACE, Proj. Officer
11. Dr. Emmanuel Nyantakyi	Partnership Coord, RCEES
12. Mr. Emmanuel Y. Asuamah	Technical Officer, RCEES
13. Mr. Kofi Dwomoh	Procurement Office, RCEES
14. Mr. Jedidiah Boakye	Service Person, RCEES
15. Mr. Akpoti Komlavi	Research Officer, RCEES
16. Mr. John Ansu Gyabaah	Fellow, RCEES
17. Ms. Khadija Sarquah	PhD student, RCEES
18. Mr. Wilson Ofori Sarkodie	PhD student, RCEES
19. Mr. Bright K. Asante	Service Person, RCEES
20. Ms. Francisca Asare-Bediako	Teaching Assistant, RCEES
21. Ms. Grace Badu-Mensah	Service Person, RCEES
22. Mr. Dampaak Abdulai	Service Person, RCEES
23. Ms. Nerissa E. L. Anku	PhD student, RCEES
24. Eric L. Mwintome	Snr. Admi. Assistant, RCEES

## **2.0 Opening**

An opening prayer by Dr Eric Ofofu Antwi was a prelude to the meeting. Members were welcomed back to the strategic plan development series.

## **3.0 The Day's Activities**

The meeting modelled the Centre's vision to read:

*“RCEES Vision: is to be a leading internationally accredited Centre of excellence that provides quality research and postgraduate education in energy and environmental sustainability”.*

Likewise, the core values of the Centre were remodified as:

**R:** Responsive: to energy and environmental challenges.

**C:** Collaborative: engage and build partnership with stakeholders

**E:** Equality: create an environment that promotes equal opportunity, gender balance and diversity

**E:** Excellence: demonstrate world class leadership in research and teaching

**S:** Sustainability: to utilize and conserve resources for future generation

The recrafting of the core values brought finality to the January 22, 2020 inconclusive ones.

### ***3.1 Environmental Factors Analysis***

The acronym **PESTLE** (Political, Economic, Sociological, Technological, Legal and Environment.) was analysed into detail. The consultant explained each of the factors and indicated how they could singularly or collectively impact positively or negatively on the operations of the Centre.

### ***3.2 Transitional Issues Growing Pain***

Management of the Centre was challenged consider and embrace the teething challenges as ***abnormal organizational life***. The consultant however, admonished that management should be “courageous, bold, flexible, proactive and nimble” in steering the affairs of the Centre.

### ***3.3 Crafting Strategic Goals and Objectives***

It was noted that every organizational strategic goals and objectives normally hinges on the following:

- a. Operations
- b. Financial sustainability
- c. Legal and regulatory framework.

With the above pillars in mind, the Centre's strategic goals were modelled as:

1. Maintain and enhance world-class teaching, research and scholarship
2. To ensure financial sustainability of RCEES
3. Recruit, nurture and retain a diverse staff and faculty that support RCEES' mandate
4. To build and sustain strong partnership with industry and institutions

#### **4.0 Closing**

The meeting was adjourned at 5:18 pm to be continued tomorrow, February 4, 2020.

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Dr. Eric Ofosu Antwi  
(Chairman)

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Eric L. Mwintome  
(Secretary)