

MINUTES OF A STRATEGIC PLAN VALIDATION MEETING BETWEEN RCEES & AITI-KACE HELD (CONSULTANT) ON FEBRUARY 19, 2020 AT THE RCEES LECTURE ROOM AT 9:00 AM

1.0 PRESENT

Name	Designation
1. Dr. Eric Oforu Antwi	Dir. RCEES
2. Dr. Patrick Ofei	Dir. AITI Consult
3. Col. Alex Acheampong	ECOINFO, Consultant
4. Mad. Priscilla Hope	AITI-KACE, Proj. Manager
5. Dr. Prince Antwi-Agyei	Research Coord. UENR
6. Nana Fosu Nyame	AITI-KACE, Proj. Officer
7. Dr. Emmanuel Nyantakyi	Partnership Coord, RCEES
8. Mr. Akpoti Komlavi	Research Officer, RCEES
9. Ms. Grace Badu-Mensah	Service Person, RCEES
10. Mr. Dampaak Abdulai	Service Person, RCEES
11. Mr. Musah Mamud	Service Person, RCEES
12. Mr. Felix Amankwah Diawuo	Research Leader, RCEES
13. Mr. Romeo Tweneboah Koduah	Service Person, RCEES
14. Mr. Kwabena A. Kyeremeh	Fellow, RCEES
15. Ms. Francisca Asare-Bediako	Service Person, RCEES
16. Mr. Bright Agyemang-Boakye	Service Person, RCEES
17. Mr. Jedidiah B. Frimpong	Service Person, RCEES
18. Eric L. Mwintome	Snr. Admi. Assistant, RCEES

2.0 OPENING

The meeting kickstarted with a member of the consulting team leading the house through the outline for the day.

3.0 THE DAY'S BUSINESS

Some aspect of the Core Values of the Regional Centre for Energy and Environmental Sustainability was slightly modified to read; **Equality:** Create an environment that **promotes** equal opportunity, gender balance and diversity.

He also underscored the strategic plan to be approved by the governing board of the Centre when it is finalized.

3.1 BRAINSTORMING SESSION

Members present were constituted into four (4) groups for the purpose of generating Key Performance Indicators (KPIs) for all the strategic goals. The consultants guided the groups to successfully tease out the KPIs. This educative exercise occupied members throughout the whole day.

3.0 CLOSING

The curtains of the deliberations were drawn down at 4:53 pm.

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Dr. Samuel Gyamfi
(Chairman)

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Eric L. Mwintome
(Secretary)