



**UNIVERSITY OF ENERGY AND  
NATURAL RESOURCES, SUNYANI**

**Tender Evaluation Report  
and  
Recommendation for Award of Contract  
for  
Request For Proposals for Consultancy Services  
to Design and Supervise Construction of the  
Regional Center for Energy and Environmental  
Sustainability (RCEES) at UENR**

**Contract Package No: BA/UENR/CS/008/19**

**Project Package Number: (BA/UENR/RCEES/CS/002/19)**

**EMPLOYER – RCEES, UENR**

**NOVEMBER, 2019**

**9.0 COMBINED TECHNICAL & FINANCIAL EVALUATION- RECOMMENDATION FOR THE AWARD**

#	Name of Consultant(s)	Tender price readout at Tender Opening	Total Technical Proposal Evaluation Score(St) obtained	Technical Proposal Evaluation Score (T) of <b>80% or 0.8 =Total Score (St) of 100% Obtained</b>	Financial Proposal Evaluation Score (P)	Total Evaluation Score = T + P	Rank	Recommended Consultant/Applicant	Justification
1	Multi-build Limited	<b>682,431.75</b>	74.48	59.58	19.19	<b>78.77</b>	<b>4</b>		
2	Flexmond Services Limited	<b>992,250.00</b>	87.40	69.92	13.20	<b>83.12</b>	<b>1</b>	<b>Flexmond Services Limited</b>	<b>Highest Score</b>
3	IKE Apex Consultancy Services Limited	<b>654,636.94</b>	76.90	61.52	20.00	<b>81.52</b>	<b>2</b>		
4	ABP Consult Limited	<b>2,457,908.81</b>	81.56	65.25	5.33	<b>70.58</b>	<b>5</b>		
5	Project and Procurement Management Consultancy(PPMC)	<b>739,823.44</b>	78.97	63.18	17.70	<b>80.88</b>	<b>3</b>		

The Committee agreed to have a negotiation meeting with the recommended firm Flexmond Services Limited on areas such as the workplan/methodology, payment terms, Terms of reference and total contract sum.

## 10. NEGOTIATION

A meeting was held on December 9, 2019 at the School of Graduate Studies' Conference Room, UENR to negotiate on some terms in the recommended Consulting firms' submission for the Request for Proposal (Tender).

### 10.1 AGREEMENT REACHED BY THE PARTIES

Upon an extensive deliberations and discussions, the parties agreed on the following:


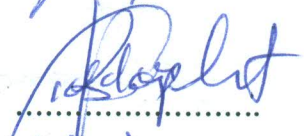
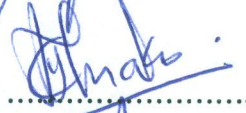

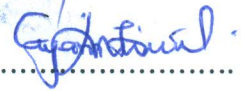
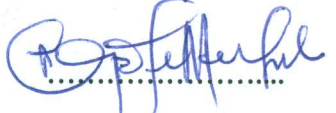
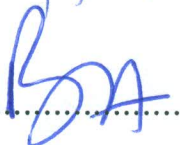
1. The duration for the entire project will be revised from 30 months to between **18-24months**.
2. Total Contract Sum was adjusted from GH¢ 992,250.00 to **GH¢ 800,000.00**.
3. The payment terms is as follows;
  - 10% payment of the total contract sum upon the signing of the contract
  - 30% payment of the total contract sum upon the completion of the pre contracting stage
  - The remaining 60% will be spread over the construction period.

## 11. FINAL RECOMMENDATION FOR THE AWARD OF CONTRACT

The Evaluation panel, after analyzing all the qualified proposals, decided that based on the evaluation which was conducted in accordance with the evaluation criteria indicated in the tender document, the Evaluation Panel recommended **Flexmond Services Limited**, whose proposal was considered the best proposal that offers the best quality and cost for provision of the service at a total contract sum of eight Hundred thousand Ghana Cedis (GH¢ 800,000.00) after negotiation meeting for the award of contract.

**Minutes of Negotiation minutes has been attached as appendix 9**

## Evaluation Panel:

Name	Designation	Signature	Date
Prof. Yaw Ofosu-Kusi	Dean, School of Management Sciences		16-12-2019
Mr. John-Baptist Siddick	Ag. Director of Procurement		16-12-19
Mr. Christian Yeboah Nuako	Director of Works		17/12/19
Dr. Eric Ofosu Antwi	Director, RCEES		17/12/19
Dr. Samuel Gyamfi	Deputy Director, RCEES		17/12/2019
Mr. Augustine Opoku-Mensah	Senior Accountant		16-12-19
Mr. Baffour Antoa Mensah	Procurement Officer		16/12/19