

**UNIVERSITY OF ENERGY AND
NATURAL RESOURCES (UENR)**

**REGIONAL CENTER FOR ENERGY AND
ENVIRONMENTAL SUSTAINABILITY
(RCEES)
REPORTING PACKAGE**

PROCUREMENT REPORT FOR PROCUREMENT AUDIT

FOR THE YEAR ENDED

31ST DECEMBER, 2020

asamoah bonsu & co.
(Chartered Accountants)



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asamo a bon su & co.
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56 (E146/10), ORGLE ROAD,
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ACCRA.

The Centre Leader
Regional Centre for Energy and Environmental Sustainability (RCEES)
University of Energy and Natural Resources
P.O. Box 214
Sunyani, Ghana.

Dear Sir,


MANAGEMENT LETTER
REGIONAL CENTER FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES) ON
THE PROCUREMENT AUDIT OF THE FINANCIAL STATEMENT FOR THE YEAR ENDED 31ST
DECEMBER, 2020.

We have completed the Procurement audit of the Financial Statements of Regional Centre for Energy and Environmental Sustainability (RCEES), for the year ended 31st December, 2020.

We draw your attention in this report to certain matters which we identified during the Procurement audit which we consider, require your attention.

Our report is designed to include recommendations that may help minimise errors and avoid weaknesses that could lead to material losses or misstatements. The Steering Committee and the Management is encouraged to consider these recommendations and to take the actions needed to remedy these weaknesses.

This report was generated from information and records provided by the University Procurement Directorate relating to the Centre's procurements. The audit was conducted for the Donors, represented by the Steering Committee and as requirement of the Africa Centre of Excellence (ACE) Development Impact Project funded by the World Bank through the Government of Ghana (GoG) and the report is issued for World Bank and the Government of Ghana (GoG) purpose only and should not be quoted or referred to, in whole or in part, without our prior written consent or by the operation of acceptable law or authority. We accept no responsibility to any third party in relation to the report except as provided in the immediately preceding sentence.

Yours faithfully,

asamo a bon su & co. ICAG/F/2021/155)
chartered accountants
56 (e146/10), orgle road
p. o. box an 7751
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**REGIONAL CENTER FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY
(RCEES)**

The following procurements and methods used were made available for audit by the Centre:

| DATE | AWARDEE | CONTRACT | METHOD | APPROVING AUTHORITY | AMOUNT US\$ |
|-----------|--|--|------------------------|---------------------------------|--------------|
| 17-Dec-19 | Ghana-India Kofi Anan Centre of Excellence | Consultancy for Strategic Plan Development | Quality and Cost Based | Entity Tender Committee | 34,904.01 |
| 17-Dec-19 | Flexmond Service Ltd. | Consultancy for Building | Quality and Cost Based | Entity Tender Committee | 139,616.06 |
| 29-Jul-20 | Antartic Limited | Construction of RCEES Building | Restricted Tender | Central Tender Review Committee | 2,023,963.22 |
| 15-Jul-19 | Manjigo Company Ltd. | Computers | Request for quotations | Head of Entity | 1,465.97 |
| 15-Jul-19 | Manjigo Company Ltd. | Office equipment | Request for quotations | Head of Entity | 1,530.54 |
| 15-Jul-19 | Manjigo Company Ltd. | Office furniture | Request for quotations | Head of Entity | 12,071.55 |
| 28-Nov-19 | Sam K Boakye Ent | Printers | Request for quotations | Head of Entity | 1,413.61 |
| 28-Nov-19 | Sam K Boakye Ent | Swivel chairs | Request for quotations | Head of Entity | 1,820.24 |
| 30-Aug-19 | D5 Innovate | Furniture | Request for quotations | Head of Entity | 3,803.49 |

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|-----------|----------------------------------|--------------------------|------------------------|----------------|----------|
| 5-Sep-19 | Manjigo Ent | Printers | Request for quotations | Head of Entity | 1,326.35 |
| 8-Apr-20 | Elim-Dag Co Ltd | Computer and Accessories | Request for quotations | Head of Entity | 9,977.75 |
| 8-Apr-20 | Elim-Dag Co Ltd | Computer and Accessories | Request for quotations | Head of Entity | 2,968.59 |
| 8-Apr-20 | Elim-Dag Co Ltd | Computer and Accessories | Request for quotations | Head of Entity | 1,515.22 |
| 25-Aug-20 | Modern Info. & Business Solution | Office Equipment | Request for quotations | Head of Entity | 116.84 |

1.0 Introduction and Agreement

The University of Energy and Natural Resources (UENR), is one of the universities which won a grant under the auspices of the Africa Centre of Excellence (ACE) Development Impact Project from the World Bank through the Government of Ghana. The Financing Agreement was signed on 18th October, 2019 by the Minister of Finance representing the Government of Ghana and Pierrie Laporte, the Country Director of Africa Region on behalf of the World Bank.

The University then signed the Performance and Funding Contract with the Ministry of Finance and the Ministry of Education on the same date.

2.0 Aim of Procurement Audit

To review and comment on the processes, procedures and records engaged by the Centre in the implementation of Procurement activities and functions.

3.0 Sampling of Contracts for Audits

The following procurement were obtained as procurement made for the year and were all considered in the audit.

Data was collected by using documentary evidence. Documents (Tender documents, Award of Contracts, Payment Vouchers, etc.) were examined at the University Procurement Directorate, Finance Directorate and the Centre.

