



**THE MANAGING DIRECTOR
KWARBERT 86 PLUS ENTERPRISE
SUNYANI**

NOTIFICATION OF AWARD
BA/UENR/GD/022/005/23

This comes to inform you that the Head of Entity, under his threshold has decided to award you the contract for the supply of (Curtain Blinds) Item (s) below.

No.	ITEM DESCRIPTION	SPECIFICATION	UNIT OF COUNT	QUANTITY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
	RCEES					
1	Curtains Blinds	Long Side	M ²	213	450.00	95,850.00
	Sub Total					95,850.00
	VAT 4%					3,834.00
Total Amount						99,684.00

1. Delivery: The order validity period is One (1) Week. You are therefore expected to deliver the item(s) before or on 28th November, 2023. If the delivery is not effected by the said date, the contract may be deemed to have been cancelled and the contract will be re-awarded to the next evaluated bidder.

The goods would have to be delivered to the appropriate stores at the University on a working day within the hours of 8:30a.m and 4:00p.m. The University has the right to reject the goods if the goods are not delivered within the stipulated days and time.

The property and risk in the goods is transferred to the University and delivery completed by the supplier when the goods have been offloaded, delivered to the appropriate stores by the supplier and verified physically and technically by the appropriate staff of the University and certified with the appropriate documentation.

2. Payment Terms: One hundred percent (100%) of the total contract price shall be paid to the supplier on receipt, inspection and acceptance of goods and the submission of your invoice after 30 days.

3. You will be expected to pre - finance the contract.

4. The bulk of the goods when delivered must correspond with the sample/description.

5. An inspection team from the University will inspect the goods when delivered and it is upon their acceptance of the goods that you will be paid.
6. The prices agreed shall not be varied to the disadvantage of the University
7. The contract is non-severable therefore part delivery does not entitle you to payment.
8. You are to acknowledge your acceptance or otherwise of the terms and conditions of the award latest within two days after receipt of the award letter.

NOTE:

Please contact the Procurement Directorate for a copy of the LPO.

We strictly insist on the issuance of VAT invoice for all supplies.

PLEASE NOTE: THE ITEM WILL BE REJECTED IF IT DOES NOT MEET OUR SPECIFICATION.

Authorized Signature.....

Name and Title of Signatory: Prof. Elvis Asare-Bediako, Vice-Chancellor

- cc: Ag. Pro Vice-Chancellor
- Registrar
- Director of Finance
- Ag. Director of Procurement
- Director, Internal Audit Directorate
- Director, RCEES
- Asst. Accountant, Stores
- File



UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI

OFFICE OF THE VICE-CHANCELLOR

P. O. Box 214, Sunyani

www.uenr.edu.gh

+233 (0) 352 290 380

vc@uenr.edu.gh

OUR REF: UENR/VC/PRO/VOL.7/20/11/2023

DATE: NOVEMBER 21, 2023

THE MANAGING DIRECTOR
KWARBERT 86 PLUS ENTERPRISE
SUNYANI

NOTIFICATION OF AWARD BA/UENR/GD/022/005/23

This comes to inform you that the Head of Entity, under his threshold has decided to award you the contract for the supply of (Curtains and its Accessories) Item (s) below.

No.	ITEM DESCRIPTION	SPECIFICATION	UNIT OF COUNT	QUANTITY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
	RCEES					
1	Curtains and its Accessories	Material	M ²	546	170.00	92,820.00
	Sub Total					92,820.00
	VAT 4%					3,712.80
Total Amount						96,532.80

1. Delivery: The order validity period is One (1) Week. You are therefore expected to deliver the item(s) before or on 28th November, 2023. If the delivery is not effected by the said date, the contract may be deemed to have been cancelled and the contract will be re-awarded to the next evaluated bidder.

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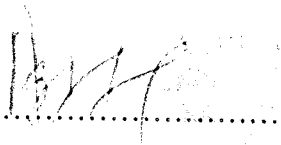
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Authorized Signature.....



Prof. Elvis Asare-Bediako
Vice-Chancellor
University of Ghana

Name and Title of Signatory: Prof. Elvis Asare-Bediako, Vice-Chancellor

- cc: Ag. Pro Vice-Chancellor
Registrar
Director of Finance
Ag. Director of Procurement
Director, Internal Audit Directorate
Director, RCEES
Asst. Accountant, Stores
File



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SUNYANI

NOTIFICATION OF AWARD

BA/UENR/GD/022/005/23

This comes to inform you that the Head of Entity, under his threshold has decided to award you the contract for the supply of (Curtain Blinds) Item (s) below.

No.	ITEM DESCRIPTION	SPECIFICATION	UNIT OF COUNT	QUANTITY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
	RCEES					
1	Curtains Blinds	Short Side	M ²	293	320.00	93,760.00
	Sub Total					93,760.00
	VAT 4%					3,750.40
Total Amount						97,510.40

1. Delivery: The order validity period is One (1) Week. You are therefore expected to deliver the item(s) before or on 28th November, 2023. If the delivery is not effected by the said date, the contract may be deemed to have been cancelled and the contract will be re-awarded to the next evaluated bidder.

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- cc: Ag. Pro Vice-Chancellor
 Registrar
 Director of Finance
 Ag. Director of Procurement
 Director, Internal Audit Directorate
 Director, RCEES
 Asst. Accountant, Stores
 File ✓

UNIVERSITY OF ENERGY AND NATURAL RESOURCES
TENDER OPENING CHECKLIST

DATE: 2ND NOVEMBER, 2023

PROCUREMENT METHOD: PRICE QUOTATION

CONTRACT NAME: SUPPLY AND INSTALLATION OF CURTAIN BLINDS AND CURTAINS FOR REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES)

CONTRACT PACKAGE NO.: BA/UNER/GD/022/005/23

NO.	TENDERER'S NAME	DS	CERTIFICATES			VALIDITY PERIOD	PAYMENT TERMS	TENDER PRICE (GH¢)	REMARKS
			BRC	VAT	PPA				
1	Eunasi Investment	✓	✓	✓	✓	60	31 ^{day}	LOT 1: 101,677.68	
								LOT2: 99,034.00	
								LOT3: 97,668.00	
								LOT 1: 99,840.00	
2	Modworks Enterprise	✓	✓	✓	60	30 ^{day}	LOT 2: 97,760.00		
							LOT 3: 96,720.00		
							LOT 1: 99,684.00		
3	Kwambot 86 Plus Est	✓	✓	✓	60	31 ^{day}	LOT 2: 97,510.00		
							LOT 3: 96,532.80		
							LOT 1: 99,684.00		

CHAIRMAN

SECRETARY


KEY
 DS-Document Signed
 VAT-Value Added Tax Certificate
 BRC- Business Registration Certificate
 TAX-Valid Tax Clearance Certificate
 SSNIT-Valid SSNIT Clearance Certificate
 PPA-Public Procurement Authority Registration Certificate

TENDER OPENING COMMITTEE MEMBERS


1. Name: Prof. Benjamin GTO

Designation: Chairman
Signature: 

2. Name: Patrick Kuoame Basual

Designation: Member
Signature: 


3. Name: Emmanuel Kankam - Basah

Designation: Member
Signature: 

4. Name: Kofi Bassah

Designation: Secretary
Signature: 

5. Name: Kuzaku Olong Michie

Designation: Member
Signature: 

6. Name:

Designation:
Signature:

7. Name: Eric L. Nwinteme

Designation: Chair Registrar
Signature: 

8. Name:

Designation:
Signature:

Collection of Tender Invitation Document

Procurement of Toners for Regional Centre for Energy and Environmental Sustainability (RCEES)

Date	Name of Company	Name of Rep.	Tel. No.	Signature
18/10/23	MODMARK ENTERPRISE	Michael D. Osei	0241898259	
18/10/23	Delta Unique Limited	Galriel Osei Borkye	0244494786	
18/10/23	Magnigo Company Limited	Joseph Agorko	0244562343	
18/10/23	Modern Information and Business Solution		0208196811	

Procurement of Cloud Platform for Regional Centre for Energy and Environmental Sustainability (RCEES)

18/10/23	Dot Code Ghana Limited	Kwasi Borkye	0243982198	
18/10/23	Imat Technologies Limited	Emmanuel Mafreyi	0245876263	
18/10/23	Real Intel Limited	Perpetual Andoh	0242902198	

Supply and Installation of Curtains for Regional Centre for Energy and Environmental Sustainability (RCEES)

18/10/23	Kuparbert 86 Plus Enterprise	Dennis Appinye	0241357363	
18/10/23	BBYCAKE QUALITY SERVICES	Mufson Akumal Gyabral	0577029803	
18-10-23	Rileverd Investment Ltd	Agremang Owar	0248956645	

Submission of Tender Invitation Document

Procurement of Toners for Regional Centre for Energy and Environmental Sustainability (RCEES)

Date	Name of Company	Name of Rep.	Tel. No.	Signature
24/10/23	MODMARK ENTERPRISE	Michael Borkye Osei	0241898259	
25/10/23	Magnigo Company Limited	Galriel Osei Borkye	02444562343	
25/10/23	Modern IT & Business Solution	Edwin Osei	0257652205	

REPUBLIC OF GHANA



**UNIVERSITY OF ENERGY AND NATURAL
RESOURCES, SUNYANI**

PRICE QUOTATION (PQ)

**Supply and Installation of Curtain Blinds and
Curtains for Regional Centre for Energy and
Environmental Sustainability (RCEES)**

Introduction and Instructions

This Tender Document, Procurement of Goods – Price Quotation, has been prepared by the Public Procurement Board for use by Procurement Entities in accordance with the Public Procurement Act, 2003 (Act 663) as amended in Public Procurement (Amendment) Act (Act 914) of the Republic of Ghana when procuring goods which are estimated to cost not more than **GHC 100,000.00**

This Standard Form has been developed based on relevant experience in this field.

Or the equivalent threshold level as revised in accordance with the Public Procurement Act, 2003 (Act 663) as amended of the Republic of Ghana.



**UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR),
SUNYANI**

Post Office Box 214, Sunyani

Tel: 0352 290 367

Website: www.uenr.edu.gh

PROCUREMENT DIRECTORATE

Ref No.: UENR/PO/PQ/016/10/23

OCTOBER 30 2023

Managing Director
Kwame 86 Plus Enterprise
Sunyani

Section I. Invitation for Sealed Quotation

Name of Procurement Entity: University of Energy and Natural Resources, Sunyani

Address of Procurement Entity: The Ag. Director of Procurement
University of Energy and Natural Resources
P.O. Box 214
Sunyani

Sealed Quotation No: BA/UENR/GD/022/005/23

Date of Invitation: **30th October, 2023**

The *University of Energy and Natural Resources* invites sealed quotations from the eligible registered supplier for the supply and delivery of **Items** below.

Sealed quotations must be delivered to the Procurement Directorate on or before **Thursday, 2nd November, 2023 at 11:00 am.**

Tenders shall be valid for a period of **60 Days after deadline of tender submission.**

Tenders shall be opened immediately after closing of submission at the Procurement Directorate Building on Thursday, 2nd November, 2023 at 11:00 am.

Evaluations and Comparison of Tenders

The evaluation of the bids will be in stages:

a) Stage I: Preliminary Examination (Commercial Responsiveness):

The bidder's qualification requirements listed below shall be treated as mandatory requirements to be used as criteria for evaluation of bids in the first stage.

- I.** Tender Signed
- II.** validity Period (at least 60 days)
- III.** Payment Terms (minimum of 30 days after delivery).

- V. Warranty Period (One year after delivery of the items)
- VI. The firms should provide copies of **Current/Valid SSNIT Clearance Certificate, GRA Tax Clearance Certificate, Business Registration Certificate, VAT Registration Certificate and Public Procurement Authority (PPA) Registration Certificate/Receipt**

b) **Stage II:** The Technical proposal would be evaluated based on the quality (specifications) of submission/samples (if applicable) submitted against quality standards as captured in the Invitation Document.

c) **Stage III:** Evaluation of Financial Proposals: Only the tenderer who passed the first two stages tenders would be considered for the Financial Evaluation. The financial proposal would be evaluated using price comparison. The contract will be awarded to the lowest evaluated tenderer.

4. Tenderers must attach a covering letter to the request for quotation. The covering letter must be on the firm's letterhead, duly signed by the Managing Director or any designated official of the enterprise/firm.

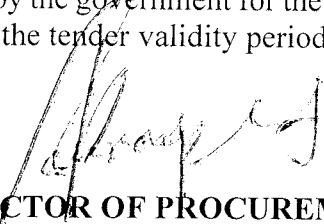
5. The request for quotation form must be signed and stamped by the Managing Director or any designated official of the firm.

6. Tenderers will pay for the cost of the quotation document at a cost to be determined by the Procurement Directorate. Tenderers must quote their receipt numbers on the request for quotation.

7. The eligible firms must comply with the following rules:

- The firms should complete the attached chart as price schedule in addition to their proforma invoices for the tender;
 - They should indicate whether **comply** or **not comply** in the column marked offered if the items to be offered meet or do not meet the minimum requirements for each specification;
 - Quotations should be signed and stamped by the supplier;
 - They should indicate the VAT component of the cost of the items;
- The quotations should be in a sealed envelope and labelled as captioned above.

Tenderers are advised to quote for the goods, works or service having conducted personal due diligence cognizance of all commercial tax rates (eg. VAT, NHIL, INCOME TAX, etc) as published by the government for the year, 2023, all incidental costs up to delivery to the University Stores and the tender validity period within which the price quoted shall not change



AG. DIRECTOR OF PROCUREMENT
(JOHN-BAPTIST SIDDICK, MCIPS Chartered Procurement and Supply Professional)

Section IV. Sample for Tender and Price Schedules

To: *University of Energy and Natural Resources, Sunyani*

The Ag. Director of Procurement:

Having examined the tender documents, we the undersigned, offer supply and deliver

[description of goods and services]

in conformity with the said tender documents for the sum of All tender
_____ *[total tender amount in words and figures]* or such other sums as may
be ascertained in accordance with the Schedule of Prices attached herewith and made part
of this Tender.

We undertake, if our Tender is accepted, to deliver the goods in accordance with the
delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will obtain the guarantee of a bank in a sum equivalent to
_ Percent of the Contract Price for the due performance of the Contract, in the form
Prescribed by the Purchaser.

We agree to abide by this Tender for a Period of 60 *[number]* days from the date
fixed for Tender opening it shall remain binding upon us and may be accepted at any time
before the expiration of that period.

Until a formal Contract is prepared and executed, this Tender, together with your written
acceptance thereof and your notification of award, shall constitute a binding Contract
between us.

We understand that you are not bound to accept the lowest or any tender you may
receive.

Dated this 2nd day of November 20 23

[signature] [in the capacity of]

Duly authorized to sign Tender for and on behalf of

KWARBERT 86 PLUS ENT.
[Signature]
MANAGING DIRECTOR

Section V. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery (i) at EXW premises, or (ii) to the carrier at the port of Shipment when the FCA or CIP terms. In order to determine the correct date of delivery hereafter specified, the Purchaser has taken into account the additional time that will be needed for international or national transit to the Project Site or to another Common place.

LOT 1: CURTAINS BLINDS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢	
1	Curtains Blinds	Long Side			213	450.00	95,850.00	
		Sub Total						
		VAT + NHIL	4 %				3,834	
	TOTAL AMOUNT PER LOT IN GHANA CEDIS							99,684.00

LOT 2: CURTAINS BLINDS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢	
1	Curtains Blinds	Short Side			293	320.00	93,760.00	
		Sub Total						
		VAT + NHIL	4 %				3,750.00	
	TOTAL AMOUNT PER LOT IN GHANA CEDIS							97,510.00

KWARBERT BE PLUS ENT.
~~MANAGING DIRECTOR~~
 MANAGING DIRECTOR

LOT 3: CURTAINS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢	
1	Curtains and its Accessories				546	170.00	92,820.00	
		Sub Total						
		VAT + NHIL	4 %				3,712.8	
	TOTAL AMOUNT PER LOT IN GHANA CEDIS							96,532.80

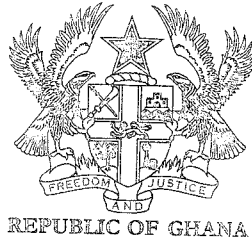
NB: Suppliers are suppose to visit the RCEES Building and conduct assessment for the required Blinds and Curtains and give appropriate quotation.

Please indicate your validity period..... *60 days*.....
Please indicate your payment terms..... *31 days after turning*
Please indicate your delivery period..... *1 week after turned*
Please indicate your Warranty Period..... *1 year after turn*

KWARBERT 86 PLUS ENT.
[Signature]
MANAGING DIRECTOR

Reg No. BN529312019

TIN: P0003687937



The Registration of Business Names Act, 1962(No.151)

Certificate of Registration

I hereby certify that the following Business Name has been registered under the above-mentioned Act as No. **BN529312019**, viz,

KWARBERT 86 PLUS ENTERPRISE

Dated this 1st day of October 2019

A handwritten signature in black ink, appearing to be 'A. A. A.', is written over a horizontal line. Below the line, the text 'For: Registrar of Companies' is printed.

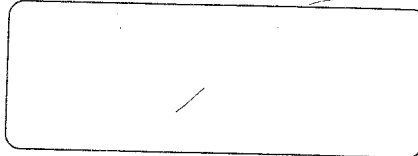
For: Registrar of Companies

DT21/ 0008330



GRA

VALUE ADDED TAX



CERTIFICATE OF REGISTRATION

*TIN GHA-002664691-2

This is to certify that
ASIEDU KWARTENG MOSES
trading as
KWARBERT 86 PLUS ENTERPRISE

*has been duly registered as an
agent for VAT collection
under*

REVENUE AUTHORITY GHANA REVENUE AUTHORITY GHANA REVENUE AUTHORITY GHANA REVENUE AUTHORITY GHANA REVENUE AUTHORITY GHANA REVENUE AUTHORITY GHANA REVENUE AUTHORITY GHANA REVENUE AUTHORITY GHANA REVENUE AUTHORITY

(ACT 870)

Dated this 1ST day of JUNE, 2022.

SUV


AMMISHADDAI OWUSU-AMOAH
COMMISSIONER-GENERAL



* TIN (Taxpayer Identification Number) should be quoted on all tax invoices, receipts and correspondence

Cert No. 20200741523001



SOCIAL SECURITY AND NATIONAL INSURANCE TRUST

National Pensions Act 2008, Act 766

Clearance Certificate

For

TO TRANSACT BUSINESS WITH UNIVERSITY OF ENERGY AND
NATURAL RESOURCES (UENR), SUNYANI.

We hereby certify that

KWARBERT 86 PLUS ENTERPRISE

(ERNo. 202007415, Covered from 1st August, 2020)

with Business Reg. No. BN529312019, TIN P0003687937,

and has ~~one~~ (1) worker as at Oct 2023

has fulfilled all obligations under the Law for the period.

Certified on this 24th day of October, 2023

at SUNYANI BRANCH.

This certificate expires on 24th November, 2023.



Scan code to

verify authenticity

Branch Mgr: JEREMIAH OTUTEYE
For: Director General



REPUBLIC OF GHANA



GHANA REVENUE AUTHORITY

GRA



SCAN ME TO VERIFY

DATE	24/10/2023
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TAX CLEARANCE CERTIFICATE

Issuing Office	SUNYANI TSC
----------------	-------------

1. TIN P0003687937 Name KWARBERT 86 PLUS ENTERPRISE

Address POST OFFICE BOX 416, SUNYANI

Year of Assessment 2023

This Tax Clearance Certificate is issued in compliance with section 14 of Revenue Administration Act, 2016 (Act 915)

Purpose: TO TENDER A PROJECT AT UENR

2. This certificate covers:

- a. CORPORATE INCOME TAX -CIT
- b. PAY AS YOU EARN - PAYE
- c. VALUE ADDED TAX (VAT)-FLAT RATE
- d. VAT FLAT-COVID19

3. Below is a summary of Income Tax Position for three years:

YEAR OF ASSESSMENT	TURNOVER	CHARGEABLE INCOME	TAX CHARGED	TAX PAID	TAX OUTSTANDING
2021	1,162,683.00	119,836.00	33,177.23	39,418.55	-5,184.51
2022	765,486.00	68,744.00	17,186.00	41,278.99	-21,464.78
2023	N/A	107,376.00	26,844.03	14,932.62	9,428.36

4. Valid until: 24/11/2023

AMMISHADDAI OWUSU-AMOAH
COMMISSIONER - GENERAL

CATEGORY: PPA-Services
COMPANY: KWARBERT 86 PLUS ENTERPRISE
AMOUNT: GHS 100
BANK REFERENCE: 231023PPA4037286
PAYER NAME: Kwarbert 86 Plus Enterprise
PAYER PHONE NO.: 0243779096
PAYMENT METHOD: CASH
PAID AT: SUNNYANI
PAYMENT DATE: Monday, October 23, 2023

PAYMENT ADVICE NO.: 810135
PPA REFERENCE:
PPA SESSIONID:

mwarnvien

Stamp & Signature

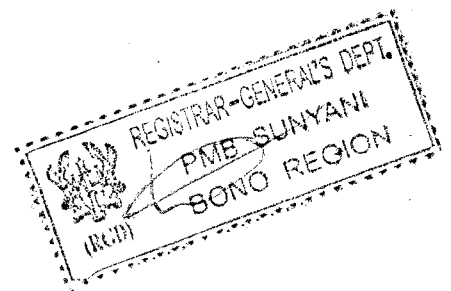
Issued by Agricultural Development Bank with the mandate of
PUBLIC PROCUREMENT AUTHORITY



Registrar - General's Department

ORIGINAL

RGD: 0591130



P. O. Box 118, Accra Tel: 0302 664691-93 Fax: 0302 666081 Website: www.rgd.gov.gh Email: info@rgd.gov.gh

REPUBLIC OF GHANA



**UNIVERSITY OF ENERGY AND NATURAL
RESOURCES, SUNYANI**

PRICE QUOTATION (PQ)

**Supply and Installation of Curtain Blinds and
Curtains for Regional Centre for Energy and
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SUNYANI**

Post Office Box 214, Sunyani

Tel: 0352 290 367

Website: www.uenr.edu.gh

PROCUREMENT DIRECTORATE

Ref No.: UENR/PO/PQ/016/10/23

OCTOBER 30 2023

Managing Director
Evousi Investment Limited
Sunyani

Section I. Invitation for Sealed Quotation

Name of Procurement Entity: University of Energy and Natural Resources, Sunyani

Address of Procurement Entity: The Ag. Director of Procurement
University of Energy and Natural Resources
P.O. Box 214
Sunyani

Sealed Quotation No: BA/UENR/GD/022/005/23

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- III. Payment Terms (minimum of 30 days after delivery).

- V. Warranty Period (One year after delivery of the items)
- VI. The firms should provide copies of **Current/Valid SSNIT Clearance Certificate, GRA Tax Clearance Certificate, Business Registration Certificate, VAT Registration Certificate and Public Procurement Authority (PPA) Registration Certificate/Receipt**

b) **Stage II:** The Technical proposal would be evaluated based on the quality (specifications) of submission/samples (if applicable) submitted against quality standards as captured in the Invitation Document.

c) **Stage III:** Evaluation of Financial Proposals: Only the tenderer who passed the first two stages tenders would be considered for the Financial Evaluation. The financial proposal would be evaluated using price comparison. The contract will be awarded to the lowest evaluated tenderer.

4. Tenderers must attach a covering letter to the request for quotation. The covering letter must be on the firm's letterhead, duly signed by the Managing Director or any designated official of the enterprise/firm.

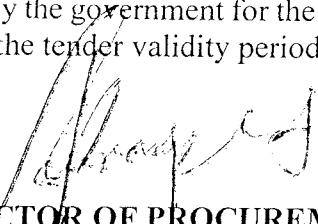
5. The request for quotation form must be signed and stamped by the Managing Director or any designated official of the firm.

6. Tenderers will pay for the cost of the quotation document at a cost to be determined by the Procurement Directorate. Tenderers must quote their receipt numbers on the request for quotation.

7. The eligible firms must comply with the following rules:

- The firms should complete the attached chart as price schedule in addition to their proforma invoices for the tender;
- They should indicate whether **comply** or **not comply** in the column marked offered if the items to be offered meet or do not meet the minimum requirements for each specification;
- Quotations should be signed and stamped by the supplier;
- They should indicate the VAT component of the cost of the items;
The quotations should be in a sealed envelope and labelled as captioned above.

Tenderers are advised to quote for the goods, works or service having conducted personal due diligence cognizance of all commercial tax rates (eg. VAT, NHIL, INCOME TAX, etc) as published by the government for the year, 2023, all incidental costs up to delivery to the University Stores and the tender validity period within which the price quoted shall not change



AG. DIRECTOR OF PROCUREMENT
(JOHN-BAPTIST SIDDICK, MCIPS Chartered Procurement and Supply Professional)

Section IV. Sample for Tender and Price Schedules

To: *University of Energy and Natural Resources, Sunyani*

The Ag. Director of Procurement:

Having examined the tender documents, we the undersigned, offer supply and deliver

[description of goods and services]

in conformity with the said tender documents for the sum of _____,
_____ *[total tender amount in words and figures]* or such other sums as may
be ascertained in accordance with the Schedule of Prices attached herewith and made part
of this Tender.

We undertake, if our Tender is accepted, to deliver the goods in accordance with the
delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will obtain the guarantee of a bank in a sum equivalent to
_ Percent of the Contract Price for the due performance of the Contract, in the form
Prescribed by the Purchaser.

We agree to abide by this Tender for a Period of 60 *[number]* days from the date
fixed for Tender opening it shall remain binding upon us and may be accepted at any time
before the expiration of that period.

Until a formal Contract is prepared and executed, this Tender, together with your written
acceptance thereof and your notification of award, shall constitute a binding Contract
between us.

We understand that you are not bound to accept the lowest or any tender you may
receive.

Dated this 2nd day of Nov. 2023

[signature] [in the capacity of]

Duly authorized to sign Tender for and on behalf of _____

MANAGING DIRECTOR

ENUGI INVESTMENT LTD.

Section V. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery (i) at EXW premises, or (ii) to the carrier at the port of Shipment when the FCA or CIP terms. In order to determine the correct date of delivery hereafter specified, the Purchaser has taken into account the additional time that will be needed for international or national transit to the Project Site or to another Common place.

LOT 1: CURTAINS BLINDS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Curtains Blinds	Long Side			213	459.~	97,767.~
		Sub Total					97,767.~
		VAT + NHIL	4 %				3,910.~
TOTAL AMOUNT PER LOT IN GHANA CEDIS							101,677.68

LOT 2: CURTAINS BLINDS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Curtains Blinds	Short Side			293	325.~	95,225.~
		Sub Total					95,225.~
		VAT + NHIL	4 %				3,800.~
TOTAL AMOUNT PER LOT IN GHANA CEDIS							99,025.~

LOT 3: CURTAINS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Curtains and its Accessories				546	172.~	93,912.00
		Sub Total					93,912.00
		VAT + NHIL	4 %				3,756.48
TOTAL AMOUNT PER LOT IN GHANA CEDIS							97,668.00

NB: Suppliers are suppose to visit the IRES Building and conduct assessment for the required Blinds and Curtains and give appropriate quotation.

Please indicate your validity period..... 60 days

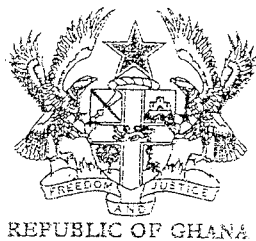
Please indicate your payment terms..... 31 days

Please indicate your delivery period..... 1 week

Please indicate your Warranty Period..... 1 year

EMISI INVESTMENT LTD.
MANAGING DIRECTOR





Certificate of Incorporation

I hereby certify that

EWUSI INVESTMENT LIMITED

is this day incorporated under the Companies Act, 1963 (Act 179) and that the liability of its members is limited.

Given under my hand and official seal at Accra, this 18th day of June 2018

.....
For: Registrar of Companies

F0037837



GRA

VALUE ADDED TAX

VAT

CERTIFICATE OF REGISTRATION

*TIN C0013934333

This is to certify that

EWUSI INVESTMENT LIMITED

*has been duly registered as an
agent for VAT collection
under*

**THE VALUE ADDED TAX ACT 2013
(ACT 870)**

Dated this 1ST day of JULY, 2019

SUV

EMMANUEL KOFI NTI
COMMISSIONER -GENERAL



* TIN (Taxpayer Identification Number) should be quoted on all tax invoices, receipts and correspondence



Ghana Revenue Authority

Certificate of Registration

TIN P0013792342

This is to certify that

MR ISAAC KWESI EWUSI

has been duly registered as a taxpayer
under the Taxpayers Identification Numbering System Act 2002 (ACT 632)

Address

SNT 144/4 ADOM JUNCTION
SUNYANI Sunyani Municipal Ghana

Issuing Office

SUV - SUNYANI STO

Date of Issue

13/06/2018

A handwritten signature in black ink, appearing to be "E. Kofi Nti".

EMMANUEL KOFI NTI

COMMISSIONER GENERAL



Social Security & National Insurance Trust

P.O BOX MB 149, MINISTERIES ACCRA, GHANA TELEPHONE: 0302- 667731 - 2 / 4-9, FAX: 0302 - 668679
WEBSITE: www.ssnit.com EMAIL: public@ssnit.org.gh

OFFICIAL RECEIPT

17765981

RECEIPT
DATE

[Empty box for Receipt Date]

RECEIPT
NUMBER

17765981

Received from:

the sum of:

GH¢ 17765981.00

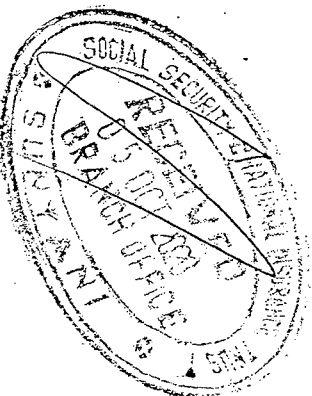
GH¢ 17765981.00

on account of:

Employer / SS / Staff No:

by Cash/Cheque No:

Station:



PPA Supplier DB

Subscription Status
PAID

Supplier Number
698478

Subscription Status
PAID

Account Status
ACTIVE

Registration Status
COMPLETED

Pending Fees
GHS 0

Login C...
2

Welcome
EWUSI INVESTMENT

GENERAL

Dashboard

Update Supplier

Company Information

Company Directors

Business Activities

Upload Documents

Change Password

Logout

Supplier Registration Status

Supplier Details	100%
Company Information	100%
Company Director	100%
Upload Documents	100%
Business Activity	100%
Business Reference	100%

Business Activities

For renewal through Ghana.gov click on the button below

[Go To Ghana.gov](#)

Materials and Office consumables, Machinery and equipment, Office Supplies and Accessories, General Merchants, Renovations/ Maintenance Works, Buildings and Structures.

Payment Instructions

Bank Payment
ANY NIB/ZENITH BANK BRANCH
Specify your Supplier No 698478
Or Click on the button below to process payment Online.

[Go To Ghana.gov](#)

REPUBLIC OF GHANA



**UNIVERSITY OF ENERGY AND NATURAL
RESOURCES, SUNYANI**

PRICE QUOTATION (PQ)

**Supply and Installation of Curtain Blinds and
Curtains for Regional Centre for Energy and
Environmental Sustainability (RCEES)**

Introduction and Instructions

This Tender Document, Procurement of Goods – Price Quotation, has been prepared by the Public Procurement Board for use by Procurement Entities in accordance with the Public Procurement Act, 2003 (Act 663) as amended in Public Procurement (Amendment) Act (Act 914) of the Republic of Ghana when procuring goods which are estimated to cost not more than **GHC 100,000.00**

This Standard Form has been developed based on relevant experience in this field.

Or the equivalent threshold level as revised in accordance with the Public Procurement Act, 2003 (Act 663) as amended of the Republic of Ghana.

Section IV. Sample for Tender and Price Schedules

To: *University of Energy and Natural Resources, Sunyani*

The Ag. Director of Procurement:

Having examined the tender documents, we the undersigned, offer supply and deliver

[description of goods and services]

in conformity with the said tender documents for the sum of Two Hundred and Ninety Four
Thousand Three Hundred and Twenty Seven *[total tender amount in words and figures]* or such other sums as may
be ascertained in accordance with the Schedule of Prices attached herewith and made part
of this Tender.

We undertake, if our Tender is accepted, to deliver the goods in accordance with the
delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will obtain the guarantee of a bank in a sum equivalent to
_ Percent of the Contract Price for the due performance of the Contract, in the form
Prescribed by the Purchaser.

We agree to abide by this Tender for a Period of _____ *[number]* days from the date
fixed for Tender opening it shall remain binding upon us and may be accepted at any time
before the expiration of that period.

Until a formal Contract is prepared and executed, this Tender, together with your written
acceptance thereof and your notification of award, shall constitute a binding Contract
between us.

We understand that you are not bound to accept the lowest or any tender you may
receive.

Dated this 2nd day of November 2023

[signature] [in the capacity of]

Duly authorized to sign Tender for and on behalf of MODWORK ENTERPRISE

MANAGER
MODWORK ENTERPRISE
P. O. BOX 785 SUNYANI
0241838258

Section V. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates a delivery date which is the date of delivery (i) at EXW premises, or (ii) to the carrier at the port of Shipment when the FCA or CIP terms. In order to determine the correct date of delivery hereafter specified, the Purchaser has taken into account the additional time that will be needed for international or national transit to the Project Site or to another Common place.

LOT 1: CURTAINS BLINDS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Curtains Blinds	Long Side	<i>Curtains Blinds long</i>				96,000.00
		Sub Total					96,000.00
		VAT + NHIL	%				3,840.00
TOTAL AMOUNT PER LOT IN GHANA CEDIS							99,840.00

LOT 2: CURTAINS BLINDS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Curtains Blinds	Short Side	<i>Curtains Blinds short side</i>				94,000.00
		Sub Total					94,000.00
		VAT + NHIL	%				3,760.00
TOTAL AMOUNT PER LOT IN GHANA CEDIS							97,760.00

LOT 3: CURTAINS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Curtains and its Accessories		<i>Curtains and its Accessories</i>				93,000.00
		Sub Total					93,000.00
		VAT + NHIL	%				3,720.00
TOTAL AMOUNT PER LOT IN GHANA CEDIS							96,720.00

MANAGER
MODWORK ENTERPRISE
P. O. BOX 785 SUNYANI
058255

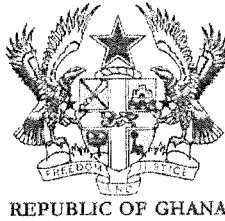
NB: Suppliers are suppose to visit the RC Building and conduct assessment for the required Blinds and Curtains and give appropriate quotation.

Please indicate your validity period..... 60 days
Please indicate your payment terms..... 30 days
Please indicate your delivery period..... 7 days
Please indicate your Warranty Period..... 365 days

MANAGER
MODWORK ENTERPRISE
P. O. BOX 785 SUNYANI
0241898258

Reg No. BN553332017

TIN: P0009640703



The Registration of Business Names Act, 1962(No.151)

Certificate of Registration

I hereby certify that the following Business Name has been registered under the above-mentioned Act as No.

BN553332017, viz,

MODWORK ENTERPRISE

Dated this 7th day of November 2017


For Registrar of Companies

REPUBLIC OF GHANA



**Public
Procurement
Authority**

*Integrity, efficiency and transparency
in public procurement*

DATE ISSUED

11 APR 2023

EXPIRY DATE

10 APR 2024

SUPPLIER NO

644113

SUPPLIER, CONTRACTOR, CONSULTANT REGISTRATION CERTIFICATE

This is to certify that

MODWORK ENTERPRISE

is duly registered with the Public Procurement Authority to engage in Government tenders as mandated by Section 3(p) of the Public Procurement Act, 2003 (Act 663) as amended.

PPA NO. 0050891

Frank Mante
Chief Executive



REPUBLIC OF GHANA



GHANA REVENUE AUTHORITY

GRA



SCAN ME TO VERIFY

DATE	24/10/2023
------	------------

**TAX CLEARANCE
CERTIFICATE**

Issuing Office	SUNYANI TSC
----------------	-------------

1. TIN GHA-715824218-6 Name MICHAEL DONKOR OSEI T/A MODWORK ENTERPRISE

Address POST OFFICE BOX 785, SUNYANI

Trading As MODWORK ENTERPRISE

Year of Assessment 2023

This Tax Clearance Certificate is issued in compliance with section 14 of Revenue Administration Act, 2016 (Act 915)

Purpose: TO TRANSACT BUSINESS WITH SUNYANI TECHNICAL UNIVERSITY

2. This certificate covers:

- a. PERSONAL INCOME TAX-PIT
- b. VALUE ADDED TAX (VAT)-FLAT RATE
- c. VAT FLAT/COVID19

3. Below is a summary of Income Tax Position for three years:

YEAR OF ASSESSMENT	TURNOVER	CHARGEABLE INCOME	TAX CHARGED	TAX PAID	TAX OUTSTANDING
2 0 2 1	16,730.86	16,730.86	2,000.00	2,665.97	-665.97
2 0 2 2	N/A	NIL	9,210.00	17,269.10	-8,059.10
2 0 2 3	N/A	27,672.20	3,716.43	3,716.43	-0.00

4. Valid until: 21/11/2023

**AMMISHADDAI OWUSU-AMOAH
COMMISSIONER - GENERAL**

SN: TSYN23000949

F0047718



GRA

VALUE ADDED TAX



CERTIFICATE
OF REGISTRATION

P0009640703

*TIN _____

MICHAEL DONKOR OSEI

trading as

MODWORK ENTERPRISE

*has been duly registered as an
agent for VAT collection
under*

THE VALUE ADDED TAX ACT 2013
(ACT 870)

Dated this _____ day of _____



JUNE, 2020

AMMISHADDAI OWUSU-AMOAH

SUV

COMMISSIONER -GENERAL



* TIN (Taxpayer Identification Number) should be quoted on all tax invoices, receipts and correspondence



UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI

OFFICE OF THE VICE-CHANCELLOR

P. O. Box 214, Sunyani

www.uenr.edu.gh

+233 (0) 352 290 380

vc@uenr.edu.gh

OUR REF: UENR/VC/PRO/VOL.7/32/11/2023

DATE: NOVEMBER 21, 2023

THE MANAGING DIRECTOR
MODERN INFORMATION AND
BUSINESS SOLUTIONS
SUNYANI

NOTIFICATION OF AWARD BA/UENR/GD/0003/010/23

This comes to inform you that the Head of Entity, under his threshold has decided to award you the contract for the supply of (Toners) Item (s) below.

No.	ITEM DESCRIPTION	SPECIFICATION	UNIT OF COUNT	QUANTITY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
	RCEES					
1	Toner	(400A) Black Cartridge, Original Toner	No.	4	750.00	3,000.00
2	Toner	(401A) Cyan Cartridge, Original Toner	No.	4	750.00	3,000.00
3	Toner	(403A) Magenta Cartridge, Original Toner	No.	4	750.00	3,000.00
4	Toner	(402A) Yellow Cartridge, Original Toner	No.	4	750.00	3,000.00
5	Toner	106A(W1106A) CBT, Original Toner	No.	4	750.00	3,000.00
	Sub Total					15,000.00
	VAT 4%					600.00
	Total Amount					15,600.00

1. Delivery: The order validity period is One (1) Week. You are therefore expected to deliver the item(s) before or on 28th November, 2023. If the delivery is not effected by the said date, the contract may be deemed to have been cancelled and the contract will be re-awarded to the next evaluated bidder.

The goods would have to be delivered to the appropriate stores at the University on a working day within the hours of 8:30a.m and 4:00p.m. The University has the right to reject the goods if the goods are not delivered within the stipulated days and time.

The property and risk in the goods is transferred to the University and delivery completed by the supplier when the goods have been offloaded, delivered to the appropriate stores by the supplier and verified physically and technically by the appropriate staff of the University and certified with the appropriate documentation.

2. **Payment Terms:** One hundred percent (100%) of the total contract price shall be paid to the supplier on receipt, inspection and acceptance of goods and the submission of your invoice after 30 days.

3. You will be expected to pre - finance the contract.

4. The bulk of the goods when delivered must correspond with the sample/description.

5. An inspection team from the University will inspect the goods when delivered and it is upon their acceptance of the goods that you will be paid.

6. The prices agreed shall not be varied to the disadvantage of the University

7. The contract is non-severable therefore part delivery does not entitle you to payment.

8. You are to acknowledge your acceptance or otherwise of the terms and conditions of the award latest within two days after receipt of the award letter.

NOTE:

Please contact the Procurement Directorate for a copy of the LPO.

We strictly insist on the issuance of VAT invoice for all supplies.

PLEASE NOTE: THE ITEM WILL BE REJECTED IF IT DOES NOT MEET OUR SPECIFICATION.

Authorized Signature.....

Name and Title of Signatory: Prof. Elvis Asare-Bediako, Vice-Chancellor

- cc: Ag. Pro Vice-Chancellor
- Registrar
- Director of Finance
- Ag. Director of Procurement
- Director, Internal Audit Directorate
- Director, RCEES
- Asst. Accountant, Stores
- File



UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI

OFFICE OF THE VICE-CHANCELLOR

P. O. Box 214, Sunyani www.uenr.edu.gh +233 (0) 352 290 380 vc@uenr.edu.gh

OUR REF: UENR/VC/PRO/VOL.7/31/11/2023

DATE: NOVEMBER 21, 2023

**THE MANAGING DIRECTOR
MODERN INFORMATION AND
BUSINESS SOLUTIONS
SUNYANI**

NOTIFICATION OF AWARD
BA/UENR/GD/0003/010/23

This comes to inform you that the Head of Entity, under his threshold has decided to award you the contract for the supply of (Toners) Item (s) below.

No.	ITEM DESCRIPTION	SPECIFICATION	UNIT OF COUNT	QUANTITY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
	RCEES					
1	Toner	(CFA 410A) Black Cartridge, Original Toner	No.	4	650.00	2,600.00
2	Toner	CFA 411A) Cyan Cartridge, Original Toner	No.	4	650.00	2,600.00
3	Toner	CFA 412A) Magenta Cartridge, Original Toner	No.	4	650.00	2,600.00
4	Toner	CFA 413A) Yellow Cartridge, Original Toner	No.	4	650.00	2,600.00
	Sub Total					10,400.00
	VAT 4%					416.00
Total Amount						10,816.00

1. Delivery: The order validity period is One (1) Week. You are therefore expected to deliver the item(s) before or on 28th November, 2023. If the delivery is not effected by the said date, the contract may be deemed to have been cancelled and the contract will be re-awarded to the next evaluated bidder.

The goods would have to be delivered to the appropriate stores at the University on a working day within the hours of 8:30a.m and 4:00p.m. The University has the right to reject the goods if the goods are not delivered within the stipulated days and time.

The property and risk in the goods is transferred to the University and delivery completed by the supplier when the goods have been offloaded, delivered to the appropriate stores by the supplier and verified physically and technically by the appropriate staff of the University and certified with the appropriate documentation.

2. Payment Terms: One hundred percent (100%) of the total contract price shall be paid to the supplier on receipt, inspection and acceptance of goods and the submission of your invoice after 30 days.

3. You will be expected to pre - finance the contract.

4. The bulk of the goods when delivered must correspond with the sample/description.

5. An inspection team from the University will inspect the goods when delivered and it is upon their acceptance of the goods that you will be paid.

6. The prices agreed shall not be varied to the disadvantage of the University

7. The contract is non-severable therefore part delivery does not entitle you to payment.

8. You are to acknowledge your acceptance or otherwise of the terms and conditions of the award latest within two days after receipt of the award letter.

NOTE:

Please contact the Procurement Directorate for a copy of the LPO.

We strictly insist on the issuance of VAT invoice for all supplies.

PLEASE NOTE: THE ITEM WILL BE REJECTED IF IT DOES NOT MEET OUR SPECIFICATION.

Authorized Signature.....

Name and Title of Signatory: Prof. Elvis Asare-Bediako, Vice-Chancellor

- cc: Ag. Pro Vice-Chancellor
- Registrar
- Director of Finance
- Ag. Director of Procurement
- Director, Internal Audit Directorate
- Director, RCEES
- Asst. Accountant, Stores
- File

UNIVERSITY OF ENERGY AND NATURAL RESOURCES
TENDER OPENING CHECKLIST

DATE: 25TH OCTOBER, 2023

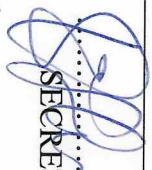
PROCUREMENT METHOD: PRICE QUOTATION

CONTRACT NAME: PROCUREMENT OF TONERS FOR REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES)

CONTRACT PACKAGE NO.: BA/UNNR/GD/0003/010/23

NO.	TENDERER'S NAME	DS	CERTIFICATES			VALIDITY PERIOD	PAYMENT TERMS	TENDER PRICE (GH¢)		REMARKS
			BRC	VAT	PPA			LOT 1:	LOT 2:	
1	Abderr Infi. & Boustina	✓	✓	✓	✓	90days	30days	LOT 1: 9984 LOT 2: 12,654.72		
2	Manjingo Co. Ltd	✓	✓	✓	✓	90days	30days	LOT 1: 32,600 LOT 2: 34,920		
3	Modwork Snt.	✓	✓	✓	✓	60days	30days	LOT 1: 11,481.60 LOT 2: 16,640		
4								LOT 1: LOT 2:		


CHAIRMAN


SECRETARY

- KEY**
- DS-Document Signed
 - VAT-Value Added Tax Certificate
 - BRC- Business Registration Certificate
 - TAX-Valid Tax Clearance Certificate
 - SSNIT-Valid SSNIT Clearance Certificate
 - PPA-Public Procurement Authority Registration Certificate

TENDER OPENING COMMITTEE MEMBERS

1. Name..... Dr. Jehn Kwasi Annon

Designation..... Ag. Chairman Signature..... 

3. Name..... Peter Osei

Designation..... Procurement (Rep.) Signature..... 

5. Name.....

Designation..... Signature.....

7. Name.....

Designation..... Signature.....

2. Name..... Victor K. Bosen

Designation..... Finance (Rep.) Signature..... 

4. Name..... Prof. Bassant

Designation..... Secretary Signature..... 

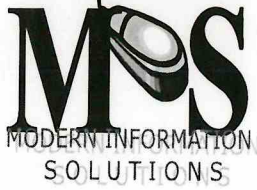
6. Name.....

Designation..... Signature.....

8. Name.....

Designation..... Signature.....

MODERN INFORMATION & BUSINESS SOLUTIONS



P. O. Box 1926
Sunyani, B/A
Mobile: 020-8196811 / 0244- 775578
Tel: 03520-24300, Fax:03520-28536
Email: mislca@yahoo.ca



November 06, 2023

Dear Sir,

RE: CORRECTION OF ERRORS, RCEES LOT 1

BA/UENR/GD/0003/010/23

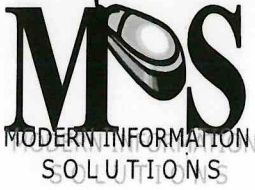
I am writing to confirm my acceptance to the changes made in the tender document. After going through the tender submitted, I have accepted the correction in the Tender price of (GHC10,816.00) Ten Thousand, Eight Hundred and sixteen Ghana Cedis, instead of the (9,984.00) Nine Thousand, Nine Hundred and Eighty-Four Ghana Cedis as captured in the tender submission

Thank you


Director

② Ag. Head Goods / services Proc
Fyq / Head
11/12/23

MODERN INFORMATION & BUSINESS SOLUTIONS



P. O. Box 1926
Sunyani, B/A
Mobile: 020-8196811 / 0244- 775578
Tel: 03520-24300, Fax:03520-28536
Email: mis1ca@yahoo.ca



November 06, 2023

Dear Sir,

RE: CORRECTION OF ERRORS, RCEES LOT 2

BA/UENR/GD/0003/010/23

After going through the tender submitted, I have accepted the correction in the Tender price of (GHC15,600.00) Fifteen Thousand, Six Hundred Ghana Cedis, instead of the (12,654.72) Twelve Thousand, Six Hundred and Fifty-Four Ghana Cedis, Seventy-Two Pesewas as captured in the tender submission

Thank you


Director

*As Head Quarters / services provided
for
11/12/23*



UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI
OFFICE OF THE PROCUREMENT DIRECTORATE

P. O. Box 214, Sunyani

www.uenr.edu.gh

+233 (0) 352 290 367

procurementdirector@uenr.edu.gh

Our Ref: PD/TO/PQ/0002/2023

Managing Director
Modern Information and
Business Solutions
Sunyani

3rd November, 2023

CORRECTION OF ERRORS:
PROCUREMENT OF TONERS FOR REGIONAL CENTRE FOR ENERGY AND
ENVIRONMENTAL SUSTAINABILITY (RCEES) LOT 2:
BA/UENR/GD/0003/010/23

This is in reference to your submission in response to the above Procurement Package. Upon a careful scrutiny of the submission using your Unit Price against the quantity, we detected that your Total Tender Price is *Fifteen Thousand, Six Hundred Ghana Cedis only (GHC15,600.00)* and not *Twelve Thousand, Six Hundred and Fifty-Four Ghana Cedis, Seventy-Two Pesewas (GHC12,654.72)* as captured in your Tender Submission.

You are kindly requested to acknowledge and accept the error and your letter should reached us on or before Tuesday, 7th November, 2023. We shall assume you have accepted our corrections if we do not hear from you by the date indicated above.

Thank you.

JOHN-BAPTIST SIDDICK, AG. DIRECTOR OF PROCUREMENT
FOR: VICE-CHANCELLOR





UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI
OFFICE OF THE PROCUREMENT DIRECTORATE

P. O. Box 214, Sunyani

www.uenr.edu.gh

+233 (0) 352 290 367

procurementdirector@uenr.edu.gh

Our Ref: PD/TO/PQ/0001/2023

Managing Director
Modern Information and
Business Solutions
Sunyani

3rd November, 2023

CORRECTION OF ERRORS:
PROCUREMENT OF TONERS FOR REGIONAL CENTRE FOR ENERGY AND
ENVIRONMENTAL SUSTAINABILITY (RCEES) LOT 1:
BA/UENR/GD/0003/010/23

This is in reference to your submission in response to the above Procurement Package. Upon a careful scrutiny of the submission using your Unit Price against the quantity, we detected that your Total Tender Price is *Ten Thousand, Eight Hundred and Sixteen Ghana Cedis only (GHC10,816.00)* and not *Nine Thousand, Nine Hundred and Eighty-Four Ghana Cedis only (GHC9,984.00)* as captured in your Tender Submission.

You are kindly requested to acknowledge and accept the error and your letter should reached us on or before Tuesday, 7th November, 2023. We shall assume you have accepted our corrections if we do not hear from you by the date indicated above.

Thank you.

JOHN-BAPTIST SIDDICK, AG. DIRECTOR OF PROCUREMENT
FOR: VICE-CHANCELLOR

REPUBLIC OF GHANA



**UNIVERSITY OF ENERGY AND NATURAL
RESOURCES, SUNYANI**

PRICE QUOTATION (PQ)

**Procurement of Toners for Regional Centre for
Energy and Environmental Sustainability (RCEES)**

Introduction and Instructions

This Tender Document, Procurement of Goods - Price Quotation, has been prepared by the Public Procurement Board for use by Procurement Entities in accordance with the Public Procurement Act, 2003 (Act 663) as amended in Public Procurement (Amendment) Act (Act 914) of the Republic of Ghana when procuring goods which are estimated to cost not more than **GHC 100,000.00**

This Standard Form has been developed based on relevant experience in this field.

Or the equivalent threshold level as revised in accordance with the Public Procurement Act, 2003 (Act 663) as amended of the Republic of Ghana.



UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR),

SUNYANI

Post Office Box 214, Sunyani

Tel: 0352 290 367

Website: www.uenr.edu.gh

PROCUREMENT DIRECTORATE

Ref No.: UENR/PO/PQ/013/10/23

OCTOBER 18 2023

**Managing Director
Manjigo Company Limited
Kumasi**

Section I. Invitation for Sealed Quotation

Name of Procurement Entity: University of Energy and Natural Resources, Sunyani

Address of Procurement Entity: The Ag. Director of Procurement
University of Energy and Natural Resources
P.O. Box 214
Sunyani

Sealed Quotation No: BA/UENR/GD/0003/010/23

Date of Invitation: 18th October, 2023

The *University of Energy and Natural Resources* invites sealed quotations from the eligible registered supplier for the supply and delivery of **Items** below.

Sealed quotations must be delivered to the Procurement Directorate on or before **Wednesday, 25th October, 2023 at 11:00 am.**

Tenders shall be valid for a period of **60 Days after deadline of tender submission.**

Tenders shall be opened immediately after closing of submission at the Procurement Directorate Building on Wednesday, 25th October, 2023 at 11:00 am.

Evaluations and Comparison of Tenders

The evaluation of the bids will be in stages:

a) Stage I: Preliminary Examination (Commercial Responsiveness):

The bidder's qualification requirements listed below shall be treated as mandatory requirements to be used as criteria for evaluation of bids in the first stage.

- I. Tender Signed
- II. validity Period (at least 60 days)
- III. Payment Terms (minimum of 30 days after delivery)
- IV. Delivery Period (One week after the award of contract)

- V. Warranty Period (One year after delivery of the items)
- VI. The firms should provide copies of **Current/Valid SSNIT Clearance Certificate, GRA Tax Clearance Certificate, Business Registration Certificate, VAT Registration Certificate and Public Procurement Authority (PPA) Registration Certificate/Receipt**

b) **Stage II:** The Technical proposal would be evaluated based on the quality (specifications) of submission/samples (if applicable) submitted against quality standards as captured in the Invitation Document.

c) **Stage III:** Evaluation of Financial Proposals: Only the tenderer who passed the first two stages tenders would be considered for the Financial Evaluation. The financial proposal would be evaluated using price comparison. The contract will be awarded to the lowest evaluated tenderer.

4. Tenderers must attach a covering letter to the request for quotation. The covering letter must be on the firm's letterhead, duly signed by the Managing Director or any designated official of the enterprise/firm.

5. The request for quotation form must be signed and stamped by the Managing Director or any designated official of the firm.

6. Tenderers will pay for the cost of the quotation document at a cost to be determined by the Procurement Directorate. Tenderers must quote their receipt numbers on the request for quotation.

7. The eligible firms must comply with the following rules:

- The firms should complete the attached chart as price schedule in addition to their proforma invoices for the tender;
- They should indicate whether **comply or not comply** in the column marked offered if the items to be offered meet or do not meet the minimum requirements for each specification;
- Quotations should be signed and stamped by the supplier;
- They should indicate the VAT component of the cost of the items;
The quotations should be in a sealed envelope and labelled as captioned above.

Tenderers are advised to quote for the goods, works or service having conducted personal due diligence cognizance of all commercial tax rates (eg. VAT, NHIL, INCOME TAX, etc) as published by the government for the year, 2023, all incidental costs up to delivery to the University Stores and the tender validity period within which the price quoted shall not change

SIGNED

AG. DIRECTOR OF PROCUREMENT
(JOHN-BAPTIST SIDDICK, MCIPS Chartered Procurement and Supply Professional)

Section IV. Sample for Tender and Price Schedules

To: *University of Energy and Natural Resources, Sunyani*

The Ag. Director of Procurement:

Having examined the tender documents, we the undersigned, offer supply and deliver

[description of goods and services]

in conformity with the said tender documents for the sum of sixty seven thousand, five hundred and twenty *Cont. 1* 767,520 *[total tender amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

We undertake, if our Tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will obtain the guarantee of a bank in a sum equivalent to Percent of the Contract Price for the due performance of the Contract, in the form Prescribed by the Purchaser.

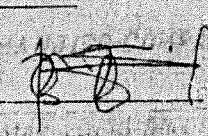
We agree to abide by this Tender for a Period of 70 *[number]* days from the date fixed for Tender opening it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Tender, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this 24 day of October 2023

[signature] [in the capacity of]

Duly authorized to sign Tender for and on behalf of 

REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery (i) at EXW premises, or (ii) to the carrier at the port of Shipment when the FCA or CIP terms. In order to determine the correct date of delivery hereafter specified, the Purchaser has taken into account the additional time that will be needed for international or national transit to the Project Site or to another Common place.

LOT 1: TONERS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GHc	TOTAL AMOUNT GHc
1	Toner	(CFA 410A) Black Cartridge	Original HP	No.	4	1,850	7,400
2	Toner	CFA 411A) Cyan Cartridge	Original HP	No.	4	2,100	8,400
3	Toner	CFA 412A) Magenta Cartridge	Original HP	No.	4	2,100	8,400
4	Toner	CFA 413A) Yellow Cartridge	Original HP	No.	4	2,100	8,400
		Sub Total					
		VAT + NHIL 19-10%					
	TOTAL AMOUNT PER LOT IN GHANA CEDIS		4% Inclusive				32,600 =
							Thirty two thousand six hundred Ghana Cedis only

LOT 2: TONERS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GHc	TOTAL AMOUNT GHc
1	Toner	(400A) Black Cartridge		No.	4	1,800	7,200
2	Toner	(401A) Cyan Cartridge		No.	4	1,950	7,800
3	Toner	(403A) Magenta Cartridge		No.	4	1,950	7,800
4	Toner	(402A) Yellow Cartridge		No.	4	1,950	7,800
5	Toner	106A(W1106A) CBT		No.	4	1,080	4,320
		Sub Total					
		VAT + NHIL 19-10% Inclusive					
	TOTAL AMOUNT PER LOT IN GHANA CEDIS		Inclusive				34,920 =
							Thirty four thousand nine hundred Ghana Cedis

Please indicate your validity period 90 days
Please indicate your payment terms 30 days
Please indicate your delivery period 11 days
Please indicate your Warranty Period 2 years

[Handwritten signature]

REPUBLIC OF GHANA



**UNIVERSITY OF ENERGY AND NATURAL
RESOURCES, SUNYANI**

PRICE QUOTATION (PQ)

**Procurement of Toners for Regional Centre for
Energy and Environmental Sustainability (RCEES)**

Introduction and Instructions

This Tender Document, Procurement of Goods – Price Quotation, has been prepared by the Public Procurement Board for use by Procurement Entities in accordance with the Public Procurement Act, 2003 (Act 663) as amended in Public Procurement (Amendment) Act (Act 914) of the Republic of Ghana when procuring goods which are estimated to cost not more than **GHC 100,000.00**

This Standard Form has been developed based on relevant experience in this field.

Or the equivalent threshold level as revised in accordance with the Public Procurement Act, 2003 (Act 663) as amended of the Republic of Ghana.



UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR),
SUNYANI

Post Office Box 214, Sunyani

Tel: 0352 290 367

Website: www.uenr.edu.gh

PROCUREMENT DIRECTORATE

Ref No.: UENR/PO/PQ/013/10/23

OCTOBER 18 2023

Managing Director
Modern Information and Business Solution
Sunyani

Section I. Invitation for Sealed Quotation

Name of Procurement Entity: University of Energy and Natural Resources, Sunyani

Address of Procurement Entity: The Ag. Director of Procurement
University of Energy and Natural Resources
P.O. Box 214
Sunyani

Sealed Quotation No: **BA/UENR/GD/0003/010/23**

Date of Invitation: **18th October, 2023**

The *University of Energy and Natural Resources* invites sealed quotations from the eligible registered supplier for the supply and delivery of **Items** below.

Sealed quotations must be delivered to the Procurement Directorate on or before **Wednesday, 25th October, 2023 at 11:00 am.**

Tenders shall be valid for a period of **60 Days after deadline of tender submission.**

Tenders shall be opened immediately after closing of submission at the Procurement Directorate Building on Wednesday, 25th October, 2023 at 11:00 am.

Evaluations and Comparison of Tenders

The evaluation of the bids will be in stages:

a) Stage I: Preliminary Examination (Commercial Responsiveness):

The bidder's qualification requirements listed below shall be treated as mandatory requirements to be used as criteria for evaluation of bids in the first stage.

- I. Tender Signed
- II. validity Period (at least 60 days)
- III. Payment Terms (minimum of 30 days after delivery).
- IV. Delivery Period (One week after the award of contract).

- V. Warranty Period (One year after delivery of the items)
- VI. The firms should provide copies of **Current/Valid SSNIT Clearance Certificate, GRA Tax Clearance Certificate, Business Registration Certificate, VAT Registration Certificate and Public Procurement Authority (PPA) Registration Certificate/Receipt**

b) **Stage II:** The Technical proposal would be evaluated based on the quality (specifications) of submission/samples (if applicable) submitted against quality standards as captured in the Invitation Document.

c) **Stage III:** Evaluation of Financial Proposals: Only the tenderer who passed the first two stages tenders would be considered for the Financial Evaluation. The financial proposal would be evaluated using price comparison. The contract will be awarded to the lowest evaluated tenderer.

4. Tenderers must attach a covering letter to the request for quotation. The covering letter must be on the firm's letterhead, duly signed by the Managing Director or any designated official of the enterprise/firm.

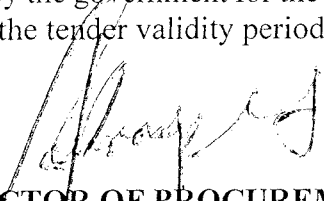
5. The request for quotation form must be signed and stamped by the Managing Director or any designated official of the firm.

6. Tenderers will pay for the cost of the quotation document at a cost to be determined by the Procurement Directorate. Tenderers must quote their receipt numbers on the request for quotation.

7. The eligible firms must comply with the following rules:

- The firms should complete the attached chart as price schedule in addition to their proforma invoices for the tender;
- They should indicate whether **comply** or **not comply** in the column marked offered if the items to be offered meet or do not meet the minimum requirements for each specification;
- Quotations should be signed and stamped by the supplier;
- They should indicate the VAT component of the cost of the items;
The quotations should be in a sealed envelope and labelled as captioned above.

Tenderers are advised to quote for the goods, works or service having conducted personal due diligence cognizance of all commercial tax rates (eg. VAT, NHIL, INCOME TAX, etc) as published by the government for the year, 2023, all incidental costs up to delivery to the University Stores and the tender validity period within which the price quoted shall not change



AG. DIRECTOR OF PROCUREMENT
(JOHN-BAPTIST SIDDICK, MCIPS Chartered Procurement and Supply Professional)

Section IV. Sample for Tender and Price Schedules

To: *University of Energy and Natural Resources, Sunyani*

The Ag. Director of Procurement:

Having examined the tender documents, we the undersigned, offer supply and deliver

[description of goods and services]

in conformity with the said tender documents for the sum of _____,
_____ *[total tender amount in words and figures]* or such other sums as may
be ascertained in accordance with the Schedule of Prices attached herewith and made part
of this Tender.

We undertake, if our Tender is accepted, to deliver the goods in accordance with the
delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will obtain the guarantee of a bank in a sum equivalent to
_ Percent of the Contract Price for the due performance of the Contract, in the form
Prescribed by the Purchaser.

We agree to abide by this Tender for a Period of 60 *[number]* days from the date
fixed for Tender opening it shall remain binding upon us and may be accepted at any time
before the expiration of that period.

Until a formal Contract is prepared and executed, this Tender, together with your written
acceptance thereof and your notification of award, shall constitute a binding Contract
between us.

We understand that you are not bound to accept the lowest or any tender you may
receive.

Dated this 25TH day of OCTOBER 2023

[signature] [in the capacity of]

Duly authorized to sign Tender for and on behalf of

MODERN INFORMATION
BUSSINESS SOLUTIONS

DIRECTOR
MODERN INFORMATION BUSINESS SOLUTIONS
SUNYANI

Section V. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery (i) at EXW premises, or (ii) to the carrier at the port of Shipment when the FCA or CIP terms. In order to determine the correct date of delivery hereafter specified, the Purchaser has taken into account the additional time that will be needed for international or national transit to the Project Site or to another Common place.

LOT 1: TONERS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Toner	(CFA 410A) Black Cartridge, Original Toner		No.	4	650	2,600.00
2	Toner	CFA 411A) Cyan Cartridge, Original Toner		No.	4	650	2,600.00
3	Toner	CFA 412A) Magenta Cartridge, Original Toner		No.	4	650	2,600.00
4	Toner	CFA 413A) Yellow Cartridge, Original Toner		No.	4	650	2,600.00
	Sub Total						9,600.00
	VAT + NHIL		%				384.00
	TOTAL AMOUNT PER LOT IN GHANA CEDIS						9,984.00

LOT 2: TONERS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Toner	(400A) Black Cartridge, Original Toner		No.	4	750	3,000.00
2	Toner	(401A) Cyan Cartridge, Original Toner		No.	4	750	3,000.00
3	Toner	(403A) Magenta Cartridge, Original Toner		No.	4	750	3,000.00
4	Toner	(402A) Yellow Cartridge, Original Toner		No.	4	750	3,000.00
5	Toner	106A(W1106A) CBT, Original Toner		No.	4	750	3,000.00
	Sub Total						12,168.00
	VAT + NHIL		%				480.00
	TOTAL AMOUNT PER LOT IN GHANA CEDIS						12,654.00

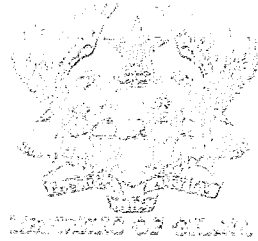
Please indicate your validity period..... **60 DAYS**

Please indicate your payment terms..... **30 DAYS**

Please indicate your delivery period..... **1 WEEK**

Please indicate your Warranty Period..... **1 YEAR**

~~DIRECT~~
MODERN INFORMATION & BUSINESS SOLUTIONS
SUNYANI



P0005263964

Old TIN

8241031379

Old RGD Number

BN-58,036C

Registration Date

01/04/2004

The Registration of Business Names Act, 1962(No.151)

Certificate of Registration

I hereby certify that the following Business Name has been registered under the above-mentioned Act as No.

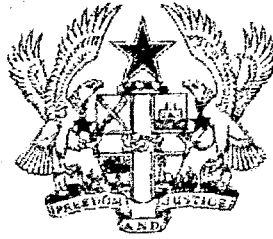
BN168532017, viz,

MODERN INFORMATION & BUSINESS SOLUTIONS

Dated this 4th day of April 2017

A handwritten signature in black ink, appearing to read 'P. J. ...', written over a horizontal line.

For: Registrar of Companies



VALUE ADDED TAX

VAT

CERTIFICATE
OF REGISTRATION

*TIN 2241008991
This is to certify that

JOSEPH AGYARKO

MODERN INFORMATION SOLUTIONS - REGIONAL HOSPITAL SUNYANI

*has been duly registered as an
agent for VAT collection
under*

THE VALUE ADDED TAX ACT 1998
(ACT 648)

Dated this 24th day of JULY 2001

COMMISSIONER



* TIN (Taxpayer Identification Number) should be quoted on all tax invoices, receipts and correspondence



PPA Supplier ID:

Subscription Status

Supplier Number: 238226 PAID

Subscription Status: PAID

Account Status

Account Status: ACTIVE

Registration Status

Registration Status: COMPLETE

Pending Fees

Pending Fees: GHS 0

Login

GENERAL

Supplier Registration Status

Supplier Details

Supplier Name: [Faded]

Company Information

Company Director

Company Director: [Faded]

Upload Documents

Business Activity

Business Activity: [Faded]

Business Reference

Business Reference: [Faded]

Business Activities

For renewal through Ghana.gov click on the button below



Furniture and fittings, Materials and Office consumables Office Supplies and Accessories Repairs and Maintenance IT Services ICT

Payment Instructions

Bank Payment

ANY NIB/ZENITH BANK BRANCH

Specify your Supplier No 238226

Or Click on the button below to process payment Online.



REPUBLIC OF GHANA



**UNIVERSITY OF ENERGY AND NATURAL
RESOURCES, SUNYANI**

PRICE QUOTATION (PQ)

**Procurement of Toners for Regional Centre for
Energy and Environmental Sustainability (RCEES)**

Introduction and Instructions

This Tender Document, Procurement of Goods – Price Quotation, has been prepared by the Public Procurement Board for use by Procurement Entities in accordance with the Public Procurement Act, 2003 (Act 663) as amended in Public Procurement (Amendment) Act (Act 914) of the Republic of Ghana when procuring goods which are estimated to cost not more than **GHC 100,000.00**

This Standard Form has been developed based on relevant experience in this field.

Or the equivalent threshold level as revised in accordance with the Public Procurement Act, 2003 (Act 663) as amended of the Republic of Ghana.



**UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR),
SUNYANI**

Post Office Box 214, Sunyani

Tel: 0352 290 367

Website: www.uenr.edu.gh

PROCUREMENT DIRECTORATE

Ref No.: UENR/PO/PQ/013/10/23

OCTOBER 18 2023

Managing Director
Modwork Enterprise
Sunyani

Section I. Invitation for Sealed Quotation

Name of Procurement Entity: University of Energy and Natural Resources, Sunyani

Address of Procurement Entity: The Ag. Director of Procurement
University of Energy and Natural Resources
P.O. Box 214
Sunyani

Sealed Quotation No: BA/UENR/GD/0003/010/23

Date of Invitation: **18th October, 2023**

The *University of Energy and Natural Resources* invites sealed quotations from the eligible registered supplier for the supply and delivery of **Items** below.

Sealed quotations must be delivered to the Procurement Directorate on or before **Wednesday, 25th October, 2023 at 11:00 am.**

Tenders shall be valid for a period of **60 Days after deadline of tender submission.**

Tenders shall be opened immediately after closing of submission at the Procurement Directorate Building on Wednesday, 25th October, 2023 at 11:00 am.

Evaluations and Comparison of Tenders

The evaluation of the bids will be in stages:

a) Stage 1: Preliminary Examination (Commercial Responsiveness):

The bidder's qualification requirements listed below shall be treated as mandatory requirements to be used as criteria for evaluation of bids in the first stage.

- I. Tender Signed
- II. validity Period (at least 60 days)
- III. Payment Terms (minimum of 30 days after delivery).
- IV. Delivery Period (One week after the award of contract).

- V. Warranty Period (One year after delivery of the items)
- VI. The firms should provide copies of **Current/Valid SSNIT Clearance Certificate, GRA Tax Clearance Certificate, Business Registration Certificate, VAT Registration Certificate and Public Procurement Authority (PPA) Registration Certificate/Receipt**

b) **Stage II:** The Technical proposal would be evaluated based on the quality (specifications) of submission/samples (if applicable) submitted against quality standards as captured in the Invitation Document.

c) **Stage III:** Evaluation of Financial Proposals: Only the tenderer who passed the first two stages tenders would be considered for the Financial Evaluation. The financial proposal would be evaluated using price comparison. The contract will be awarded to the lowest evaluated tenderer.

4. Tenderers must attach a covering letter to the request for quotation. The covering letter must be on the firm's letterhead, duly signed by the Managing Director or any designated official of the enterprise/firm.

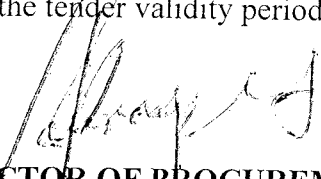
5. The request for quotation form must be signed and stamped by the Managing Director or any designated official of the firm.

6. Tenderers will pay for the cost of the quotation document at a cost to be determined by the Procurement Directorate. Tenderers must quote their receipt numbers on the request for quotation.

7. The eligible firms must comply with the following rules:

- The firms should complete the attached chart as price schedule in addition to their proforma invoices for the tender;
 - They should indicate whether **comply** or **not comply** in the column marked offered if the items to be offered meet or do not meet the minimum requirements for each specification;
 - Quotations should be signed and stamped by the supplier;
 - They should indicate the VAT component of the cost of the items;
- The quotations should be in a sealed envelope and labelled as captioned above.

Tenderers are advised to quote for the goods, works or service having conducted personal due diligence cognizance of all commercial tax rates (eg. VAT, NHIL, INCOME TAX, etc) as published by the government for the year, 2023, all incidental costs up to delivery to the University Stores and the tender validity period within which the price quoted shall not change



AG. DIRECTOR OF PROCUREMENT
(JOHN-BAPTIST SIDDICK, MCIPS Chartered Procurement and Supply Professional)

Section IV. Sample for Tender and Price Schedules

To: *University of Energy and Natural Resources, Sunyani*

The Ag. Director of Procurement:

Having examined the tender documents, we the undersigned, offer supply and deliver

[description of goods and services]

in conformity with the said tender documents for the sum of Twenty Eight, Thousand One
Hundred and Twenty One [total tender amount in words and figures] or such other sums as may
be ascertained in accordance with the Schedule of Prices attached herewith and made part
of this Tender.

We undertake, if our Tender is accepted, to deliver the goods in accordance with the
delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will obtain the guarantee of a bank in a sum equivalent to
_ Percent of the Contract Price for the due performance of the Contract, in the form
Prescribed by the Purchaser.

We agree to abide by this Tender for a Period of _____ [number] days from the date
fixed for Tender opening it shall remain binding upon us and may be accepted at any time
before the expiration of that period.

Until a formal Contract is prepared and executed, this Tender, together with your written
acceptance thereof and your notification of award, shall constitute a binding Contract
between us.

We understand that you are not bound to accept the lowest or any tender you may
receive.

Dated this 25th day of October 2023

[signature] [in the capacity of]
Manager

Duly authorized to sign Tender for and on behalf of MODWORK ENTERPRISE

MANAGER
MODWORK ENTERPRISE
P. O. BOX 785 SUNYANI
0241898200

Section V. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery (i) at EXW premises, or (ii) to the carrier at the port of Shipment when the FCA or CIP terms. In order to determine the correct date of delivery hereafter specified, the Purchaser has taken into account the additional time that will be needed for international or national transit to the Project Site or to another Common place.

LOT 1: TONERS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Toner	(CFA 410A) Black Cartridge, Original Toner	original HP Toner (CFA 410A)	No.	4	690	2760.00
2	Toner	CFA 411A) Cyan Cartridge, Original Toner	original HP Toner CFA 411A	No.	4	690	2760.00
3	Toner	CFA 412A) Magenta Cartridge, Original Toner	original HP Toner CFA 412A	No.	4	690	2760.00
4	Toner	CFA 413A) Yellow Cartridge, Original Toner	original HP Toner CFA 413A	No.	4	690	2760.00
		Sub Total					11,040.00
		VAT + NHIL	%				441.6
TOTAL AMOUNT PER LOT IN GHANA CEDIS							11,481.6

LOT 2: TONERS FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Toner	(400A) Black Cartridge, Original Toner	original HP Toner 400A	No.	4	800	3200.00
2	Toner	(401A) Cyan Cartridge, Original Toner	original HP Toner 401A	No.	4	800	3200.00
3	Toner	(403A) Magenta Cartridge, Original Toner	original HP Toner 403A	No.	4	800	3200.00
4	Toner	(402A) Yellow Cartridge, Original Toner	original HP Toner 402A	No.	4	800	3200.00
5	Toner	106A(W1106A) CBT, Original Toner	original HP Toner 106A	No.	4	800	3200.00
		Sub Total					16000.00
		VAT + NHIL	%				540.00
TOTAL AMOUNT PER LOT IN GHANA CEDIS							16,640.00

MANAGER
MODWORK ENTERPRISE
P. O. BOX 785 SUNYANI
241898258

MANAGER
MODWORK ENTERPRISE
P. O. BOX 785 SUNYANI
241898258

Please indicate your validity period..... 60 days
Please indicate your payment terms..... 30 days
Please indicate your delivery period..... 7 days
Please indicate your Warranty Period..... 365 days

MANAGER
MODWORK ENTERPRISE
P.O. BOX 786 SUNTANI
0241898259



LASERJET

Epson Smart Panel



HP LaserJet 4100 Series Printers
Model 4100, 4100n, 4100dn, 4100e, 4100f, 4100g, 4100j, 4100k, 4100l, 4100m, 4100n, 4100p, 4100q, 4100r, 4100s, 4100t, 4100u, 4100v, 4100w, 4100x, 4100y, 4100z, 4100aa, 4100ab, 4100ac, 4100ad, 4100ae, 4100af, 4100ag, 4100ah, 4100ai, 4100aj, 4100ak, 4100al, 4100am, 4100an, 4100ao, 4100ap, 4100aq, 4100ar, 4100as, 4100at, 4100au, 4100av, 4100aw, 4100ax, 4100ay, 4100az, 4100ba, 4100bb, 4100bc, 4100bd, 4100be, 4100bf, 4100bg, 4100bh, 4100bi, 4100bj, 4100bk, 4100bl, 4100bm, 4100bn, 4100bo, 4100bp, 4100bq, 4100br, 4100bs, 4100bt, 4100bu, 4100bv, 4100bw, 4100bx, 4100by, 4100bz, 4100ca, 4100cb, 4100cc, 4100cd, 4100ce, 4100cf, 4100cg, 4100ch, 4100ci, 4100cj, 4100ck, 4100cl, 4100cm, 4100cn, 4100co, 4100cp, 4100cq, 4100cr, 4100cs, 4100ct, 4100cu, 4100cv, 4100cw, 4100cx, 4100cy, 4100cz, 4100da, 4100db, 4100dc, 4100dd, 4100de, 4100df, 4100dg, 4100dh, 4100di, 4100dj, 4100dk, 4100dl, 4100dm, 4100dn, 4100do, 4100dp, 4100dq, 4100dr, 4100ds, 4100dt, 4100du, 4100dv, 4100dw, 4100dx, 4100dy, 4100dz, 4100ea, 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4100nr, 4100ns, 4100nt, 4100nu, 4100nv, 4100nw, 4100nx, 4100ny, 4100nz, 4100oa, 4100ob, 4100oc, 4100od, 4100oe, 4100of, 4100og, 4100oh, 4100oi, 4100oj, 4100ok, 4100ol, 4100om, 4100on, 4100oo, 4100op, 4100oq, 4100or, 4100os, 4100ot, 4100ou, 4100ov, 4100ow, 4100ox, 4100oy, 4100oz, 4100pa, 4100pb, 4100pc, 4100pd, 4100pe, 4100pf, 4100pg, 4100ph, 4100pi, 4100pj, 4100pk, 4100pl, 4100pm, 4100pn, 4100po, 4100pp, 4100pq, 4100pr, 4100ps, 4100pt, 4100pu, 4100pv, 4100pw, 4100px, 4100py, 4100pz, 4100qa, 4100qb, 4100qc, 4100qd, 4100qe, 4100qf, 4100qg, 4100qh, 4100qi, 4100qj, 4100qk, 4100ql, 4100qm, 4100qn, 4100qo, 4100qp, 4100qq, 4100qr, 4100qs, 4100qt, 4100qu, 4100qv, 4100qw, 4100qx, 4100qy, 4100qz, 4100ra, 4100rb, 4100rc, 4100rd, 4100re, 4100rf, 4100rg, 4100rh, 4100ri, 4100rj, 4100rk, 4100rl, 4100rm, 4100rn, 4100ro, 4100rp, 4100rq, 4100rr, 4100rs, 4100rt, 4100ru, 4100rv, 4100rw, 4100rx, 4100ry, 4100rz, 4100sa, 4100sb, 4100sc, 4100sd, 4100se, 4100sf, 4100sg, 4100sh, 4100si, 4100sj, 4100sk, 4100sl, 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4100xh, 4100xi, 4100xj, 4100xk, 4100xl, 4100xm, 4100xn, 4100xo, 4100xp, 4100xq, 4100xr, 4100xs, 4100xt, 4100xu, 4100xv, 4100xw, 4100xx, 4100xy, 4100xz, 4100ya, 4100yb, 4100yc, 4100yd, 4100ye, 4100yf, 4100yg, 4100yh, 4100yi, 4100yj, 4100yk, 4100yl, 4100ym, 4100yn, 4100yo, 4100yp, 4100yq, 4100yr, 4100ys, 4100yt, 4100yu, 4100yv, 4100yw, 4100yx, 4100yy, 4100yz, 4100za, 4100zb, 4100zc, 4100zd, 4100ze, 4100zf, 4100zg, 4100zh, 4100zi, 4100zj, 4100zk, 4100zl, 4100zm, 4100zn, 4100zo, 4100zp, 4100zq, 4100zr, 4100zs, 4100zt, 4100zu, 4100zv, 4100zw, 4100zx, 4100zy, 4100zz

HP LASERJET
4100
4100n
4100dn
4100e
4100f
4100g
4100j
4100k
4100l
4100m
4100p
4100q
4100r
4100s
4100t
4100u
4100v
4100w
4100x
4100y
4100z

HP LASERJET

410A



Yellow Amethyst
Joune

Print Cartridge • Contiene un chip inteligente
Capacidad de impresión

JET INTELLIGENCE

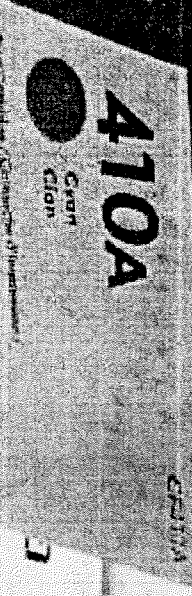
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M452, M477

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LASERJET



LaserJet P30 MFP M26a

HP LASERJET P30 MFP M26a

201A



Yellow Amethyst

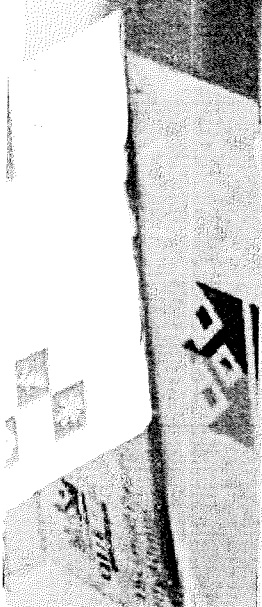
Dual Cartridge / Corrugated Impression
Toner Kit

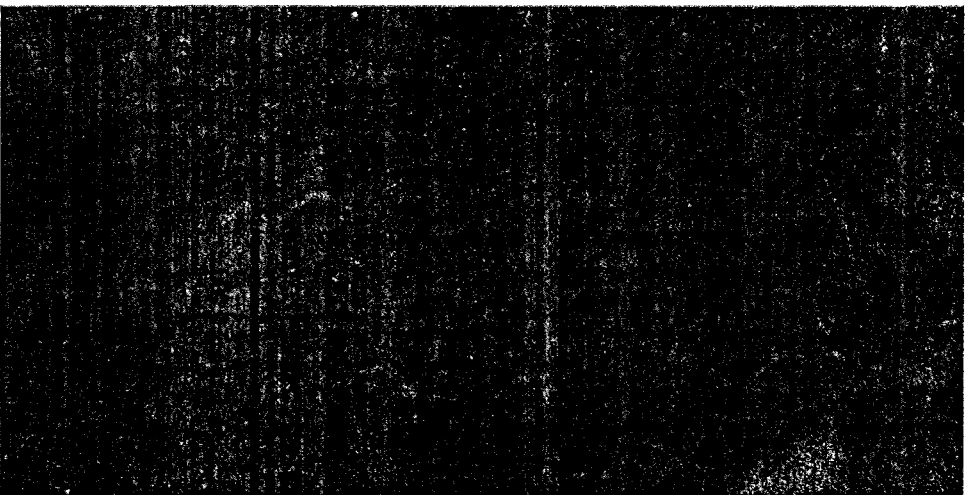
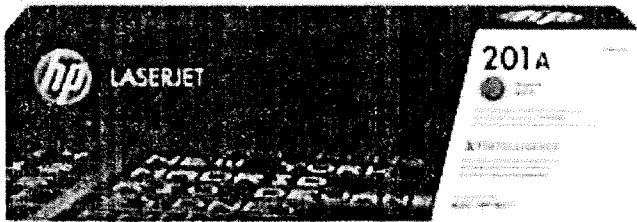
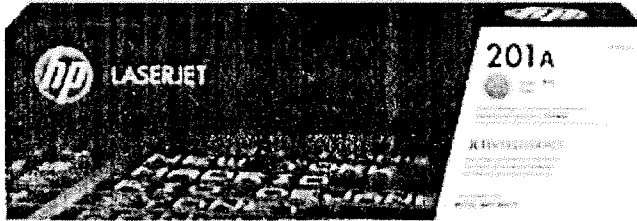
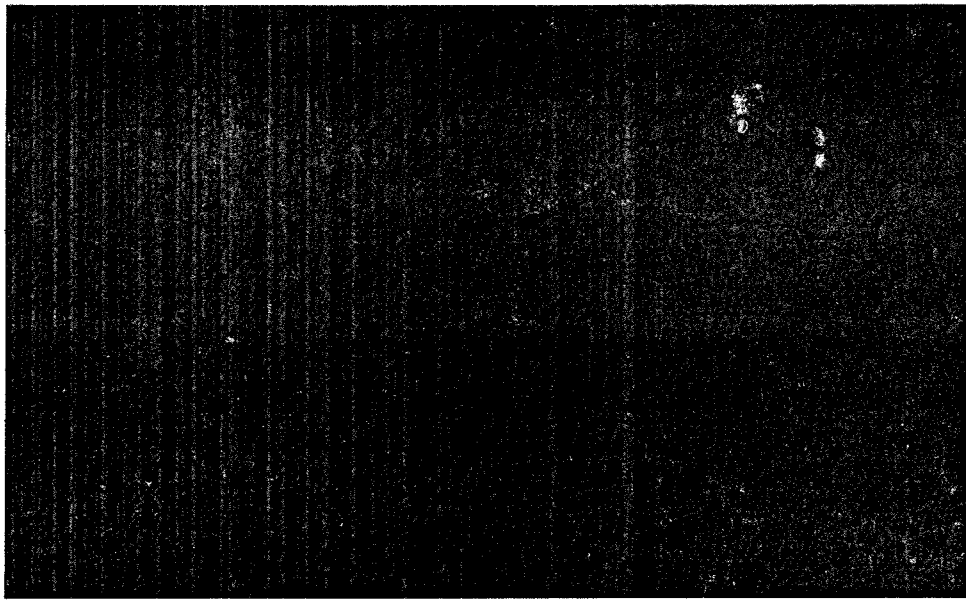
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M252, MFP M277

CF4024







UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI

OFFICE OF THE VICE-CHANCELLOR

P. O. Box 214, Sunyani

www.uenr.edu.gh

+233 (0) 352 290 380

vc@uenr.edu.gh

OUR REF: UENR/VC/PRO/VOL.7/13/11/2023

DATE: NOVEMBER 21, 2023

THE MANAGING DIRECTOR
DOTCODE GHANA LIMITED
ACCRA

NOTIFICATION OF AWARD BA/UENR/GD/0003/011/23

This comes to inform you that the Head of Entity, under his threshold has decided to award you the contract for the supply of (Cloud Platform) Item (s) below.

No.	ITEM DESCRIPTION	SPECIFICATION	UNIT OF COUNT	QUANTITY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
	RCEES					
1	Cloud Platform	2 vCPU Cores 8GB RAM 100GB NVMe Disk space,2TB Bandwidth Weekly Backups Dedicated IP Address Full Root Access	No.	1	12,100.00	12,100.00
2	Dspace Installation	Version 6 Dspace Configuration Dspace Basic Interface Design	No.	1	11,200.00	11,200.00
	Sub Total					23,300.00
	VAT 4%					932.00
Total Amount						24,232.00

1. Delivery: The order validity period is One (1) Week. You are therefore expected to deliver the item(s) before or on 28th November, 2023. If the delivery is not effected by the said date, the contract may be deemed to have been cancelled and the contract will be re-awarded to the next evaluated bidder.

The goods would have to be delivered to the appropriate stores at the University on a working day within the hours of 8:30a.m and 4:00p.m. The University has the right to reject the goods if the goods are not delivered within the stipulated days and time.

The property and risk in the goods is transferred to the University and delivery completed by the supplier when the goods have been offloaded, delivered to the appropriate stores by the supplier and verified physically and technically by the appropriate staff of the University and certified with the appropriate documentation.

2. Payment Terms: One hundred percent (100%) of the total contract price shall be paid to the supplier on receipt, inspection and acceptance of goods and the submission of your invoice after 30 days.

3. You will be expected to pre - finance the contract.

4. The bulk of the goods when delivered must correspond with the sample/description.

5. An inspection team from the University will inspect the goods when delivered and it is upon their acceptance of the goods that you will be paid.

6. The prices agreed shall not be varied to the disadvantage of the University

7. The contract is non-severable therefore part delivery does not entitle you to payment.

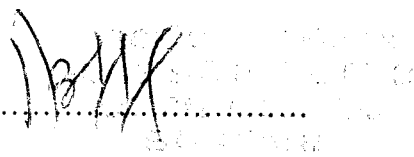
8. You are to acknowledge your acceptance or otherwise of the terms and conditions of the award latest within two days after receipt of the award letter.

NOTE:

Please contact the Procurement Directorate for a copy of the LPO.

We strictly insist on the issuance of VAT invoice for all supplies.

PLEASE NOTE: THE ITEM WILL BE REJECTED IF IT DOES NOT MEET OUR SPECIFICATION.

Authorized Signature..... 

Name and Title of Signatory: Prof. Elvis Asare-Bediako, Vice-Chancellor

- cc: Ag. Pro Vice-Chancellor
- Registrar
- Director of Finance
- Ag. Director of Procurement
- Director, Internal Audit Directorate
- Director, RCEES
- Asst. Accountant, Stores
- File



UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI

OFFICE OF THE VICE-CHANCELLOR

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vc@uenr.edu.gh

OUR REF: UENR/VC/PRO/VOL.7/13/11/2023

DATE: NOVEMBER 21, 2023

THE MANAGING DIRECTOR
DOTCODE GHANA LIMITED
ACCRA

NOTIFICATION OF AWARD

BA/UENR/GD/0003/011/23

This comes to inform you that the Head of Entity, under his threshold has decided to award you the contract for the supply of (Cloud Platform) Item (s) below.

No.	ITEM DESCRIPTION	SPECIFICATION	UNIT OF COUNT	QUANTITY	UNIT PRICE GH₵	TOTAL AMOUNT GH₵
	RCEES					
1	Cloud Platform	2 vCPU Cores 8GB RAM 100GB NVMe Disk space,2TB Bandwidth Weekly Backups Dedicated IP Address Full Root Access	No.	1	12,100.00	12,100.00
2	Dspace Installation	Version 6 Dspace Configuration Dspace Basic Interface Design	No.	1	11,200.00	11,200.00
	Sub Total					23,300.00
	VAT 4%					932.00
Total Amount						24,232.00

1. Delivery: The order validity period is One (1) Week. You are therefore expected to deliver the item(s) before or on 28th November, 2023. If the delivery is not effected by the said date, the contract may be deemed to have been cancelled and the contract will be re-awarded to the next evaluated bidder.

The goods would have to be delivered to the appropriate stores at the University on a working day within the hours of 8:30a.m and 4:00p.m. The University has the right to reject the goods if the goods are not delivered within the stipulated days and time.

The property and risk in the goods is transferred to the University and delivery completed by the supplier when the goods have been offloaded, delivered to the appropriate stores by the supplier and verified physically and technically by the appropriate staff of the University and certified with the appropriate documentation.

2. **Payment Terms:** One hundred percent (100%) of the total contract price shall be paid to the supplier on receipt, inspection and acceptance of goods and the submission of your invoice after 30 days.

3. You will be expected to pre - finance the contract.

4. The bulk of the goods when delivered must correspond with the sample/description.

5. An inspection team from the University will inspect the goods when delivered and it is upon their acceptance of the goods that you will be paid.

6. The prices agreed shall not be varied to the disadvantage of the University

7. The contract is non-severable therefore part delivery does not entitle you to payment.

8. You are to acknowledge your acceptance or otherwise of the terms and conditions of the award latest within two days after receipt of the award letter.

NOTE:

Please contact the Procurement Directorate for a copy of the LPO.

We strictly insist on the issuance of VAT invoice for all supplies.

PLEASE NOTE: THE ITEM WILL BE REJECTED IF IT DOES NOT MEET OUR SPECIFICATION.

Authorized Signature.....

Name and Title of Signatory: Prof. Elvis Asare-Bediako, Vice-Chancellor

cc: Ag. Pro Vice-Chancellor
Registrar
Director of Finance
Ag. Director of Procurement
Director, Internal Audit Directorate
Director, RCEES
Asst. Accountant, Stores
File

REPUBLIC OF GHANA



**UNIVERSITY OF ENERGY AND NATURAL
RESOURCES, SUNYANI**

PRICE QUOTATION (PQ)

**Procurement of Cloud Platform for Regional Centre
for Energy and Environmental Sustainability
(RCEES)**

Introduction and Instructions

This Tender Document, Procurement of Goods – Price Quotation, has been prepared by the Public Procurement Board for use by Procurement Entities in accordance with the Public Procurement Act, 2003 (Act 663) as amended in Public Procurement (Amendment) Act (Act 914) of the Republic of Ghana when procuring goods which are estimated to cost not more than **GHC 100,000.00**

This Standard Form has been developed based on relevant experience in this field.

Or the equivalent threshold level as revised in accordance with the Public Procurement Act, 2003 (Act 663) as amended of the Republic of Ghana.



UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR),

SUNYANI

Post Office Box 214, Sunyani

Tel: 0352 290 367

Website: www.uenr.edu.gh

PROCUREMENT DIRECTORATE

Ref No.: UENR/PO/PQ/014/10/23

OCTOBER 18 2023

Managing Director
Real Intel Limited
Accra

Section I. Invitation for Sealed Quotation

Name of Procurement Entity: University of Energy and Natural Resources, Sunyani

Address of Procurement Entity: The Ag. Director of Procurement
University of Energy and Natural Resources
P.O. Box 214
Sunyani

Sealed Quotation No: BA/UENR/GD/0003/011/23

Date of Invitation: **18th October, 2023**

The *University of Energy and Natural Resources* invites sealed quotations from the eligible registered supplier for the supply and delivery of **Items** below.

Sealed quotations must be delivered to the Procurement Directorate on or before **Wednesday, 25th October, 2023 at 11:00 am.**

Tenders shall be valid for a period of **60 Days after deadline of tender submission.**

Tenders shall be opened immediately after closing of submission at the Procurement Directorate Building on Wednesday, 25th October, 2023 at 11:00 am.

Evaluations and Comparison of Tenders

The evaluation of the bids will be in stages:

a) Stage 1: Preliminary Examination (Commercial Responsiveness):

The bidder's qualification requirements listed below shall be treated as mandatory requirements to be used as criteria for evaluation of bids in the first stage.

- I.** Tender Signed
- II.** validity Period (at least 60 days)
- III.** Payment Terms (minimum of 30 days after delivery).

- V. Warranty Period (One year after delivery of the items)
- VI. The firms should provide copies of **Current/Valid SSNIT Clearance Certificate, GRA Tax Clearance Certificate, Business Registration Certificate, VAT Registration Certificate and Public Procurement Authority (PPA) Registration Certificate/Receipt**

b) **Stage II:** The Technical proposal would be evaluated based on the quality (specifications) of submission/samples (if applicable) submitted against quality standards as captured in the Invitation Document.

c) **Stage III:** Evaluation of Financial Proposals: Only the tenderer who passed the first two stages tenders would be considered for the Financial Evaluation. The financial proposal would be evaluated using price comparison. The contract will be awarded to the lowest evaluated tenderer.

4. Tenderers must attach a covering letter to the request for quotation. The covering letter must be on the firm's letterhead, duly signed by the Managing Director or any designated official of the enterprise/firm.

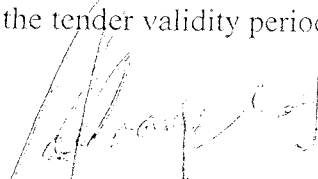
5. The request for quotation form must be signed and stamped by the Managing Director or any designated official of the firm.

6. Tenderers will pay for the cost of the quotation document at a cost to be determined by the Procurement Directorate. Tenderers must quote their receipt numbers on the request for quotation.

7. The eligible firms must comply with the following rules:

- The firms should complete the attached chart as price schedule in addition to their proforma invoices for the tender;
- They should indicate whether **comply** or **not comply** in the column marked offered if the items to be offered meet or do not meet the minimum requirements for each specification;
- Quotations should be signed and stamped by the supplier;
- They should indicate the VAT component of the cost of the items;
The quotations should be in a sealed envelope and labelled as captioned above.

Tenderers are advised to quote for the goods, works or service having conducted personal due diligence cognizance of all commercial tax rates (eg. VAT, NHIL, INCOME TAX, etc) as published by the government for the year, 2023, all incidental costs up to delivery to the University Stores and the tender validity period within which the price quoted shall not change



AG. DIRECTOR OF PROCUREMENT
(JOHN-BAPTIST SIDDICK, MCIPS Chartered Procurement and Supply Professional)

Section IV. Sample for Tender and Price Schedules

To: *University of Energy and Natural Resources, Sunyani*

The Ag. Director of Procurement:

Having examined the tender documents, we the undersigned, offer supply and deliver

[description of goods and services]

in conformity with the said tender documents for the sum of _____,
_____ *[total tender amount in words and figures]* or such other sums as may
be ascertained in accordance with the Schedule of Prices attached herewith and made part
of this Tender.

We undertake, if our Tender is accepted, to deliver the goods in accordance with the
delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will obtain the guarantee of a bank in a sum equivalent to
_ Percent of the Contract Price for the due performance of the Contract, in the form
Prescribed by the Purchaser.

We agree to abide by this Tender for a Period of _____ *[number]* days from the date
fixed for Tender opening it shall remain binding upon us and may be accepted at any time
before the expiration of that period.

Until a formal Contract is prepared and executed, this Tender, together with your written
acceptance thereof and your notification of award, shall constitute a binding Contract
between us.

We understand that you are not bound to accept the lowest or any tender you may
receive.

Dated this 23rd day of October 2023

Realty
[signature] [in the capacity of]

Duly authorized to sign Tender for and on behalf of Realty Limited

Section V. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery (i) at EXW premises, or (ii) to the carrier at the port of Shipment when the FCA or CIP terms. In order to determine the correct date of delivery hereafter specified, the Purchaser has taken into account the additional time that will be needed for international or national transit to the Project Site or to another Common place.

LOT 1: CLOUD PLATFORM FOR RCFEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Cloud Platform	2 vCPU Cores 8GB RAM 100GB NVMe Disk space; 2TB Bandwidth Weekly Backups Dedicated IP Address Full Root Access		No.	1	14,100	14,100.00
2	Dspace Installation	Version 6 Dspace Configuration Dspace Basic Interface Design		No.	1	11,700	11,700.00
		Sub Total					25,800.00
		VAT + NHIL	%				1,032.00
TOTAL AMOUNT PER LOT IN GHANA CEDIS							26,832.00

Please indicate your validity period... **60 Days**

Please indicate your payment terms... **30 Days**

Please indicate your delivery period... **1 Week**

Please indicate your Warranty Period... **1 Year**

REPUBLIC OF GHANA



**UNIVERSITY OF ENERGY AND NATURAL
RESOURCES, SUNYANI**

PRICE QUOTATION (PQ)

**Procurement of Cloud Platform for Regional Centre
for Energy and Environmental Sustainability
(RCEES)**

Introduction and Instructions

This Tender Document, Procurement of Goods – Price Quotation, has been prepared by the Public Procurement Board for use by Procurement Entities in accordance with the Public Procurement Act, 2003 (Act 663) as amended in Public Procurement (Amendment) Act (Act 914) of the Republic of Ghana when procuring goods which are estimated to cost not more than **GHC 100,000.00**

This Standard Form has been developed based on relevant experience in this field.

Or the equivalent threshold level as revised in accordance with the Public Procurement Act, 2003 (Act 663) as amended of the Republic of Ghana.



**UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR),
SUNYANI**

Post Office Box 214, Sunyani

Tel: 0352 290 367

Website: www.uenr.edu.gh

PROCUREMENT DIRECTORATE

Ref No.: UENR/PO/PQ/014/10/23

OCTOBER 18 2023

**The Managing Director
DotCode Ghana Limited
Accra**

Section I. Invitation for Sealed Quotation

Name of Procurement Entity: University of Energy and Natural Resources, Sunyani

Address of Procurement Entity: The Ag. Director of Procurement
University of Energy and Natural Resources
P.O. Box 214
Sunyani

Sealed Quotation No: **BA/UENR/GD/0003/011/23**

Date of Invitation: **18th October, 2023**

The *University of Energy and Natural Resources* invites sealed quotations from the eligible registered supplier for the supply and delivery of **Items** below.

Sealed quotations must be delivered to the Procurement Directorate on or before **Wednesday, 25th October, 2023 at 11:00 am.**

Tenders shall be valid for a period of **60 Days after deadline of tender submission.**

Tenders shall be opened immediately after closing of submission at the Procurement Directorate Building on Wednesday, 25th October, 2023 at 11:00 am.

Evaluations and Comparison of Tenders

The evaluation of the bids will be in stages:

a) Stage 1: Preliminary Examination (Commercial Responsiveness):

The bidder's qualification requirements listed below shall be treated as mandatory requirements to be used as criteria for evaluation of bids in the first stage.

- I.** Tender Signed
- II.** validity Period (at least 60 days)
- III.** Payment Terms (minimum of 30 days after delivery).

- IV. Delivery Period (One week after the award of contract).
- V. Warranty Period (One year after delivery of the items)
- VI. The firms should provide copies of **Current/Valid SSNIT Clearance Certificate, GRA Tax Clearance Certificate, Business Registration Certificate, VAT Registration Certificate and Public Procurement Authority (PPA) Registration Certificate/Receipt**

b) **Stage II:** The Technical proposal would be evaluated based on the quality (specifications) of submission/samples (if applicable) submitted against quality standards as captured in the Invitation Document.

c) **Stage III:** Evaluation of Financial Proposals: Only the tenderer who passed the first two stages tenders would be considered for the Financial Evaluation. The financial proposal would be evaluated using price comparison. The contract will be awarded to the lowest evaluated tenderer.

4. Tenderers must attach a covering letter to the request for quotation. The covering letter must be on the firm's letterhead, duly signed by the Managing Director or any designated official of the enterprise/firm.

5. The request for quotation form must be signed and stamped by the Managing Director or any designated official of the firm.

6. Tenderers will pay for the cost of the quotation document at a cost to be determined by the Procurement Directorate. Tenderers must quote their receipt numbers on the request for quotation.

7. The eligible firms must comply with the following rules:

- The firms should complete the attached chart as price schedule in addition to their proforma invoices for the tender;
- They should indicate whether **comply** or **not comply** in the column marked offered if the items to be offered meet or do not meet the minimum requirements for each specification;
- Quotations should be signed and stamped by the supplier;
- They should indicate the VAT component of the cost of the items;
The quotations should be in a sealed envelope and labelled as captioned above.

Tenderers are advised to quote for the goods, works or service having conducted personal due diligence cognizance of all commercial tax rates (eg. VAT, NHIL, INCOME TAX, etc) as published by the government for the year, 2023, all incidental costs up to delivery to the University Stores and the tender validity period within which the price quoted shall not change

SIGNED

**AG. DIRECTOR OF PROCUREMENT
(JOHN-BAPTIST SIDDICK, MCIPS Chartered Procurement and Supply Professional)**

Section IV. Sample for Tender and Price Schedules

To: *University of Energy and Natural Resources, Sunyani*

The Ag. Director of Procurement:

Having examined the tender documents, we the undersigned, offer supply and deliver

[description of goods and services]

in conformity with the said tender documents for the sum of _____,
_____ *[total tender amount in words and figures]* or such other sums as may
be ascertained in accordance with the Schedule of Prices attached herewith and made part
of this Tender.

We undertake, if our Tender is accepted, to deliver the goods in accordance with the
delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will obtain the guarantee of a bank in a sum equivalent to
_ Percent of the Contract Price for the due performance of the Contract, in the form
Prescribed by the Purchaser.


We agree to abide by this Tender for a Period of _____ *[number]* days from the date
fixed for Tender opening it shall remain binding upon us and may be accepted at any time
before the expiration of that period.

Until a formal Contract is prepared and executed, this Tender, together with your written
acceptance thereof and your notification of award, shall constitute a binding Contract
between us.

We understand that you are not bound to accept the lowest or any tender you may
receive.

Dated this 23rd day of October 2023

[signature] *[in the capacity of]*


DOTCODE GHANA
SIGN: [signature] DATE: 23-10-2023

Duly authorized to sign Tender for and on behalf of Dotcode Ghana Ltd

Section V. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery (i) at EXW premises, or (ii) to the carrier at the port of Shipment when the FCA or CIP terms. In order to determine the correct date of delivery hereafter specified, the Purchaser has taken into account the additional time that will be needed for international or national transit to the Project Site or to another Common place.

LOT 1: CLOUD PLATFORM FOR RCEES

NO.	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
1	Cloud Platform	2 vCPU Cores 8GB RAM 100GB NVMe Disk space, 2TB Bandwidth Weekly Backups Dedicated IP Address Full Root Access		No.	1	12,100.00	12,100.00
2	Dspace Installation	Version 6 Dspace Configuration Dspace Basic Interface Design		No.	1	11,200	11,200.00
		Sub Total					23,300.00
		VAT + NHIL	%				932.00
		TOTAL AMOUNT PER LOT IN GHANA CEDIS					24,232.00

Please indicate your validity period... 60 days

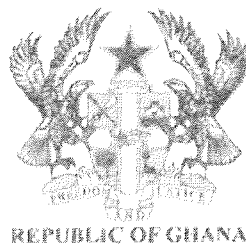
Please indicate your payment terms... 30 days

Please indicate your delivery period... 1 week

Please indicate your Warranty Period... 1 year

Reg No. CS039912020

TIN : C0035774320



Certificate of Incorporation

I hereby certify that

DOTCODE GHANA LIMITED

is this day incorporated under the Companies Act, 1963 (Act 179) and that the liability of its members is limited.

Given under my hand and official seal at Accra, this 10th day of March 2020


For: Registrar of Companies

DT21/ 0004378



GRA

VALUE ADDED TAX

VAT

**CERTIFICATE
OF REGISTRATION**

TIN C 0035774320

This is to certify that

DOTCODE GHANA LIMITED

*has been duly registered as an
agent for VAT collection
under*

**THE VALUE ADDED TAX ACT 2013
(ACT 870)**

Dated this **30th** day of **MAY, 2022**

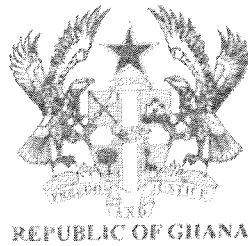

**SHAMMAI OWUSU-AMODAN
COMMISSIONER-GENERAL**



* TIN (Taxpayer Identification Number) should be quoted on all tax invoices, receipts and correspondence

Reg No. CS039912020

TIN : C0035774320



Certificate of Incorporation

I hereby certify that

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is this day incorporated under the Companies Act, 1963 (Act 179) and that the liability of its members is limited.

Given under my hand and official seal at Accra, this 10th day of March 2020


For: Registrar of Companies

REPUBLIC OF GHANA

SUPPLIER NO

223850



**Public
Procurement
Authority**

For providing services and/or for goods
in support of the supplier

DATE ISSUED

18 MAY 2023

EXPIRY DATE

17 MAY 2024

SUPPLIER, CONTRACTOR, CONSULTANT REGISTRATION CERTIFICATE

This is to certify that

DOTCODE GHANA LIMITED

is duly registered with the Public Procurement Authority to engage in Government tenders as mandated by Section 3(p) of the Public Procurement Act, 2003 (Act 653) as amended.

Frank Stone
Head of Procurement

PPA NO. 0057331

REPUBLIC OF GHANA



**UNIVERSITY OF ENERGY AND NATURAL
RESOURCES, SUNYANI**

PRICE QUOTATION (PQ)

**Procurement of Cloud Platform for Regional Centre
for Energy and Environmental Sustainability
(RCEES)**

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PROCUREMENT DIRECTORATE

Ref No.: UENR/PO/PQ/014/10/23

OCTOBER 18 2023

Managing Director.
Emat Technologies Ltd
Accra

Section I. Invitation for Sealed Quotation

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Address of Procurement Entity: The Ag. Director of Procurement
University of Energy and Natural Resources
P.O. Box 214
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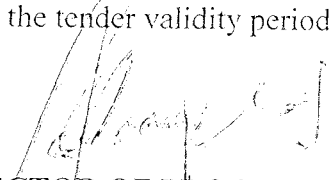
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AG. DIRECTOR OF PROCUREMENT
(JOHN-BAPTIST SIDDICK, MCIPS Chartered Procurement and Supply Professional)

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Until a formal Contract is prepared and executed, this Tender, together with your written
acceptance thereof and your notification of award, shall constitute a binding Contract
between us.

We understand that you are not bound to accept the lowest or any tender you may
receive.

Dated this 23rd day of October 20 23


[signature], [in the capacity of]

Duly authorized to sign Tender for and on behalf of Emat Technologies Ltd

Section V. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery (i) at EXW premises, or (ii) to the carrier at the port of Shipment when the FCA or CIP terms. In order to determine the correct date of delivery hereafter specified, the Purchaser has taken into account the additional time that will be needed for international or national transit to the Project Site or to another Common place.

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1	Cloud Platform	2 vCPU Cores 8GB RAM 100GB NVMe Disk space, 2TB Bandwidth Weekly Backups Dedicated IP Address Full Root Access		No.	1	15,200	15,200.00
2	Dspace Installation	Version 6 Dspace Configuration Dspace Basic Interface Design		No.	1	12,300	12,300.00
		Sub Total					27,500.00
		VAT + NHIL	%				1,100.00
TOTAL AMOUNT PER LOT IN GHANA CEDIS							28,600.00

Please indicate your validity period..... 60 days


Please indicate your payment terms..... 30 days

Please indicate your delivery period..... 1 week

Please indicate your Warranty Period..... 1 year



INVOICE

CLIENT:	University of Energy and Natural Resources		
DATE:	09/08/2023		
No	Description	Unit Price	Total Price (GHC)
	Cloud platform subscribion		2,000.00
	2 vCPU Cores 8 GB RAM 100 GB NVMe Disk space 2 TB Bandwidth Weekly Backups Dedicated IP Address Full Root Access	2000	
	Dspace Installation (version 6)	16000	16,000.00
	Dspace Configuration		
	Dspace basic Interfce design Training		
TERMS & CONDITIONS		SUBTOTAL	18,000.00
		VAT/NHIL (4%)	720.00
		TOTAL	18,720.00
BANK DETAILS			
Cheques Should made payable to Stanbic Bank Account : Dotcode Ghana Limited Account Number: 9040008515357 Branch: University of Ghana			
 Authorised Signature			

SOLD TO:

Name : University of Energy and Natural Resources
 Address :

INVOICE NUMBER 536524
 INVOICE DATE August 7, 2023
 OUR ORDER NO. 726278
 YOUR ORDER NO. 1892727
 TERMS Net 30

VAT Rate:

Item	DESCRIPTION	UNIT PRICE	AMOUNT (GH¢)
1	Cloud platform subscription (12 Months)		3500.00
2	Training in core services		5000.00
3	2 vCPU Cores 8 GB RAM 100 GB NVMe Disk space 2 TB Bandwidth Weekly Backups Dedicated IP Address Full Root Access		22000.00
NB: Accommodation and feeding will be catered for by your institution		SUBTOTAL	30,500.00
Thanks!		VAT(%)	0.00
		FREIGHT	
			30500.00
DIRECT ALL INQUIRIES TO: Emmanuel Matrevi 0245876263		MAKE ALL CHECKS PAYABLE TO: Emat Technologies	PAY THIS AMOUNT

THANK YOU FOR YOUR BUSINESS!



Real Intel Limited

Bill To: University of Energy and Natural Resources

PROFORMA INVOICE

Page: 1 of 1
Date: August 30, 2023
Date of Expiry: September 20, 2023
Invoice #: [11100169]
Customer ID: 111015007

Item/Part #	UOM	Description	Unit Price	Qty	Line Total
1		Annual Cloud platform subscription	2700.00		2,700.00
		2 vCPU Cores 8 GB RAM 100 GB NVMe Disk space 2 TB Bandwidth Weekly Backups Dedicated IP Address Full Root Access			
2					
3		Installation	19000.00		19,000.00
4		Client Server configuration			
5		Training	1,200.00		1,200.00

Special Notes, Terms of Sale
This bill excludes accomodation and food.

Subtotal	GHC	22,900.00
Subject to VAT		
[Other] specify	GHC	-
Total	GHC	22,900.00

I declare that the information mentioned above is true and correct to the best of my knowledge.

Signature: BFK21-

2023/08/30

Should you have any enquiries concerning this invoice, please contact SALES on 0243902198

16 AVIATION ROAD, AIRPORT WEST, ACCRA, Greater-Accra, P O Box CT 1055, Cantonment

Tel: 0243902198 Fax: E-mail: bfkusi@realitgh.com Web: www.realitgh.com