



**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**  
**OFFICE OF THE PROCUREMENT DIRECTORATE**

P. O. Box 214, Sunyani [www.uenr.edu.gh](http://www.uenr.edu.gh) +233 (0) 352 290 367 [procurementdirector@uenr.edu.gh](mailto:procurementdirector@uenr.edu.gh)

**Our Ref: PD/TO/NCT/0007/2023**

Managing Director  
Contra-Focus Limited  
Accra

5<sup>th</sup> January, 2023

**S/NO. 2: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR  
ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR: LOT 2D:  
LABORATORY FURNITURE  
BA/UENR/GD/009/22 (BA/UENR/RCEES/GD/007/22)**

We write to express our appreciation for your participation in the above Procurement Package. We will encourage you to continually avail yourself in our subsequent request for tenders. However, you were not successful as recommendation for the package was made in favour of Messrs White Pleasure Company Limited at an amount of *One Hundred and Sixteen Thousand, Three Hundred and Eighty-Eight Ghana Cedis only (GH¢116,388.00)*.

We wish you well in your future endeavours in this respect.

Thank you.

  
**JOHN-BAPTIST SIDDICK, MCIPS**  
(AG. DIRECTOR OF PROCUREMENT)





**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**  
**OFFICE OF THE VICE-CHANCELLOR**

P. O. Box 214, Sunyani

www.uenr.edu.gh

+233 (0) 352 290 380

vc@uenr.edu.gh

OUR REF: UENR/OVC/PROC./VOL.6/193/10/22

DATE: OCTOBER 28, 2022

THE MANAGING DIRECTOR  
 WHITE PLEASURE  
 COMPANY LIMITED  
 ACCRA

*[Signature]*  
 VICE CHANCELLOR  
 UNIVERSITY OF ENERGY &  
 NATURAL RESOURCES  
 SUNYANI

**NOTIFICATION OF AWARD**

BA/UENR/GD/009/22 (BA/UENR/RCEES/GD/007/22)

This comes to inform you that at the 2<sup>nd</sup> Emergency Meeting of the University's Entity Tender Committee (ETC) held on 19<sup>th</sup> October, 2022, the Committee awarded you the contract for the supply of (Laboratory Furniture) Item (s) below.

ITEM DESCRIPTION	SPECIFICATION	UNIT OF COUNT	QUANTITY	UNIT PRICE GH¢	TOTAL AMOUNT GH¢
RCEES					
1 Laboratory Stools	Lab chair, Gas lift seat height adjustment, Foot ring for 'off floor' support, Lab chair with gas seat height adjustment, Durable five-star base with glides for stability, Seat Height cm, Durable and Comfortable Support Rest	No.	80	1,220.00	
Sub Total					97,600.00
NHIL, GFUND & COVID-19 (6%)					97,600.00
Sub Total					5,856.00
VAT 12.5%					103,456.00
<b>Total Amount</b>					<b>12,932.000</b>
					<b>116,388.00</b>

1. **Delivery:** The order validity period is One Hundred and Twenty Days (120) Days. You are therefore expected to deliver the item(s) within eight (8) Weeks after signing the Contract. If the delivery is not effected by the said period, the contract may be deemed to have been cancelled and the contract will be re-awarded to the next evaluated bidder. The goods would have to be delivered to the appropriate stores at the University on a working day within the hours of 8:30a.m and 4:00p.m. The University has the right to reject the goods if the goods are not delivered within the stipulated days and time.



The property and risk in the goods is transferred to the University and delivery completed by the supplier when the goods have been offloaded, delivered to the appropriate stores by the supplier and verified physically and technically by the appropriate staff of the University and certified with the appropriate documentation.

**2. Payment Terms:** Advance Payment of fifteen percent (15%) of the contract sum will be paid to the supplier after signing the contract. However, the remaining eighty-five percent (85%) of the contract price shall be done in installments but not exceeding nine months after delivery to the supplier on receipt, inspection and acceptance of goods and the submission of your invoice.

3. You will be expected to pre - finance the contract.
4. The bulk of the goods when delivered must correspond with the sample/description.
5. An inspection team from the University will inspect the goods when delivered and it is upon their acceptance of the goods that you will be paid.
6. The prices agreed shall not be varied to the disadvantage of the University
7. The contract is non-severable therefore part delivery does not entitle you to payment.
8. You are to acknowledge your acceptance or otherwise of the terms and conditions of the award latest within two days after receipt of the award letter.

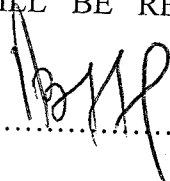
**NOTE:**

**You are hereby instructed to do the following;**

1. Provide Acceptance Letter for the above offer above within seven (7) days.
2. Provide of Performance Security/Bond as a percentage the Contract Sum [Ten (10) percent from a Bank or Thirty (30) percent from an Insurance Company].
3. There shall be signing of contract after all precondition have been met.
4. We strictly insist on the issuance of VAT invoice for all supplies.
5. For further clarification and directive, please contact the Director of Procurement-0244535464.

PLEASE NOTE: THE ITEM WILL BE REJECTED IF IT DOES NOT MEET OUR SPECIFICATION.

Authorized Signature.....



28/10/22

VICE CHANCELLOR  
UNIVERSITY OF ENERGY &  
NATURAL RESOURCES  
KADUNA YANI

Name and Title of Signatory: Prof. Elvis Asare-Bediako, Vice-Chancellor

- Cc: Pro Vice-Chancellor  
Registrar  
Director of Finance  
Ag. Director of Procurement  
Ag. Director, Internal Audit Directorate  
Director, RCEES  
Project Procurement Specialist  
Project Financial Specialist  
Assistant Accountant, Stores  
File



**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**



**PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE  
FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY  
(RCEES), UENR: LOT 2D: LABORATORY FURNITURE**

**S/NO 2(LOT 2D)**

**BETWEEN**

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES,  
SUNYANI (THE REGIONAL CENTRE FOR ENERGY AND  
ENVIRONMENTAL SUSTAINABILITY, RCEES)**

**AND**

**WHITE PLEASURE COMPANY LIMITED**

**NOVEMBER, 2022**

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**  
**PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE**  
**FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY**  
**(RCEES), UENR: LOT 2D: LABORATORY FURNITURE**  
**BA/UENR/GD/009/22 (BA/UENR/RCEES/GD/007/22)**

**THIS AGREEMENT** made on 4<sup>th</sup> day of November, 2022 between **UNIVERSITY OF ENERGY AND NATURAL RESOURCES**, Sunyani, Republic of Ghana (hereinafter called “the Purchaser”) of the one part and **WHITE PLEASURE COMPANY LIMITED** of, Republic of Ghana (hereinafter called “the Supplier”) of the other part, items:

WHEREAS the Purchaser invited quotation for certain goods and ancillary services, viz,

No	ITEM DESCRIPTION	SPECIFICATION	UNIT OF COUNT	QUANTITY
	RCEES			
1	<b>Procurement of Laboratory Furniture</b>	As captured in the Tender Documents and the Tenderer’s Submission	No.	Various

as indicated in the tender document and has accepted a tender by the supplier for the **Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2D: Laboratory Furniture** in the amount of **GH¢116,388.00 (One Hundred and Sixteen Thousand, Three Hundred and Eighty-Eight Ghana Cedis only)** (hereinafter called “the Contract Price”)

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as Part of this Agreement, viz.:
  - (a) The Tender Document submitted by the Supplier;
  - (b) The Schedule of Requirements;
  - (c) The Technical Specifications;
  - (d) The Conditions of Contract;
  - (f) The Purchaser’s Notification of Award; and
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and

services and to remedy defects therein in conformity in all respects with the Provisions of the Contract.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

**On behalf of the Purchaser**

Name: **Prof. Elvis Asare-Bediako**

Signature:

Designation: **Vice-Chancellor**

Seal:

Date: 04/11/2022

**Witnessed By:**

Name: **Mr. John-Baptist Siddick, MCIPS**

Signature:

Designation: **Ag. Director of Procurement**

**On behalf of the Supplier**

Name: **Emmanuel Terkpey Gyaw**

Signature:

Designation: **For! Store Manager**

Seal:

Date: 4/11/2022

**Witnessed by:**

Name: **Albert Jojo Dackal**

Signature:

Designation: **Administrator**





# Phoenix Insurance

## Wisdom!

# SURETY BOND

### PERFORMANCE BOND

**TYPE OF BOND :** \_\_\_\_\_

**BOND NUMBER :** AC-11223198-DBPG-2200

**OBLIGEE :** UNIVERSITY OF ENERGY AND NATURAL SCIENCES  
(OFFICE OF THE VICE CHANCELLOR)

**PERIOD OF  
GUARANTEE :** VALID FOR A PERIOD OF SIX (6) MONTHS

**[IMPORTANT NOTICE: PLEASE SEE OVERLEAF FOR  
INFORMATION ON AUTHENTICATING THIS DOCUMENT]**

**HEAD OFFICE:** 244/3, 6th Ringway Link Estate, Accra. **POSTAL ADDRESS:** P. O. Box 17753, Accra-Ghana.

**TELEPHONE** (+233-302) 246 322, 246 319, 246 644, 0243 690 492/3

**WEBSITE:** www.phoenixinsurancegh.com **EMAIL:** info@phoenixinsurancegh.com

**KUMASI:** (Main Office) Prempeh 1st Street (Opposite Intercity STC Bus Terminal) **TEL:** 032 20-49643 / **FAX:** 032 20-49640, Aseda House, Adum (near STC Bus Terminal) **TEL:** 032 20-37369

**KUMASI BANTAMA:** Adjacent Angel FM **TEL:** 0322087680 **SUNYANI:** Green Light Pharmacy House, First Floor, Bosoma High Street **TEL:** 03520 24520 / 27512

**CAPE COAST:** Behind the Science Faculty, UCC **TEL:** 03320 90185 / 0208 113535. **TAKORADI:** CDH House, opp. Bank of Ghana, **TEL:** 0312 027 511

**MADINA:** Hse No EA 48/2 SDA Junction, Adenta-Accra **TEL:** 0302 545 617 **TEMA:** Meridian Plaza, Comm. 1 **TEL:** 0303 206431 **FAX:** 0303 210615

**EAST LEGON:** Prospect Court No. 100, Freetown Avenue, Papa's Pizza Building - Accra. (On the same building with Papa's Pizza) **TEL:** 0302 540 568

**TAMALE:** Bank of Ghana Road. same building with Airtel /Tigo office. **TEL:** 0372 027679. **TARKWA:** Effuanta, Opp. Methodist Church, **TEL:** 0205 019 075

**HO AGENCY:** Adjacent Nanatel, Ho main market road-Amegashie **Digital Address:** VH-0030-5717 **Contact Details:** Paschal Yawson **TEL:** 0247 958 635 / 0204 807 580

**WA AGENCY:** Main traffic NIB Road - Doodo street **Digital Address:** XW-0018-6471 **Contact Details:** Paschal Kanyi **TEL:** 0244 168 084/ 0247 525 987



**BOND NO. AC-11223198-DBPG-2200**

**PERFORMANCE BOND**

KNOW ALL MEN BY THESE PRESENTS that We, **WHITE PLEASURE COMPANY LIMITED** of **P.O.BOX OS 250 OSU-ACCRA** [hereinafter called "the CONTRACTOR"] and **PHOENIX INSURANCE COMPANY LIMITED** of **#244/3, 6<sup>TH</sup> LINK, RINGWAY ESTATES, ACCRA** [hereinafter called "the SURETY"] are held and firmly bound unto **UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI (OFFICE OF THE VICE CHANCELLOR)** of **SUNYANI** [hereinafter called "the PRINCIPAL"] in the sum of **GH¢34,916.40 (THIRTY-FOUR THOUSAND NINE HUNDRED AND SIXTEEN GHANA CEDIS FORTY PESEWAS)** for the payment of which sum, well and truly to be made, the Contractor and the Surety bind themselves, their successors and assigns, jointly and severally, firmly by these presents.

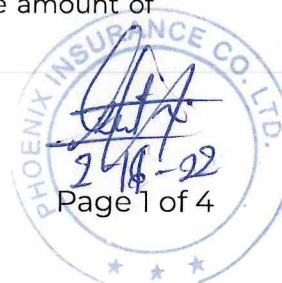
WHEREAS the Contractor has entered into a written contract agreement for **SUPPLY OF LABORATORY FURNITURE - BA/UENR/GD/009/22 (BA/UENR/RCEES/GD/007/22)** as per award letter dated **Friday 28th of October 2022** for a total contract sum of **GH¢116,388.00 (ONE HUNDRED SIXTEEN THOUSAND THREE HUNDRED EIGHTY-EIGHT GHANA CEDIS)** to the extent therein provided for, are by reference made part hereof and are hereinafter referred to as the Contract.

**NOW THE CONDITION** of this bond is such that, if the Contractor shall promptly and faithfully perform the said Contract then this obligation shall be null and void; but on default by the Contractor during the period this Bond is in force the Surety shall satisfy and discharge the damages sustained by the Principal thereby up to the amount of the above written Bond

Whenever the Contractor shall be, and declared by the Principal to be, in default under the contract, the Principal having performed the Principal's obligations thereunder, the Surety may promptly remedy the default by:

- [1] Completing the Contract in accordance with its terms and conditions, or
- [2] Arranging for the services of the lowest responsible bidder for the Principal to complete the contract in accordance with its terms and conditions and make available to the principal as work progresses sufficient funds to pay the cost of completion less balance of the contract value not yet paid by the principal to the contractor; or
- [3] Paying the Principal the amount required by the Principal to complete the Contract in accordance with its terms and conditions any amount up to a total not exceeding the amount of this bond.

The Surety shall not be liable for a greater sum than the specified penalty of this Bond.





No right of action shall accrue on this Bond to or for the use of any person or corporation other than the Principal named herein or the Heirs, Executors, Administrators or successors of the Principal.

**OTHER CONDITION:** In case of any intended variation of the terms and conditions contained in the said Contract the Surety shall first be notified in writing and such variation shall if approved be accepted in writing by the Surety provided that all such variations or alterations not notified to the Surety shall release the Surety from any liability under this Bond.

This Bond shall be governed according to the laws of the Republic of Ghana.

This Bond shall be valid until the close of Business on the **Monday 1st of May 2023** and any claim arising thereunder must be notified to the surety in writing on or before that date after which it shall become void.

**PERIOD OF BOND: VALID FOR A PERIOD OF SIX (6) MONTH(S) EFFECTIVE Wednesday 2nd of November 2022**


SEALED with our respective Seals and dated this **Wednesday 2nd of November 2022**

Signed, Sealed for and on behalf of:

**PHOENIX INSURANCE COMPANY LIMITED.**

  
.....  
MANAGING DIRECTOR

In the presence of: **SHEILA DASAH**

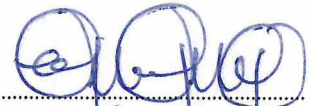
Witness:   
Date: **02/11/2022**

Signed, Sealed for and on behalf of:

**WHITE PLEASURE COMPANY LIMITED.**

for:   
.....  
MANAGING DIRECTOR

In the presence of:

Witness:   
Date: **03-11-2022**



**BOND NO. AC-11223198-DBPG-2200**

**PERFORMANCE BOND**

KNOW ALL MEN BY THESE PRESENTS that We, **WHITE PLEASURE COMPANY LIMITED** of **P.O.BOX OS 250 OSU-ACCRA** [hereinafter called "the CONTRACTOR"] and **PHOENIX INSURANCE COMPANY LIMITED** of **#244/3, 6<sup>TH</sup> LINK, RINGWAY ESTATES, ACCRA** [hereinafter called "the SURETY"] are held and firmly bound unto **UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI (OFFICE OF THE VICE CHANCELLOR)** of **SUNYANI** [hereinafter called "the PRINCIPAL"] in the sum of **GH¢34,916.40 (THIRTY-FOUR THOUSAND NINE HUNDRED AND SIXTEEN GHANA CEDIS FORTY PESEWAS)** for the payment of which sum, well and truly to be made, the Contractor and the Surety bind themselves, their successors and assigns, jointly and severally, firmly by these presents.

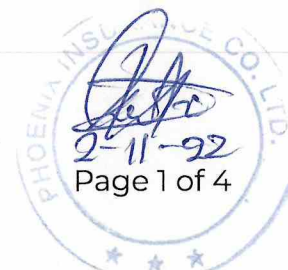
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Whenever the Contractor shall be, and declared by the Principal to be, in default under the contract, the Principal having performed the Principal's obligations thereunder, the Surety may promptly remedy the default by:

- [1] Completing the Contract in accordance with its terms and conditions, or
- [2] Arranging for the services of the lowest responsible bidder for the Principal to complete the contract in accordance with its terms and conditions and make available to the principal as work progresses sufficient funds to pay the cost of completion less balance of the contract value not yet paid by the principal to the contractor; or
- [3] Paying the Principal the amount required by the Principal to complete the Contract in accordance with its terms and conditions any amount up to a total not exceeding the amount of this bond.

The Surety shall not be liable for a greater sum than the specified penalty of this Bond.



# UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI

## **MINUTES OF TENDER EVALUATION PANEL (TEP) MEETING HELD ON WEDNESDAY, 5<sup>TH</sup> OCTOBER, 2022 AT THE GETFUND HOSTEL'S CONFERENCE ROOM, UENR**

### **A. PRESENT**

1. Prof. Simon Abugre	Dean, School of Natural Resources	Chairman
2. Mr. John-Baptist Siddick	Ag. Director of Procurement	Member
3. Mr. Paul Nana Nketiah	Deputy Director of Finance	Member
4. Mr. Ebenezer T. Lanor	Transport Engineer	Member
5. Mr. Kwaku O. Mireku	Estate Officer	Member
6. Mr. Kofi Dwomoh	Principal Procurement Assistant	Secretary

### **1.0 OPENING**

The meeting started at 10.30 p.m. with a prayer by the Chairman, Prof. Simon Abugre. The Chairman then welcomed the Panel Members and briefed them on the purpose of the meeting, which was to evaluate the following tenders;

**S/No. 1:** Procurement of 4 x 4 SUV Vehicle for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR

**S/No. 2:** Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:

Lot 2A: Office Furniture,

Lot 2B: Auditorium Furniture,

Lot 2C: Lecture Hall Furniture,

Lot 2D: Laboratory Furniture.

At this stage, the Chairman asked the Team from Procurement Directorate to take members through the Evaluation Process.

### **2.0 MAIN BUSINESS: NATIONAL COMPETITIVE TENDERS**

- (i) ***S/No. 1: Procurement of 4 x 4 SUV Vehicle for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR***

One (1) firm, namely: **Klataa Engineering Solutions Limited** submitted tender.

The Submissions were as follows;

- (i) Klataa Engineering Solutions Limited - GH¢ 1,740,000.00

The firm was however disqualified because they submitted an Official Receipt instead of Clearance Certificate from SSNIT as requested.

#### **Recommendations:**

There was no Recommendation for Award of Contract.

*(ii) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2A: Office Furniture*

Three (3) firms, namely: **Mat-Bans Company Limited; Contra-Focus Limited; and Yekna Investment Limited** submitted tenders.

The Submissions were as follows;

- (i) Mat-Bans Company Limited- GH¢1,390,250.00
- (ii) Contra-Focus Limited - GH¢1,897,672.00
- (iii) Yekna Investment Limited - GH¢1,103,492.00

The underlisted firms were not substantially responsive based on the following reasons:

- a. **Contra-Focus Limited** was not responsive because the List of references provided by the firm were not related to Office Furniture.
- b. **Yekna Investment Limited** was not responsive because of the following reasons;
  - The firm did not provide information on payment terms as requested.
  - The firm did not provide Audited Financial Accounts for 2020 and 2021 as requested

**Recommendations:**

On the basis of the evaluation which was carried out in accordance with the Tender Documents, the Panel recommended the acceptance of **Mat-Bans Company Limited** at a total Tender Price of **GH¢1,390,250.00**

*(iii) Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2B: Auditorium Furniture,*

Two (2) firms, namely: **Mat-Bans Company Limited; and Contra-Focus Limited** submitted tenders.

The Submissions were as follows;

- (i) Mat-Bans Company Limited- GH¢236,850.00
- (ii) Contra-Focus Limited - GH¢428,480.00

Contra-Focus Limited was not substantially responsive because List of references provided by the firm were not related to Auditorium Furniture.

**Recommendations:**

On the basis of the evaluation which was carried out in accordance with the Tender Documents, the Panel recommended acceptance of **Mat-Bans Company Limited** at a total Tender Price of **GH¢236,850.00**.

*(iv) Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2C: Lecture Hall Furniture.*

Four (4) firms, namely: **White Pleasure Company Limited; Mat-Bans Company Limited; Contra-Focus Limited; and Yekna Investment Limited** submitted tenders

The Submission was as follows;

- (i) White Pleasure Company Limited - GH¢1,054,706.63

- (ii) Mat-Bans Company Limited- GH¢818,800.00
- (iii) Contra-Focus Limited - GH¢880,238.00
- (iv) Yekna Investment Limited - 1,707,576.00

The underlisted firms were not substantially responsive based on the following reasons:

- a. **White Pleasure Company Limited** was not responsive because the firm's proposed Lecture Hall Furniture did not meet our Technical Requirement.
- b. **Contra-Focus Limited** was not responsive because the List of References they provided were not related to Lecture Hall Furniture.
- c. **Yekna Investment Limited** was not responsive because of the following reasons;
  - They did not provide information on the Payment Terms requirement as requested.
  - They did not provide Audited Financial Accounts for 2020 and 2021 as requested

**Recommendations:**

On the basis of the evaluation which was carried out in accordance with the Tender Documents, the Panel recommended acceptance of **Mat-Bans Company Limited** at a total Tender Price of **GH¢818,800.00**.

- (v) *Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2C: Lecture Hall Furniture.*

Three (3) firms, namely: **White Pleasure Company Limited; Mat-Bans Company Limited; and Contra-Focus Limited** submitted tenders

The Submission was as follows;

- (i) White Pleasure Company Limited - GH¢116,388.00
- (ii) Mat-Bans Company Limited- GH¢134,900.00
- (iii) Contra-Focus Limited - GH¢120,510.00

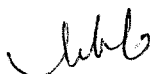
Contra-Focus Limited was not substantially responsive because the List of References that the firm provided were not related to Office Furniture

**Recommendations:**

On the basis of the evaluation which was carried out in accordance with the Tender Documents, the Panel recommended acceptance of **White Pleasure Company Limited** at a total Tender Price of **GH¢116,388.00**.

### 3.0 ADJOURNMENT

The Chairman expressed appreciation to the Panel for their time, participation, and contribution to the Evaluation Process. The meeting ended at 2.50 p.m.



.....  
*Prof. Simon Abugre*

*Date: 05/10/2022*



.....  
*Mr. Kofi Dwomoh*

*Date: 05/10/2022*





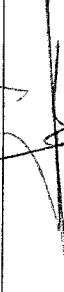
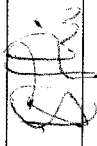
UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI

TENDER EVALUATION PANEL (TEP) MEETING (NATIONAL COMPETITIVE TENDER, NCT) FOR THE PROCUREMENT OF 4 X 4 SUV VEHICLE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR; PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR: LOT 2A: OFFICE FURNITURE, LOT 2B: AUDITORIUM FURNITURE, LOT 2C: LECTURE HALL FURNITURE, LOT 2D: LABORATORY FURNITURE

ATTENDANCE LIST (MORNING SESSION)

5<sup>TH</sup> OCTOBER, 2022

10:00 AM

NO.	NAME	DESIGNATION	SIGNATURE	TEL NO.
1	Prof. Simon Abuye	Chairman		0209500070
2	John-Baptist Suddu	member		0200535866
3	Paul Nemat Nketiah	member		0240458484
4	Ebenzer T. Larso	Member		0246954930
5	Kresh O. Mijebu	member		0205476829
6	Kofi Gyesev	Secretary		0208360049







**UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI**

TENDER EVALUATION PANEL (TEP) MEETING (NATIONAL COMPETITIVE TENDER, NCT) FOR THE PROCUREMENT OF 4 X 4 SUV VEHICLE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR; AND PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR: LOT 2A: OFFICE FURNITURE, LOT 2B: AUDITORIUM FURNITURE, LOT 2C: LECTURE HALL FURNITURE, AND LOT 2D: LABORATORY FURNITURE

**ATTENDANCE LIST (AFTERNOON SESSION)**

**5<sup>TH</sup> OCTOBER, 2022**

**10:00 AM**

NO.	NAME	DESIGNATION	SIGNATURE	TEL NO.
1	Prof. Simon Abuye	Chairman		020950070
2	John Baptist Sieder	member		074453584
3	Paul Nawa Metchah	member		0240458484
4.	Ebenezer T. barrow	Member		0206954930
5	Kwaku O. Miselw	Member		020546829
6	Kofi Bwomth	Secretary		0208760019

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**

**TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:**

**LOT 2D: LABORATORY FURNITURE**

**S/NO 2D**

**BA/UENR/GD/006/22, BA/UENR/GD/009/22  
(BA/UENR/RCEES/GD/007/22)**

**STAGE 1: PRELIMINARY REQUIREMENTS**

No	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security-Bond or Bank Guarantee (2% of Tender Price)	Responsive/ Non-Responsive
1	White Pleasure Company Limited	✓	✓	✓	14/10/22	19/10/22	23/09/2022	Bid Bond from Hollard Insurance GH¢23,421.89	Responsive
2	Mat-Bans Company Limited	✓	✓	✓	14/10/22	16/10/22	01/09/23	Bid Bond from Phoenix Insurance GH¢51,620.00	Responsive
3	Contra-Focus Limited	✓	✓	✓	22/09/22	25/09/22	05/01/23	Bid Bond from SIC Insurance GH¢73,000.00	Responsive

Signed.....  
(Chairman, Tender Evaluation Panel)

Date.....

Signed.....  
(Secretary, Tender Evaluation Panel)

Date.....



**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**  
**TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE**  
**FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:**  
**LOT 2D: LABORATORY FURNITURE**

**S/NO 2D**

**BA/UENR/GD/006/22, BA/UENR/GD/009/22**  
**(BA/UENR/RCEES/GD/007/22)**

**STAGE 2: COMMERCIAL RESPONSIVENESS**

	White Pleasure Company Limited	Mat-Bans Company Limited	Contra-Focus Limited
<b>REQUIREMENTS</b>			
<b>Payment Terms</b> (Payments shall be done in installments but not exceeding nine months after delivery)	As Per Tender Document	As Per Tender Document	Payments shall be done in installments but not exceeding nine months after delivery
<b>Delivery Period:</b> (at most 8 Weeks)	As Per Tender Document	As Per Tender Document	8 Weeks After Award of Contract
<b>Tender Validity Period:</b> (at least 120 days)	As Per Tender Document	As Per Tender Document	180 Days
<b>Power of Attorney</b>	Provided	Provided	Provided
<b>After Sales Service:</b> Tenderers should be able to Provide After Sale Services Facilities for one (1) Year after delivery of the Furniture they intend to supply (Statement of After Sale Service should be provided as evidence).	Provided	Provided	Provided
<b>Warranty Period (at least one year from date of Delivery)</b>	As Per Tender Document	As Per Tender Document	24 Month After Deliver
<b>Audited financial Accounts for 2020 and 2021</b>	(2021 and 2020 )	Provided (2021 and 2020 )	Provided (2021 and 2020 )
<b>List of at least three (3) References for similar supply.</b>	Provided	Provided	Provided
<b>Responsive/ Non-Responsive</b>	Responsive	Responsive	Not responsive

Signed.....  
 (Chairman, Tender Evaluation Panel)  
 Date.....

Signed.....  
 (Secretary, Tender Evaluation Panel)  
 Date.....

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**

**TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:**


**LOT 2D: LABORATORY FURNITURE**

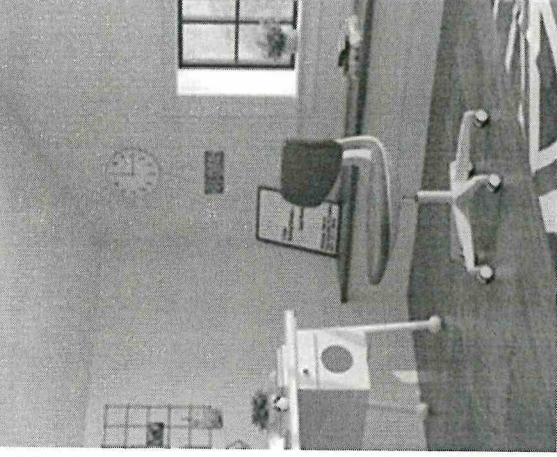

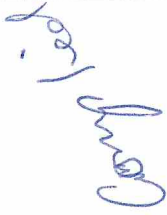
**S/NO 2D**

BA/UENR/GD/006/22, BA/UENR/GD/009/22

(BA/UENR/RCEES/GD/007/22)

**STAGE 3: TECHNICAL EVALUATION**

No.	MINIMUM REQUIRED SPECIFICATION	Qty	OFFERED SPECIFICATION		
			White Pleasure Company Limited	Mat-Bans Company Limited	Contra-Focus Limited
<b>LABORATORY (CURVE ROOM 3)</b>					
1	<p><b>Laboratory Stools:</b> Lab chair, Gas lift seat height adjustment, Foot ring for 'off floor' support, Lab chair with gas seat height adjustment, Durable five-star base with glides for stability, Seat Height 56 - 86 cm, Durable and Comfortable, Back Support Rest</p>	24 No.			
			<p align="center"><i>Complied Complied</i></p>		

			White Pleasure Company Limited	Mat-Bans Company Limited	Contra-Focus Limited
<b>LABORATORY HALL</b>					
2	<p><b>Laboratory Stools:</b> Lab chair, Gas lift seat height adjustment, Foot ring for 'off floor' support, Lab chair with gas seat height adjustment, Durable five-star base with glides for stability, Seat Height 56 - 86 cm, Durable and Comfortable, Back Support Rest</p> 	<b>56 No.</b>			
	<b>Responsive/ Non-Responsive</b>				

Signed.....  
 (Chairman, Tender Evaluation Panel)  
 Date.....

Signed.....  
 (Secretary, Tender Evaluation Panel)  
 Date.....

UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI

TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE  
FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:

LOT 2D: LABORATORY FURNITURE

S/NO 2D

BA/UENR/GD/006/22, BA/UENR/GD/009/22

(BA/UENR/RCEES/GD/007/22)

STAGE 4: FINANCIAL EVALUATION

Name of Tenderers	Price Readout (GH¢)	Corrected Tender Price (GH¢)	Converted to Common Currency (GH¢)	Ranking	Recommended Tenderer	Justifications
White Pleasure Company Limited	116,388.00	116,388.00		1st	White Pleasure Company Limited	Lowest Evaluate tenderer
Mat-Bans Company Limited	134,900.00	134,900.00		2nd		
Contra-Focus Limited	120,510.00	123,600.00				

Signed.....  
(Chairman, Tender Evaluation Panel)

Date..... 25/10/2022

Signed.....  
(Secretary, Tender Evaluation Panel)

Date..... 05/10/2022

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI  
TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE  
FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:  
LOT 2D: LABORATORY FURNITURE**

**S/NO 2D**

**BA/UENR/GD/006/22, BA/UENR/GD/009/22  
(BA/UENR/RCEES/GD/007/22)**

**STAGE 5: AFTER SALES SERVICE REQUIREMENT**

Name of Tenderer(s)	Provision of After Sales Service Statement
White pleasure Company limited	provided

Signed.....  
(Chairman, Tender Evaluation Panel)  
Date.....

Signed.....  
(Secretary, Tender Evaluation Panel)  
Date.....

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**  
**TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE**  
**FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:**  
**LOT 2D: LABORATORY FURNITURE**

S/NO 2D

BA/UENR/GD/006/22, BA/UENR/GD/009/22  
 (BA/UENR/RCEES/GD/007/22)

POST-QUALIFICATION

NO	NAME OF TENDERER(S)	CONSTITUTION OR LEGAL STATUS	TOTAL ANNUAL VOLUME OF SALES	LIST OF USERS OF SIMILAR USERS	QUALIFIED OR NOT QUALIFIED
1	White Pleasure Comp. Ltd	provided	675410.00	provided	Qualified
2					
3					
4					
5					
6					
7					

Signed.....  
 (Chairman, Tender Evaluation Panel)

Date..... 5/10/2022

Signed.....

(Secretary, Tender Evaluation Panel)

Date.....

TENDER EVALUATION COMMITTEE MEMBERS

1. Name..... Prof. Simon Abuye

Designation..... Chairman

Signature..... 

3. Name..... John Baptist Suddicy

Designation..... member

Signature..... 

5. Name..... Kofi Swamoh

Designation..... Secretary

Signature..... 

7. Name.....

Designation.....

Signature.....

2. Name..... Paul Nana Nketiafi

Designation..... member

Signature..... 

4. Name..... Kwaku Obeng Mireya

Designation..... member

Signature..... 

6. Name.....

Designation.....

Signature.....

8. Name.....

Designation.....

Signature.....



Date: 5<sup>th</sup> October, 2022

THE VICE CHANCELLOR  
ATTN: AG. DIRECTOR,  
PROCUREMENT  
UNIVERSITY OF ENERGY AND  
NATURAL RESOURCES,  
P. O. BOX 214, SUNYANI.

Dear Sir,

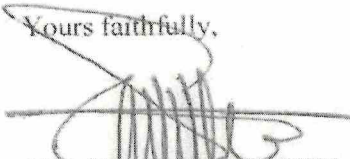
**RE: CORRECTION OF ERRORS**  
**S/NO 2: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE**  
**FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES).**  
**UENR: LOT 2D: LABORATORY FURNITURE**  
**BA/UENR/GD/006/22, BA/UENR/GD/009/22**  
**(BA/UENR/RCEES/GD/007/22)**

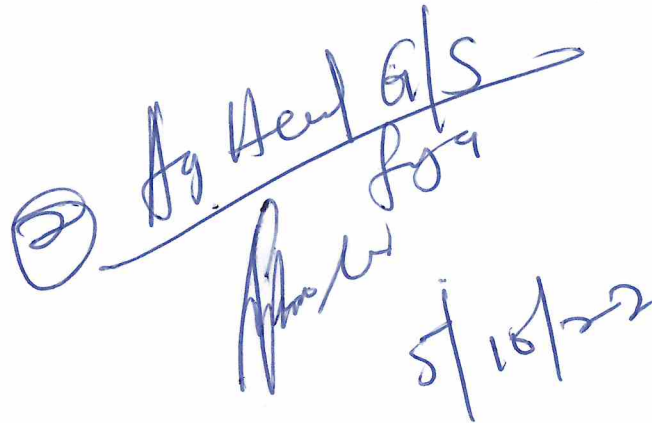
We hereby wish to acknowledge receipt of your letter dated 4<sup>th</sup> October, 2022 in respect of above mentioned subject.

We however wish to accept the corrected tender price to **One Hundred and Twenty-Three Thousand, Six Hundred Ghana Cedis only (GH¢123,600.00)** from One Hundred and Twenty Thousand, Five Hundred and Ten Ghana Cedis only (GH¢120,510.00).

The error is deeply regretted.

Yours faithfully,

  
MR. NANA OSEI TUTU  
(Managing Director)

  
Ag. Head of S  
5/10/22





**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**  
**OFFICE OF THE PROCUREMENT DIRECTORATE**

P. O. Box 214, Sunyani

[www.uenr.edu.gh](http://www.uenr.edu.gh)

+233 (0) 352 290 367

[procurementdirector@uenr.edu.gh](mailto:procurementdirector@uenr.edu.gh)

Our Ref: PD/TO/NCT/0003/2021

Managing Director  
Contra-Focus Limited  
Accra

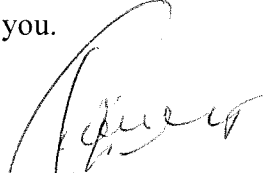
4<sup>th</sup> October, 2022

**CORRECTION OF ERRORS:**  
**S/NO 2: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR**  
**ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:**  
**LOT 2D: LABORATORY FURNITURE**  
**BA/UENR/GD/006/22, BA/UENR/GD/009/22**  
**(BA/UENR/RCEES/GD/007/22)**

This is in reference to your submission in response to the above Procurement Package. Upon a careful scrutiny of the submission using your Unit Price against the quantity, we detected that you used 54 No. Laboratory Stools instead of 56 No. Laboratory Stools as captured in the Tender Documents. Therefore, using 56 No. Laboratory Stools, your Total Tender Price is *One Hundred and Twenty-Three Thousand, Six Hundred Ghana Cedis only (GHC123,600.00)* and not *One Hundred and Twenty Thousand, Five Hundred and Ten Ghana Cedis only (GHC120,510.00)* as captured in your Tender Submission.

You are kindly requested to acknowledge and accept the error and your letter should reached us on or before Thursday, 6<sup>th</sup> October, 2022. We shall assume you have accepted our corrections if we do not hear from you by the date indicated above.

Thank you.

  
JOHN-BAPTIST SIDDICK, AG. DIRECTOR OF PROCUREMENT  
FOR: VICE-CHANCELLOR






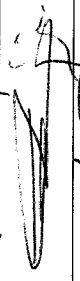
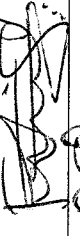

UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI

TENDER OPENING PANEL (TEP) MEETING (NATIONAL COMPETITIVE TENDER, NCT) FOR THE PROCUREMENT OF 4 X 4 SUV VEHICLE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR; PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR; LOT 2A: OFFICE FURNITURE, LOT 2B: AUDITORIUM FURNITURE, LOT 2C: LECTURE HALL FURNITURE, LOT 2D: LABORATORY FURNITURE

ATTENDANCE LIST-STAFF

20<sup>TH</sup> SEPTEMBER, 2022

11:00 AM

NO.	NAME	DESIGNATION	SIGNATURE	TEL NO.
1	Prof. Simon Abuye	Chairman		0209500070
2	John Baptist Sidi	member		0244535464
3	Paul Nana Nketiah	member		0240458484
4	Benedict T. Leventon	Member		0246954930
5	Francis Ampomah-Djan	Member		0246167445
6	Kofi Kwameh	Secretary		0208360049

# UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI

## **MINUTES OF THE TENDER OPENING PANEL MEETING FOR NATIONAL COMPETITIVE TENDERING (NCT); PROCUREMENT OF 4 x 4 SUV VEHICLE AND FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR HELD ON 20<sup>TH</sup> SEPTEMBER, 2022 AT THE COUNCIL CHAMBER - UENR**

### **MEMBERS PRESENT**

1. Prof. Simon Abugre	Dean, School of Natural Resources	Chairman
2. Mr. John-Baptist Siddick	Ag. Director of Procurement	Member
3. Mr. Paul Nana Nketiah	Deputy Director of Finance	Member
4. Mr. Ebenezer T. Lanor	Transport Engineer	Member
5. Mr. Francis Amponsah-Djan	Rep. for Estate Officer	Member
6. Mr. Kofi Dwomoh	Principal Procurement Assistant	Secretary

### **IN- ATTENDANCE**

#### **A. TENDERERS**

1. Mr. Emmanuel Adofo	Mat-Bans Company Limited
2. Mr. Emmanuel T. Cyrus	White Pleasure Company Limited
3. Mr. Eric Okyere	Contra-Focus Limited
4. Mr. Anthony Owusu	Yekna Investment Limited
5. Ms. Mildred Assibey	Yekna Investment Limited

#### **1.0 OPENING**

The meeting started with a prayer by Mr. Ebenezer T. Lanor after close of tender submission at 11: 00 am. The Chairman welcomed the Tender Opening Committee Members and tenderers representatives who were present at the tender opening and briefed them on the purpose of the meeting, which were to open the following tenders;

- (i) S/No. 1: Procurement of 4 x 4 SUV Vehicle for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR.
- (ii) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:
  - Lot 2A: Office Furniture,
  - Lot 2B: Auditorium Furniture,
  - Lot 2C: Lecture Hall Furniture,
  - Lot 2D: Laboratory Furniture.

## UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI

The Chairman further informed the Committee and tenderers representatives that, the tender opening session was just the first stage of the tendering process and assured the tenderers of open, transparent and fair process. There was a self-introduction session by all tender Opening Panel Members and Tenderers present.

### **2.0 OPENING OF TENDER BOX**

The locked tender box in which tenderer(s) had deposited their tender was opened in the presence of the Tender Opening Panel and tenderer's representatives who attended the tender opening.

The following Seven (7) Suppliers responded to our advert and purchased the Tender Documents;

1. Toyota Ghana Company Limited, Accra
2. Sneda Motors, Accra
3. Klataa Engineering Solutions Company Limited, Accra
4. Mat-Bans Company Limited, Accra
5. White Pleasure Company Limited, Accra
6. Contra-Focus Limited, Accra
7. Yekna Investment Limited, Accra

However, at the time for the closure of the tender submission, five (5) suppliers submitted their tender documents for the various packages. The suppliers were;

1. Klataa Engineering Solutions Company Limited, Accra
2. Mat-Bans Company Limited, Accra
3. White Pleasure Company Limited, Accra
4. Contra-Focus Limited, Accra
5. Yekna Investment Limited, Accra

### **3.0 SUBMISSION OF PRELIMINARY REQUIREMENTS**

The preliminary requirement indicated in the tender document which the tenderers were required to submit or comply with and their tender prices were read before the tender opening panel and the representatives of tenderers who attended the tender opening meeting.

The requirements indicated in the tender document were as follows:

UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI

- Tender Signed
- Business Registration Certificate
- Valid Tax Clearance Certificate
- Valid SSNIT Clearance Certificate
- VAT Registration Certificate
- Tender Security 2% of Total Tender price
- Public Procurement Authority (PPA) Registration

The tender documents of the tenderers were examined by the committee regarding compliance with these requirements.

**UNIVERSITY OF ENERGY & NATURAL RESOURCES (UENR), SUNYANI**

**(i) S/No. 1: Procurement of 4 x 4 SUV Vehicle for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR.**

No.	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security-Bond or Bank Guarantee (2% of Tender Price)	Total Tender price (read-out)
1	Klataa Engineering Solutions Company Limited	√	√	√	√	x	√	Bid Bond from Star Assurance GH¢40,000.00	GH¢1,740,000.00

√: Means tenderer(s) submitted the requirement

x: Means tenderer(s) did not submit the requirement

**(ii) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2A: Office Furniture**

No.	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security-Bond or Bank Guarantee (2% of Tender Price)	Total Tender price (read-out)
1	Mat-Bans Company Limited	√	√	√	√	√	√	Bid Bond from Phoenix Insurance GH¢51,620.00	GH¢1,390,250.00
2	Contra-Focus Limited	√	√	√	√	√	√	Bid Bond from SIC Insurance GH¢73,000.00	GH¢1,897,672.00
3	Yekna Investment Limited	√	√	√	√	√	√	Bid Bond from Phoenix Insurance GH¢25,000.00	GH¢1,103,492.00

√: Means tenderer(s) submitted the requirement

x: Means tenderer(s) did not submit the requirement

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI**

**(iii) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:  
Lot 2B: Auditorium Furniture**

No.	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security (2% of Tender Price)	Total Tender price (read-out)
1	Mat-Bans Company Limited	√	√	√	√	√	√	Bid Bond from Phoenix Insurance GH¢51,620.00	GH¢236,850.00
2	Contra-Focus Limited	√	√	√	√	√	√	Bid Bond from SIC Insurance GH¢73,000.00	GH¢428,480.00

√: Means tenderer(s) submitted the requirement

x: Means tenderer(s) did not submit the requirement

**(iv) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:  
Lot 2C: Lecture Hall Furniture**

No.	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT Certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security (2% of Tender Price)	Total Tender price (read-out)
1	White Pleasure Company Limited	√	√	√	√	√	√	Bid Bond from Hollard Insurance GH¢23,421.89	GH¢1,054,706.63
2	Mat-Bans Company Limited	√	√	√	√	√	√	Bid Bond from Phoenix Insurance GH¢51,620.00	GH¢818,800.00
3	Contra-Focus Limited	√	√	√	√	√	√	Bid Bond from SIC Insurance GH¢73,000.00	GH¢880,238.00
4	Yekna Investment Limited	√	√	√	√	√	√	Bid Bond from Phoenix Insurance GH¢40,000.00	GH¢1,707,576.00

√: Means tenderer(s) submitted the requirement

x: Means tenderer(s) did not submitted the requirement



**UNIVERSITY OF ENERGY & NATURAL RESOURCES (UENR), SUNYANI**

(iv) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:  
 Lot 2D: Laboratory Furniture

No.	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT Certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security (2% of Tender Price)	Total Tender price (read-out)
1	White Pleasure Company Limited	✓	✓	✓	✓	✓	✓	Bid Bond from Holland Insurance GH¢23,421.89	GH¢116,388.00
2	Mat-Bans Company Limited	✓	✓	✓	✓	✓	✓	Bid Bond from Phoenix Insurance GH¢51,620.00	GH¢134,900.00
3	Contra-Focus Limited	✓	✓	✓	✓	✓	✓	Bid Bond from SIC Insurance GH¢73,000.00	GH¢120,510.00

**4.0 ADJOURNMENT**

The Chairman thanked the tender opening panel and the representatives of tenderers for attending the meeting. The meeting ended with a prayer by Mr. Francis Amponsah-Djan at 2:20 p.m.

**CHAIRMAN**

  
.....

**Prof. Simon Abugre**

Date: 20/09/2022

**SECRETARY**

  
.....

**Mr. Kofi Dwomoh**

Date: 20/09/2022

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES**  
TENDER OPENING CHECKLIST

DATE: 20<sup>TH</sup> SEPTEMBER, 2022  
 PROCUREMENT METHOD: NATIONAL COMPETITIVE TENDER  
 CONTRACT NAME: S/NO 2: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:  
 LOT 2A: OFFICE FURNITURE, LOT 2B: AUDITORIUM FURNITURE, LOT 2C: LECTURE HALL FURNITURE, LOT 2D: LABORATORY FURNITURE  
 CONTRACT PACKAGE NO.: BA/UENR/GD/006/22, BA/UENR/GD/009/22

(BA/UENR/RCEES/GD/007/22)

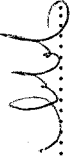
NO.	TENDERER'S NAME	DS	CERTIFICATES				BID SECURITY (%)	TENDER PRICE (GH¢)	REMARKS
			BRC	VAT	SSNIT	TAX			
1	WHITE PLEASURE COMPANY LIMITED	✓	✓	19/01	✓	23/19	HOLLAND 23,421.89	Lot 2A:	
				2022	05/04/2022	2022		Lot 2B:	
								Lot 2C: 1,054,706.00	
								Lot 2D: 116,388.00	
2	MAT-BANS COMPANY LIMITED	✓	✓	16/01/20	✓	01/19/	PHOENIX 51,620.00	Lot 2A:	
				2022	14/10/2022	2023		Lot 2B: 236,850.00	
								Lot 2C: 818,800.00	
								Lot 2D: 134,900.00	
3	CONTRA-FOCUS LIMITED	✓	✓	23/11	✓	5/11	SIC 73,000.00	Lot 2A:	
				2022	22/11/2022	2023		Lot 2B: 428,480.00	
								Lot 2C: 880,238.00	
								Lot 2D: 120,510.00	
4	YEKWA INVESTMENT LIMITED	✓	✓	29/11	✓	7/11/	PHOENIX 25,000	Lot 2A:	
				2022	4/10/2022	2022		Lot 2B:	
								Lot 2C: 1,701,576.00	
								Lot 2D:	

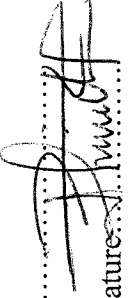
CHAIRMAN  
DATE: 20/09/2022


SECRETARY  
DATE: 20/09/2022

- KEY**
- DS-Document Signed
  - VAT-Value Added Tax Certificate
  - BRC- Business Registration Certificate
  - TAX-Valid Tax Clearance Certificate
  - SSNIT-Valid SSNIT Clearance Certificate
  - PPA-Public Procurement Authority Registration Certificate


TENDER OPENING COMMITTEE MEMBERS


1. Name..... Prof. Simon Abougre .....  
Designation ..... Chairman ..... Signature ..... 

3. Name..... Paul Nana Nketiah .....  
Designation ..... Member ..... Signature ..... 

5. Name..... Kofi Essinok .....  
Designation ..... Secretary ..... Signature ..... 

7. Name.....  
Designation .....

2. Name..... Francis Ampomah-Djan .....  
Designation ..... Member ..... Signature ..... 

4. Name..... John - Baptist Siedling .....  
Designation ..... member ..... Signature ..... 

6. Name.....  
Designation .....




8. Name.....  
Designation .....



# UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI

## TENDER DOCUMENTS PURCHASE REGISTER

S/NO 2: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR: LOT 2D: LABORATORY FURNITURE

NO.	NAME OF COMPANY	NAME OF REPRESENTATIVE	DATE	TIME	TEL. NO.	RECEIPT NO.	SIGNATURE
1.	Centra Focus	Maria Deei Tanyi	7/9/22	2 <sup>57</sup>	0244278105	77711	
2.	Net-Bans	Herman Amang	8/9/22	10:15 <sup>am</sup>	0208280717	77713	
3.	White Measure	Emmanuel Cynus	8/9/22	11:02	0272074662	77714	
4.							
5.							
6.							
7.							
8.							
9.							
10.							



# 'Heavy fighting' as Ukraine seeks to retake Kherson

**F**IERCE battles have been reported as Ukraine tries to retake the Russian-occupied southern Kherson region - but military experts have told the BBC it "won't happen quickly".

"Heavy fighting is continuing, our soldiers are working around the clock," said Vitaliy Kim, who heads the neighbouring Mykolaiv region.

Ukraine earlier said it had broken through Russia's first line of defence. But Russia said Ukrainian troops had been defeated during a failed attack.

The defence ministry in Moscow also said there had been heavy casualties among the Ukrainian forces, but the claims by both Ukraine and Russia have not been independently verified.

Kherson became the first major Ukrainian city to fall into Russian hands in the opening days of Moscow's invasion on 24 February.

Top Ukrainian military officials have been tight-lipped about giving too many details about its renewed counter-offensive, urging the wider public to be patient.

On Tuesday, Ukraine's Operational Command South reported that "positional battles" continued.

It said three key bridges across the Dnipro River had been hit again to make sure they were impassable. In recent weeks, Ukraine has also been using US-supplied HIMARS precision rocket systems to target makeshift Russian pontoon bridges, as well as command posts and ammunition depots.

This is widely seen as part of a targeted effort to cut off Russian troops on the right (western) bank of the river, making it virtually impossible to send troops and weapons resupplies.

However, officials in Kyiv have been cautioning against any expectations of a quick win, describing the offensive as a slow grinding down of the enemy.

Several military experts interviewed by the BBC seem to agree with this.

"The long-term trend is the gradual weakening of the Russian military capability and the gradual strengthening of the Ukrainian capability with Western help," said Sir Alex Younger, a former head of Britain's MI6 Secret Intelligence Service.

He said the Kherson counter-offensive was "all about the urge of Ukraine to demonstrate they can get on the front foot and in turn underpin the resolve of Ukraine and its backers into what is going to be a difficult winter". —BBC

## UPPER DENKYIRA EAST MUNICIPAL ASSEMBLY INVITATION TO TENDER | PROCUREMENT OF GOODS NATIONAL COMPETITIVE TENDERING (NCT)

1. The Upper Denkyira East Municipal Assembly has been allocated funds from the District Assemblies Common Fund - Responsive Factor Grant (DACF-RFG) and intends to apply the funds to cover eligible payments under the contract for the procurement of the under listed goods:

LOT NO.	IFT PACKAGE NO.	CONTRACT DESCRIPTION	QUANTITY (NO)	LOCATION	DELIVERY PERIOD	TENDER SECURITY
LOT 1	CR/CDE-MA/DACF-REG/NCT/GDS/001/22	SUPPLY OF 600No. DUAL DESK FOR 15No. BASIC SCHOOLS IN THE MUNICIPALITY.	VARIOUS	DUNKWA-ON-OFFIN	3 WEEKS	2 % OF THE TOTAL TENDER PRICE

1. The Upper Denkyira East Municipal Assembly now invites sealed Tenders from eligible Suppliers for the Supply of Goods listed above. Tendering will be conducted through the National Competitive Tendering (NCT) procedures specified in the Public Procurement Act, Act 663, 2003 and the Public Procurement (Amendment) Act 2016 Act 914 and the Guidelines of the Public Procurement Authority of the Republic of Ghana.

2. Interested eligible tenderers may obtain further information from the Office of the Upper Denkyira East Municipal Co-ordinating Director, and inspect the Tender documents at the address given below from 09:00 hours to 17:00 hours GMT on working days.

3. Tender documents (and additional copies) may be purchased at the address stated below for a non-refundable fee of Three Hundred Ghana Cedis (GH¢300.00) only, for each set. The document will be obtained personally and with an application letter. Tenderers are advised to use the address stated below for obtaining information, inspection and purchase of Tender Document.

4. Tenders must be deposited into the box located at the address below at or before 10:00 hours GMT on 2nd September 2022. Tenders shall be valid for a period of 90 days after the deadline of Tender submission. All Tenders must be accompanied by

a Tender Security of 2% of the total Tender price stated in the table above for each package. Late Tenders will be rejected. Tenders will be opened in the presence of the Tenderer's representative, who chooses to attend at the Conference Room of the Upper Denkyira East Municipal Assembly at 10:00 hours GMT on 16th September, 2022.

Address for information, inspection and purchase of Tender Document  
Name: The Municipal Co-ordinating Director  
Upper Denkyira East Municipal Assembly  
Postal Address: P. O. Box DW 50,  
City: Dunkwa-on-Offin  
Region: Central  
Country: Ghana  
Telephone Number: 0332229145

Address for Tender submission and opening  
Name: The Secretary,  
Municipal Tender Committee  
Upper Denkyira East Municipal Assembly  
Postal Address: P. O. Box DW 50  
City: Dunkwa-On-Offin  
Region: Central  
Country: Ghana  
Location for Tender Submission is: Office of the Municipal Co-ordinating Director



## UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI-GHANA

### INVITATION FOR TENDERS NATIONAL COMPETITIVE TENDERING (NCT)

1. The University of Energy and Natural Resources, Sunyani intends to apply part of its budgetary allocation to fund eligible payments under the contracts for the supply of the underlisted items:

S/NO	Description	Quantity	Contract Package No.	Cost of Tender Document
1	Procurement of 4 x 4 SUV Vehicle for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR	1 No.	BA/UENR/GD/010/22 (BA/UENR/RCEES/GD/010/22)	GH¢ 500.00
2	Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2A: Office Furniture, Lot 2B: Auditorium Furniture, Lot 2C: Lecture Hall Furniture, Lot 2D: Laboratory Furniture	Various	BA/UENR/GD/006/22 BA/UENR/GD/009/22 (BA/UENR/RCEES/GD/007/22)	GH¢ 500.00 for each Lot.

2. The University of Energy and Natural Resources, Sunyani now invites sealed Tenders from eligible suppliers for the supply of the above listed items:

Tendering will be conducted through the National Competitive Tendering (NCT) method procedures specified in the Public Procurement Act 2003 (Act 663) as amended, and the Guidelines of the Public Procurement Authority (PPA) of the Republic of Ghana.

3. Tenderers may obtain further information and inspect the tender document at the UENR Procurement Directorate Building from 9:00am to 4:00pm, each working day from Wednesday, 31<sup>st</sup> August, 2022.

4. A complete set of Tender Documents in English may be purchased by the interested Tenderers upon submission of a written application to the address below and upon payment of a non-refundable fee of GH¢ 500.00 for Tender Document for each package at the Finance Directorate, UENR.

NB: GH¢ 500.00 for the package Serial Number 1 (S/NO 1) and each Lot in Serial Number 2 (S/NO 2).

5. Tenders must be delivered to the address below at or before 11:00 a.m. on Tuesday, 20<sup>th</sup> September, 2022. Tenders shall be valid for 120 days after the deadline of submission of Tenders. All tenders must be accompanied by a Tender Security of 2% of the Tender price.

Late Tenders will not be accepted and will be returned unopened to the Tenderer. Tenders will be opened immediately after the closing time of submission of tenders in the presence of the Tenderers' representatives, who choose to attend at the University's Council Chamber, University of Energy and Natural Resources, Sunyani at 11:00 a.m., on Tuesday, 20<sup>th</sup> September, 2022.

6. Address for purpose of Tender submission:

The Vice-Chancellor  
ATTN: Ag. Director of Procurement  
University of Energy and Natural Resources  
P.O. Box 214  
Sunyani, Ghana

7. Location for the submission of tenders:

The Procurement Directorate Building  
Opposite UENR Basic School  
University of Energy and Natural Resources  
(UENR) Sunyani, Ghana  
Telephone: 0352290367/0244535464  
Email: procurementdirector@uenr.edu.gh

8. It is mandatory that Tenderers include in their tender the underlisted statutory requirements.

- Valid GRA Tax Clearance Certificate.
- Valid SSNIT Clearance Certificate.
- Valid VAT Registration Certificate.
- Valid Business Registration Certificate.
- Valid Certificate of Incorporation.
- Valid Certificate of Commencement.
- Valid Registration Certificate from PPA.

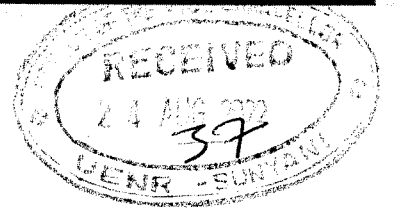
REGISTRAR



**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**  
**OFFICE OF THE PROCUREMENT DIRECTORATE**

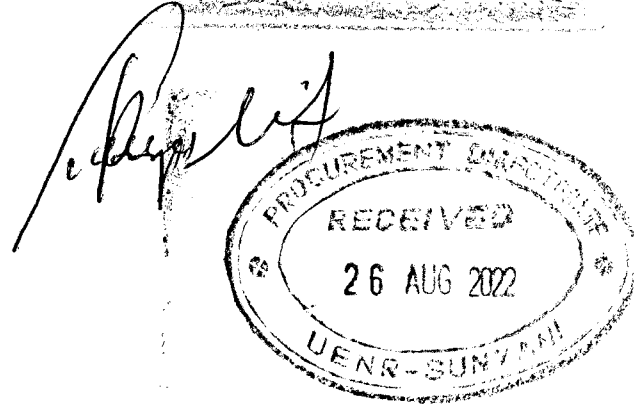
P. O. Box 214, Sunyani    www.uenr.edu.gh    +233 (0) 352 290 367    procurementdirector@uenr.edu.gh

Our Ref: PD/VC/NCT/SF.3/003/2022



MEMO

TO : VICE-CHANCELLOR  
FROM : AG. DIRECTOR OF PROCUREMENT  
DATE : 24<sup>TH</sup> AUGUST, 2022  
SUBJECT: REQUEST FOR APPROVAL



I write to request for your approval for the attached advertisement and its subsequent publication in the Newspapers.

Please find attached the advertisement for your review and approval.

Thank you.

*Ag. Dir, Procurement*  
*Request approved*  
*DAB 26/08/2022*

② *to Head Goods/*  
*Services for*

*Please issue*  
*with URO*  
*to place*  
*the attached*  
*advert in*  
*Champion Times (one*  
*insertions)*







**University of Energy and Natural Resources, Sunyani**  
**Invitation for Tenders**  
**National Competitive Tendering (NCT)**

1. The University of Energy and Natural Resources, Sunyani intends to apply part of its budgetary allocation to fund eligible payments under the contracts for the supply of the underlisted items:

S/NO	Description	Quantity	Contract Package No.	Cost of Tender Document
1	Procurement of 4 x 4 SUV Vehicle for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR	1 No.	BA/UENR/RCEES/GD/010/22	GHC 500.00
2	Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2A: Office Furniture, Lot 2B: Auditorium Furniture, Lot 2C: Lecture Hall Furniture Lot 2D: Laboratory Furniture	Various	BA/UENR/RCEES/GD/007/22	GHC 500.00 for each Lot.

2. The University of Energy and Natural Resources, Sunyani now invites sealed Tenders from eligible suppliers for the Supply of the above listed items:

Tendering will be conducted through the **National Competitive Tendering (NCT) method** procedures specified in the **Public Procurement Act 2003 (Act 663) as amended**, and the **Guidelines of the Public Procurement Authority (PPA)** of the Republic of Ghana.

3. Tenderers may obtain further information and inspect the tender document at the **UENR Procurement Directorate Building from 9:00am to 4:00pm, each working day from Tuesday, 30<sup>th</sup> August, 2022.**
4. A complete set of Tender Documents in English may be purchased by the interested Tenderers upon submission of a written application to the address below and upon payment of a non-refundable fee of **GHC 500.00 for Tender Document for each package at the Finance Directorate, UENR.**
- NB: GHC 500.00 for the package Serial Number 1 (S/NO 1) and each Lot in Serial Number 2 (S/NO 2).**

5. Tenders must be delivered to the address below at or before **11:00 a.m. on Tuesday, 20<sup>th</sup> September, 2022**. Tenders shall be valid for **120 days** after the deadline of submission of Tenders. All tenders must be accompanied by a Tender Security of **2% of the Tender price**. **Late Tenders will not be accepted and will be returned unopened to the Tenderer**. Tenders will be opened immediately after the closing time of submission of tenders in the presence of the Tenderers' representatives, who choose to attend at **the University's Council Chamber, University of Energy and Natural Resources, Sunyani** at **11:00 a.m., on Tuesday, 20<sup>th</sup> September, 2022**.

6. **Address for purpose of Tender submission:**

**The Vice-Chancellor  
ATTN: Ag. Director of Procurement  
University of Energy and Natural Resources  
P.O. Box 214  
Sunyani, Ghana**

7. **Location for the submission of tenders:**

**The Procurement Directorate Building  
Opposite UENR Basic School  
University of Energy and Natural Resources (UENR)  
Sunyani, Ghana  
Telephone: 0352290367/0244535464**

**Email: [procurementdirector@uenr.edu.gh](mailto:procurementdirector@uenr.edu.gh)**

8. It is mandatory that Tenderers include in their tender the underlisted statutory requirements.

- Valid GRA Tax Clearance Certificate.
- Valid SSNIT Clearance Certificate.
- Valid VAT Registration Certificate.
- Valid Business Registration Certificate.
- Valid Certificate of Incorporation.
- Valid Certificate of Commencement.
- Valid Registration Certificate from PPA.

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## 1.0 INTRODUCTION

1.1 The University of Energy and Natural Resources (UENR), Sunyani through the Regional Centre for Energy and Environmental Sustainability (RCEES) intends to apply its Project Funds from World Bank to payments under the contract for the *Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2D: Laboratory Furniture*, for which an invitation for tender was issued on the 31<sup>st</sup> August, 2022 in the Ghanaian Times News Paper (copy attached).

1.2 The University of Energy and Natural Resources (UENR), Sunyani issued the tender document through National Competitive Tendering under the guidelines of the Public Procurement Act, 2003 (Act 663) as amended for Supply of the underlisted item:

No.	Description	Quantity
1	Laboratory Furniture	Various

1.3 The submission and closing of tenders was at 11.00 am GMT on 20<sup>th</sup> September, 2022.

1.4 Tenders were opened at 11.00 am on Tuesday, 20<sup>th</sup> September, 2022. at the Council Chamber, Main Administration Block, UENR in the presence of tenderer's representatives who chose to attend.

1.5 At the tender opening, total tender prices, availability of Tender Securities and other information on eligibility were announced as shown in the attachments.

1.6 The list of tenders received is shown in **Table 1- Record of Tender Prices at Opening** for items being evaluated.

## 2.0 STANDARD EVALUATION FORMS

An Evaluation Panel was set up to evaluate and make recommendations for the award of contract. The Panel used the following **Standard Evaluation Forms**, as issued in the Public Procurement Act, 2003 (Act 663) as amended.

- a) **Table 1-** Record of Tender Prices at Opening
- b) **Table 2-** Preliminary Examination of Tenders  
**Table 2a-** Commercial Responsiveness  
**Table 2b-** Technical Responsiveness
- c) **Table 3-** Substantially Non-responsive Tenders
- d) **Table 4-** Correction, Conversion and Adjustment of Tender Prices
- e) **Table 5-** Exchange Rate
- f) **Table 6A-** Currency Conversion (Multiple Currencies)  
**(Not Applicable)**
- g) **Table 6B-** Currency Conversion (Single Currency)
- h) **Table 7-** Additions, Unconditional Discounts
- i) **Table 8A-** Domestic Preference for Goods **(Not Applicable)**
- j) **Table 8B-** Domestic Preference for Works **(Not Applicable)**
- k) **Table 9-** Postqualification
- h) **Table 10-** Proposed Contract Award

### 3.0 **METHOD OF EVALUATION**

The Evaluation Panel adopted a two-stage evaluation method in identifying the lowest evaluated responsive tenderer. These were Preliminary Examination under **Table 2 (note Table 2 is a Summary of Table 2a and 2b)**, and Detailed Price Examination under **Tables 4 & 7**.

#### 3.1 **Preliminary Examination**

3.1.1 The following details were verified to ascertain their correctness.

- i. Signed Tender Form
- ii. Delivery Period

- iii Cost, Insurance, Paid (CIP) UENR, Sunyani.
- iv. Responsiveness to the Technical Specifications
- v. Other conditions indicated in the Invitation to Tenders

3.1.2 The information available in each tender was verified to identify and eliminate those which were found to be incomplete, invalid or substantially non-responsive to the terms and conditions in the tender document.

3.1.3 The findings were summarised on **Table 2**. A "**Yes**" stands for tenders which have met the terms and conditions requested for in the tender document, while a "**No**" stands for non compliance.

3.1.4 Tenders with deviations from the minimum conditions were declared non responsive. (**Refer to Table 2, Table 2a and 2b**). Those tenders declared responsive in Table 2 were passed on to **Table 4 and 7-** Detailed Examination.

## 3.2 Detailed Examination

3.2.1 Under detailed examination price verification was carried out to identify discrepancies between unit and total prices. Corrections were made accordingly on Table 4. Where additions are detected in the tenders, Table 7- Additions, Unconditional Discounts is applied.

## 4.0 RECOMMENDATION FOR AWARD OF CONTRACT

On the basis of the evaluation (outlined in this Report), which was carried out in accordance with the Tender Document, we recommend accepting the tender for the lowest evaluated responsive tenderer and which has been determined as qualified and capable of performing the Contract below.

# **Standard Tender Evaluation Forms**

**For**

**PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND  
ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:  
LOT 2D: LABORATORY FURNITURE**

**S/NO 2(LOT 2D)**

## Summary Evaluation Data & Award Recommendations

1. Project Name: S/NO. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2D: Laboratory Furniture
2. Contract Name: S/NO. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2D: Laboratory Furniture
- Contract Number: IFT NO.: BA/UENR/GD/009/22 (BA/UENR/RCEES/GD/007/22)
3. Tender Opening Date: 20<sup>th</sup> September, 2022 at 11.00 am


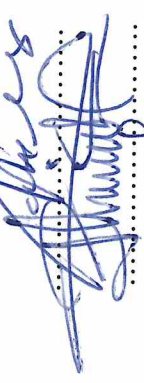

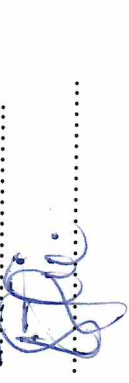
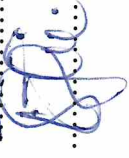
### 4. TENDER EVALUATION SUMMARY

No.	Tenderer	Read Out Tender Price	Converted to Common Currency	Substantially Responsive (Yes or No)	Evaluated Tender Price	Rank	Remarks
1	White Pleasure Company Limited	116,388.00	GH¢	YES	116,388.00	1 <sup>ST</sup>	Recommended The Lowest Evaluated Tenderer
2	Mat-Bans Company Limited	134,900.00	GH¢	YES	134,900.00	2 <sup>ND</sup>	
3	Contra-Focus Limited	120,510.00	GH¢	NO	N/A	N/A	

5. The lowest evaluated tenderer has been determined to be qualified and capable of performing the contract.
6. On the basis of the evaluation (outlined in the attached Report), which was carried out in accordance with the Tender Documents, we recommend accepting the tender of the lowest evaluated tenderer, **White Pleasure Company Limited**, which has been determined as qualified and capable of performing the Contract for the **Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES)**, UENR: Lot 2D: Laboratory Furniture at a contract price of GH¢116,388.00 to be delivered within 8 weeks after signing of contract.



**EVALUATION PANEL**

<b>Name</b>	<b>Designation</b>	<b>Signature</b>	<b>Date</b>
Prof. Simon Abugre	Chairman		17/10/2022
Mr. John-Baptist Siddick	Member		17/10/2022
Mr. Paul Nana Nketiah	Member		18/10/2022
Mr. Kwaku Obeng Mireku	Member		18/10/2022
Mr. Kofi Dwomoh	Secretary		17/10/2022

Project: **S/NO. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:**  
**Lot 2D: Laboratory Furniture**

**FORM 1**

Contract: **S/NO. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:**  
**Lot 2D: Laboratory Furniture**

The following tenders were received by the tender closing deadline fixed at **11.00 am on 20<sup>th</sup> September, 2022** and were immediately opened thereafter.

**Table 1. Record of Tender Prices (as read out) at Opening**

No	Tenderer Identification			Read-Out Tender Prices		Modifications or Comments or Discounts (g)
	Name (b)	Address (c)	Nationality (d)	Currency (e)	Amounts (f)	
1	White Pleasure Company Limited	P.O. BOX OS 250, OSU-ACCRA	Ghanaian	GH¢	116,388.00	Nil
2	Mat-Bans Company Limited	P.O. BOX AN 5285, ACCRA-NORTH	Ghanaian	GH¢	134,900.00	Nil
3	Contra-Focus Limited	P.O. BOX 20051, ACCRA	Ghanaian	GH¢	120,510.00	Nil

Table 2. Preliminary Examination

No.	Tenderer	Verification*	Eligibility**	Tender Security*** (2% of Tender Price)	Completeness of Tender****	Substantial***** Responsiveness	Acceptance for Detailed Examination
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	White Pleasure Company Limited	YES	YES	YES	YES	YES	YES
2	Mat-Bans Company Limited	YES	YES	YES	YES	YES	YES
3	Contra-Focus Limited	YES	YES	YES	YES	YES	YES

\* Signed Tender Form & Price Schedule; Manufacturer's Authorization

\*\* Valid Business Registration Certificate; Valid Tax Clearance Certificate; VAT Registration Certificate; Valid SSNIT Certificate

\*\*\*Tender Security (2% of Tender Price; from a recognized bank or Insurance Company; valid 28 days beyond tender validity date

\*\*\*\* No partial tenders; No Erasures, additions or other changes not initialed; No missing pages in the original tender; Qualification Information provided

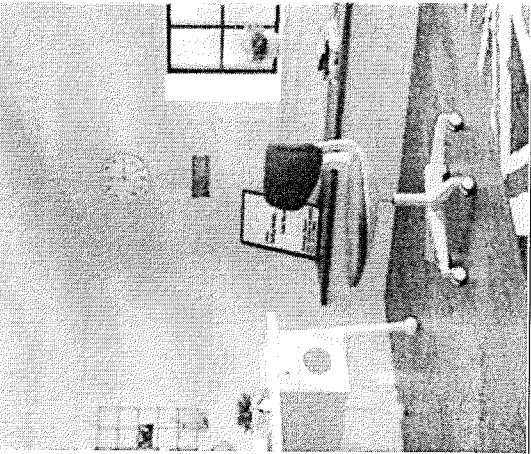
\*\*\*\*\*No price variation from original; No different specifications from original; No phasing of contract

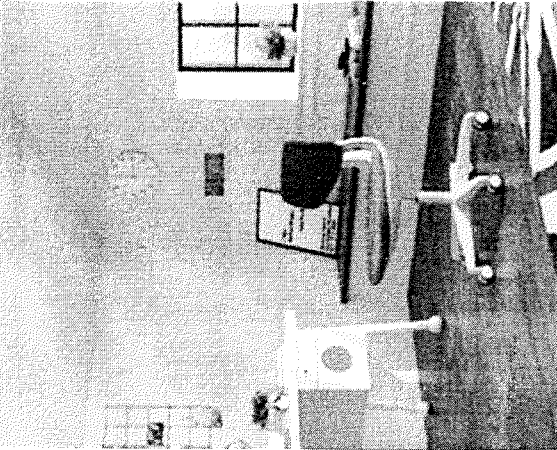
Table 2 (a). Preliminary Examination (Commercial Responsiveness)

No.	Tenderer	Delivery Period (8 Weeks after contract signing)	Payment Terms (Payments shall be done in installments but not exceeding nine months after delivery)	Tender Validity Period (120 Days)	Audited Accounts (2020 and 2021)	List of at least 3 users who have purchased similar Furniture in the last 2 years	INCOTERMS [Delivery to Site -CIP]	Commercially Responsive (YES/NO)	Acceptance for Detailed Examination
	(a)	(b)	(c)	(d)	(e)	(g)	(h)	(i)	(j)
1	White Pleasure Company Limited	YES	YES	YES	YES	YES	YES	YES	YES
2	Mat-Bans Company Limited	YES	YES	YES	YES	YES	YES	YES	YES
3	Contra-Focus Limited	YES	YES	YES	YES	NO	YES	NO	NO

**Table 2 (b). Preliminary Examination (Technical Responsiveness)**

**S/NO. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:  
Lot 2D: Laboratory Furniture**

No.	Minimum Specifications Required	Quantity	Offered Specification	
	<p><b>PRINCIPAL FEATURES SOUGHT:</b></p>		White Pleasure Company Limited	Mat-Bans Company Limited
	<p><b>LABORATORY (CURVE ROOM 3)</b></p>			
1	<p><b>Laboratory Stools:</b> Lab chair, Gas lift seat height adjustment, Foot ring for 'off floor' support, Lab chair with gas seat height adjustment., Durable five-star base with glides for stability, Seat Height 56 - 86 cm, Durable and Comfortable, Back Support Rest</p> 	24 No.	Comply	Comply
	<p><b>LABORATORY HALL</b></p>			Comply

2	<p><b>Laboratory Stools:</b> Lab chair, Gas lift seat height adjustment, Foot ring for 'off floor' support, Lab chair with gas seat height adjustment, Durable five-star base with glides for stability, Seat Height 56 - 86 cm, Durable and Comfortable, Back Support Rest</p> 	<b>56 No.</b>	Comply	Comply
			Comply	Comply
<i>Deviations from Minimum Technical Specifications</i>			Nil	Nil
<i>Acceptance for Detailed Examination</i>			Yes	Yes

**Table 3. Substantially Non-responsive Tenders**

<b>No</b>	<b>Tender</b>	<b>Reasons for Rejection</b>
1	Contra-Focus Limited	The firm was disqualified at the Commercial Responsiveness Stage because the List of References they provided were not related to Office Furniture.

**FORM 4**

**Table 4 Corrections and Unconditional Discounts**

No.	Tenderer	Read-out Tender Price(s)		Corrections		Corrected Tender Price(s)	Unconditional Discounts <sup>2</sup>		Corrected/Dis counted Tender Price
		Currency	Amount	Computational Errors	Provisional Sums		%	Amount	
	(a)	(b)	(c)	(d)	(e)	(f) = (c) + (d) - (e)	(g)	(h)	(i) = (f) - (h)
1	White Pleasure Company Limited	GH¢	116,388.00	NIL	NIL	GH¢116,388.00	NIL	NIL	GH¢116,388.00
2	Mat-Bans Company Limited	GH¢	134,900.00	NIL	NIL	GH¢134,900.00	NIL	NIL	GH¢134,900.00



**Table 5. Exchange Rates**

Currency Used for Tender Evaluation: **GHANA CEDI**

Effective Date of Exchange Rate: N/A

Authority or Publication Specified for Exchange Rate: N/A

**Note:** Attach copy of exchange rates provided by specified authority or publication.

**Table 6A. Currency Conversion (Multiple Currencies)**

Specify Evaluation Currency: \_\_\_\_\_

**N/A FOR THIS TENDER**

Tenderer  (a)	Currency(ies) of Tender  (b)	Corrected/Discounted Tender Price(s)  (c)	Applicable Exchange Rate(s) <sup>1</sup>  (d)	Evaluation Currency  Tender Price(s) (e) = (c) x (d)	Total Tender Price <sup>2</sup>  (f)

**Note:** Columns *a*, *b* and *c* are from Table 4, columns *a*, *b* and *i*.

<sup>1</sup> Column *d* is from Table 5.

<sup>2</sup> Column *f* is the sum of Tender prices in column *e* for each Tenderer.

**Table 6B. Currency Conversion (Single Currency)**  
Specify Evaluation Currency: **GHANA CEDI**

**N/A FOR THIS TENDER**

Tenderer	Corrected/Discouted Tender Price (in specified currency)	Payment Composition <sup>1</sup>		Exchange Rate Used by Tenderer <sup>1</sup>	Amounts in Currency of Payment	Exchange Rate for Evaluation <sup>2</sup>	Evaluation Currency	
		Currency of Payment	Percent of Total Tender				Tender Prices	Total <sup>3</sup>
(a)	(b)	(c)	(d)	(f)	(g) = (e) x (f)	(h)	(i) = (g) x (h)	(i)

**Note:** Columns *a* and *b* are from Table 4, columns *a* and *i*.

<sup>1</sup> Columns *c*, *d*, and *f* are provided in the STDLW Appendix to Tender and in the (Form of) Contractor's Tender in the STDSW.

<sup>2</sup> Column *h* is from Table 5.

<sup>3</sup> Column *j* is the sum of Tender prices in column *i* for each Tenderer.

**Table 7. Additions, Adjustments, and Priced Deviations**

No.	Tenderer	Corrected/Discounted Tender Price <sup>1</sup>	Additions <sup>2</sup>	Adjustments <sup>2</sup>	Priced Deviations <sup>2</sup>	Total Price
	(a)	(b)	(c)	(d)	(e)	(f) = (b) + (c) + (d) + (e)
1	White Pleasure Company Limited	GH¢116,388.00	NIL	NIL	NIL	GH¢116,388.00
2	Mat-Bans Company Limited	GH¢134,900.00	NIL	NIL	NIL	GH¢134,900.00

Column *b* is from either Table 8, column *f* or Table 9, column *j*.

<sup>2</sup> Each insertion in columns *c*, *d*, or *e* should be footnoted and explained in adequate detail, accompanied by calculations. Refer to paras. 6(e), 6(f), and 6(g) respectively of the Guidance Notes on Opening & Evaluation of Tenders.

**Table 8A. Domestic Preference for Goods**

Specify Evaluation Currency: \_\_\_\_\_

**N/A FOR THIS TENDER**

Tenderer (a)	Domestic Preference Group <sup>1</sup> (b)	Total Price <sup>2</sup> (c)	Exclusions for Preference <sup>3</sup> (d)	Revised Total (e) = (c) - (d)	Prevailing Tariff (%) <sup>4</sup> (f)	Domestic Preference (%) <sup>5</sup> (g)	Preference Price <sup>6</sup> (h)	Total Comparison Price (i) = (c) + (h)

<sup>1</sup> Column *b* refers to Groups A, B, or C, as indicated by Tenderer, subject to verification by the Evaluation Panel.

<sup>2</sup> Column *c* is from Table 7, column *f*. If the lowest total price is from a Group A or Group B Tenderer, it is the lowest evaluated Tenderer, and the remainder of the table need not be filled out. Columns *d* through *h* need to be filled out only for Group C Tenders.

<sup>3</sup> Column *d* is the sum of costs in columns *d* and *e* from Table 7 plus other costs incurred within Ghana. Footnotes should be provided to explain the significant components of column *d*.

<sup>4</sup> Column *f* is the sum of duties and import taxes on the particular items or group of similar items as a percent of the CIF or CIP price. Refer to para. 7(a) of the Guidance Notes on Opening & Evaluation of Tenders.

<sup>5</sup> Column *g* will be the smaller of 20 percent or the prevailing tariff in column *f*.

<sup>6</sup> Column *h* for Group A Tenderers is zero. Group B Tenderers at this stage should no longer be compared. For Group C Tenderers, column *h* is the product of columns *e* and *g*.

**Table 8B. Domestic Preference for Works**

Specify Evaluation Currency: \_\_\_\_\_

**N/A FOR THIS TENDER**

Tenderer	Domestic Preference Group <sup>1</sup> (b)	Total Price <sup>2</sup> (c)	Exclusions for Preference <sup>3</sup> (d)	Revised Total (e) = (c) - (d)	Preference 4 f	Total Comparison Price (g) = (c) + (f)
(a)						

<sup>1</sup> Column b refers to Group A (eligible domestic Tenderers) or Group B (others) as indicated by Tenderer, subject to verification the Evaluation Panel.

<sup>2</sup> Column c is from Table 7, column f. If the lowest priced Tender is from a Group A Tenderer, it is the lowest evaluated Tenderer, and the remainder of the table need not be filled out.

<sup>3</sup> Column d is the sum of costs in columns d and e from Table 7. An attachment should be provided to explain the significant components of column d. Columns d and e may be left blank for Group A Tenderers.

<sup>4</sup> Column f for Group A Tenderers is zero. For Group B Tenderers, column f is 10 percent of column e.

**Table 9. Postqualification**

Tenderer	Constitution or legal status of Tenderer	Total annual volume of supplies made in the last two years in GH¢:	Supplies performed as prime Supplier on works of similar nature and volume over the last two years.	Financial reports for the last two years	Names, addresses and telephone, telex, facsimile numbers and email addresses of banks that may provide references if contacted by the Purchaser.	Information on current litigation in which the Tenderer is involved	Substantially Responsive/ Non-Responsive <sup>12</sup> to Postqualification Criteria	Remarks
<b>WHITE PLEASURE COMPANY LIMITED</b>	(a) 1. Place of registration: <i>Accra</i> 2. Date of registration: <i>13-01-2014</i> 3. Principal place of business: <i>Accra</i> 4. Power of attorney of signatory of Tenderer: <i>Provided</i>	(b) YES Provided	(c) YES Provided	(d) YES Provided	(e) N/A	(f) NO Not involved in any litigation.	(g) Substantially Responsive to Post qualification Criteria	(h)

<sup>1</sup> List here all the Qualifying Criteria for Postqualification provided in the Tender Documents, which Tenderers must comply with for their them to be considered for Contract Award. For each criteria, indicate “yes” for satisfactory and “no” for unsatisfactory

<sup>2</sup> Give reason(s) for substantial responsiveness as footnote(s)

**Table 10: Proposed Contract Award**

<p>1. Lowest evaluated responsive Tenderer (proposed for contract award). (a) name (b) address</p>	<p align="center"><b>WHITE PLEASURE COMPANY LIMITED P.O. BOX OS 250, OSU-ACCRA</b></p>	
<p>2. If Tender submitted by agent, list actual supplier. (a) name (b) address</p>	<p align="center">Not Applicable</p>	
<p>3. If Tender from joint venture, list all partners, nationalities, and estimated shares of contract.</p>	<p align="center">Not Applicable</p>	
<p>4. Principal country of origin of goods/materials.</p>	<p align="center"><b>MALAYSIA</b></p>	
<p>5. Estimated date (month, year) of contract signing.</p>	<p align="center"><b>November, 2022</b></p>	
<p>6. Estimated delivery to project site/completion period.</p>	<p align="center"><b>8 Weeks after Award of Contract</b></p>	
<p>7. Tender Price(s) (Read-out)</p>	<b>Currency</b>	<b>Amount</b>
	<b>GH¢</b>	<b>116,388.00</b>
<p>8. Corrections</p>	<b>Nil</b>	<b>Nil</b>
<p>9. Discounts</p>	<b>Nil</b>	<b>Nil</b>
<p>10. Other Adjustments</p>	<b>Nil</b>	<b>Nil</b>
<p><b>11. Evaluated Tender Price for the Proposed Award for Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2D: Laboratory Furniture</b></p>	<b>GH¢</b>	<b>116,388.00</b>



# **ANNEXES**

- A. TENDER OPENING RECORD FORM**
- B. TENDER OPENING MINUTES**
- C. ATTENDANCE REGISTER—TENDERERS’ REPRESENTATIVES**
- D. ATTENDANCE REGISTER—PURCHASER’S REPRESENTATIVES**
- E. REGISTER OF PURCHASE OF TENDER DOCUMENTS**
- F. COPY OF ADVERT**
- G. TENDER SUBMISSION SHEETS**

# **ATTACHMENTS**

- A. TENDER DATA SHEET**
- B. TENDER EVALUATION SHEETS**
- C. TENDER EVALUATION MINUTES**
- D. INFORMATION SUBMITTED BY THE RECOMMENDED TENDERER**
- E. CORRECTION OF ERRORS**

**A. TENDER  
OPENING RECORD  
FORM**

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES  
TENDER OPENING CHECKLIST**

DATE: 20<sup>TH</sup> SEPTEMBER, 2022

PROCUREMENT METHOD: NATIONAL COMPETITIVE TENDER

CONTRACT NAME: S/NO 2: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:

LOT 2A: OFFICE FURNITURE, LOT 2B: AUDITORIUM FURNITURE, LOT 2C: LECTURE HALL FURNITURE, LOT 2D: LABORATORY FURNITURE  
CONTRACT PACKAGE NO.: BA/UENR/GD/006/22, BA/UENR/GD/009/22

(BA/UENR/RCEES/GD/007/22)

NO.	TENDERER'S NAME	DS	CERTIFICATES				BID SECURITY (2%)	TENDER PRICE (GH¢)	REMARKS
			BRC	VAT	SSNIT	TAX			
1	WHITE PLEASURE COMPANY LIMITED	✓	✓	✓	19/10/2022	✓	0.5% 23/9/2022	Lot 2A: 1,400,000 Lot 2B: 23,421.89 Lot 2C: 1,054,706.63 Lot 2D: 116,388.00	
2	MAT-BANS COMPANY LIMITED	✓	✓	✓	16/10/2022	✓	14/10/2022	PHOENIX 51,620.00	
3	CONTRA-FOCUS LIMITED	✓	✓	✓	23/9/2022	✓	22/9/2022	SIC 73,000.00	
4	YCKNA INVESTMENT LIMITED	✓	✓	✓	29/9/2022	✓	4/10/2022	PHOENIX 25,000 40,000	

CHAIRMAN

DATE: 20/9/2022


SECRETARY

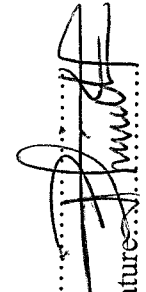
DATE: 20/9/2022


**KEY**

- DS-Document Signed
- VAT-Value Added Tax Certificate
- BRC- Business Registration Certificate
- TAX-Valid Tax Clearance Certificate
- SSNIT-Valid SSNIT Clearance Certificate
- PPA-Public Procurement Authority Registration Certificate


TENDER OPENING COMMITTEE MEMBERS


1. Name..... Prof. Simon Abugre .....  
Designation..... Chairman .....  
Signature..... 

3. Name..... Paul Nana Nkeobiala .....  
Designation..... Member .....  
Signature..... 

5. Name..... Kofi Essomah .....  
Designation..... Secretary .....  
Signature..... 

7. Name.....  
Designation.....  
Signature.....

2. Name..... Francis Ampomah-Djan .....  
Designation..... Member .....  
Signature..... 

4. Name..... John Baptist Siedling .....  
Designation..... Member .....  
Signature..... 

6. Name.....  
Designation.....  
Signature.....

8. Name.....  
Designation.....  
Signature.....

# **B. TENDER OPENING MINUTES**

# UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI

## **MINUTES OF THE TENDER OPENING PANEL MEETING FOR NATIONAL COMPETITIVE TENDERING (NCT); PROCUREMENT OF 4 x 4 SUV VEHICLE AND FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR HELD ON 20<sup>TH</sup> SEPTEMBER, 2022 AT THE COUNCIL CHAMBER - UENR**

### **MEMBERS PRESENT**

1. Prof. Simon Abugre	Dean, School of Natural Resources	Chairman
2. Mr. John-Baptist Siddick	Ag. Director of Procurement	Member
3. Mr. Paul Nana Nketiah	Deputy Director of Finance	Member
4. Mr. Ebenezer T. Lanor	Transport Engineer	Member
5. Mr. Francis Amponsah-Djan	Rep. for Estate Officer	Member
6. Mr. Kofi Dwomoh	Principal Procurement Assistant	Secretary

### **IN- ATTENDANCE**

#### **A. TENDERERS**

1. Mr. Emmanuel Adofo	Mat-Bans Company Limited
2. Mr. Emmanuel T. Cyrus	White Pleasure Company Limited
3. Mr. Eric Okyere	Contra-Focus Limited
4. Mr. Anthony Owusu	Yekna Investment Limited
5. Ms. Mildred Assibey	Yekna Investment Limited

#### **1.0 OPENING**

The meeting started with a prayer by Mr. Ebenezer T. Lanor after close of tender submission at 11: 00 am. The Chairman welcomed the Tender Opening Committee Members and tenderers representatives who were present at the tender opening and briefed them on the purpose of the meeting, which were to open the following tenders;

- (i) S/No. 1: Procurement of 4 x 4 SUV Vehicle for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR.
- (ii) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:
  - Lot 2A: Office Furniture,
  - Lot 2B: Auditorium Furniture,
  - Lot 2C: Lecture Hall Furniture,
  - Lot 2D: Laboratory Furniture.

## UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI

The Chairman further informed the Committee and tenderers representatives that, the tender opening session was just the first stage of the tendering process and assured the tenderers of open, transparent and fair process. There was a self-introduction session by all tender Opening Panel Members and Tenderers present.

### **2.0 OPENING OF TENDER BOX**

The locked tender box in which tenderer(s) had deposited their tender was opened in the presence of the Tender Opening Panel and tenderer's representatives who attended the tender opening.

The following Seven (7) Suppliers responded to our advert and purchased the Tender Documents;

1. Toyota Ghana Company Limited, Accra
2. Sneda Motors, Accra
3. Klataa Engineering Solutions Company Limited, Accra
4. Mat-Bans Company Limited, Accra
5. White Pleasure Company Limited, Accra
6. Contra-Focus Limited, Accra
7. Yekna Investment Limited, Accra

However, at the time for the closure of the tender submission, five (5) suppliers submitted their tender documents for the various packages. The suppliers were;

1. Klataa Engineering Solutions Company Limited, Accra
2. Mat-Bans Company Limited, Accra
3. White Pleasure Company Limited, Accra
4. Contra-Focus Limited, Accra
5. Yekna Investment Limited, Accra

### **3.0 SUBMISSION OF PRELIMINARY REQUIREMENTS**

The preliminary requirement indicated in the tender document which the tenderers were required to submit or comply with and their tender prices were read before the tender opening panel and the representatives of tenderers who attended the tender opening meeting.

The requirements indicated in the tender document were as follows:

## UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI

- Tender Signed
- Business Registration Certificate
- Valid Tax Clearance Certificate
- Valid SSNIT Clearance Certificate
- VAT Registration Certificate
- Tender Security 2% of Total Tender price
- Public Procurement Authority (PPA) Registration

The tender documents of the tenderers were examined by the committee regarding compliance with these requirements.



**UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI**

- (i) S/No. 1: Procurement of 4 x 4 SUV Vehicle for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR.

No.	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security-Bond or Bank Guarantee (2% of Tender Price)	Total Tender price (read-out)
1	Klataa Engineering Solutions Company Limited	√	√	√	√	x	√	Bid Bond from Star Assurance GH¢40,000.00	GH¢1,740,000.00

√: Means tenderer(s) submitted the requirement

x: Means tenderer(s) did not submit the requirement

- (ii) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:  
Lot 2A: Office Furniture

No.	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security-Bond or Bank Guarantee (2% of Tender Price)	Total Tender price (read-out)
1	Mat-Bans Company Limited	√	√	√	√	√	√	Bid Bond from Phoenix Insurance GH¢51,620.00	GH¢1,390,250.00
2	Contra-Focus Limited	√	√	√	√	√	√	Bid Bond from SIC Insurance GH¢73,000.00	GH¢1,897,672.00
3	Yekna Investment Limited	√	√	√	√	√	√	Bid Bond from Phoenix Insurance GH¢25,000.00	GH¢1,103,492.00

√: Means tenderer(s) submitted the requirement

x: Means tenderer(s) did not submit the requirement

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI**

**(iii) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:  
Lot 2B: Auditorium Furniture**

No.	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security (2% of Tender Price)	Total Tender price (read-out)
1	Mat-Bans Company Limited	√	√	√	√	√	√	Bid Bond from Phoenix Insurance GH¢51,620.00	GH¢236,850.00
2	Contra-Focus Limited	√	√	√	√	√	√	Bid Bond from SIC Insurance GH¢73,000.00	GH¢428,480.00

√: Means tenderer(s) submitted the requirement

x: Means tenderer(s) did not submit the requirement

**(iv) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:  
Lot 2C: Lecture Hall Furniture**

No.	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT Certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security (2% of Tender Price)	Total Tender price (read-out)
1	White Pleasure Company Limited	√	√	√	√	√	√	Bid Bond from Holland Insurance GH¢23,421.89	GH¢1,054,706.63
2	Mat-Bans Company Limited	√	√	√	√	√	√	Bid Bond from Phoenix Insurance GH¢51,620.00	GH¢818,800.00
3	Contra-Focus Limited	√	√	√	√	√	√	Bid Bond from SIC Insurance GH¢73,000.00	GH¢880,238.00
4	Yekna Investment Limited	√	√	√	√	√	√	Bid Bond from Phoenix Insurance GH¢40,000.00	GH¢1,707,576.00

√: Means tenderer(s) submitted the requirement

x: Means tenderer(s) did not submitted the requirement

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI**


**(iv) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:  
Lot 2D: Laboratory Furniture**

No.	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT Certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security (2% of Tender Price)	Total Tender price (read-out)
1	White Pleasure Company Limited	√	√	√	√	√	√	Bid Bond from Holland Insurance GH¢23,421.89	GH¢116,388.00
2	Mat-Bans Company Limited	√	√	√	√	√	√	Bid Bond from Phoenix Insurance GH¢51,620.00	GH¢134,900.00
3	Contra-Focus Limited	√	√	√	√	√	√	Bid Bond from SIC Insurance GH¢73,000.00	GH¢120,510.00

**4.0 ADJOURNMENT**

The Chairman thanked the tender opening panel and the representatives of tenderers for attending the meeting. The meeting ended with a prayer by Mr. Francis Amponsah-Djan at 2:20 p.m.

**CHAIRMAN**



.....  
**Prof. Simon Abugre**

Date: 20/09/2022

**SECRETARY**



.....  
**Mr. Kofi Dwomoh**

Date: 20/09/2022

**C. ATTENDANCE  
REGISTER—  
TENDERERS'  
REPRESENTATIVES**



**D. ATTENDANCE  
REGISTER—  
PURCHASER'S  
REPRESENTATIVES**





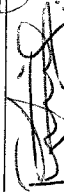
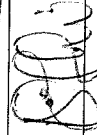
**UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI**

TENDER OPENING PANEL (TEP) MEETING (NATIONAL COMPETITIVE TENDER, NCT) FOR THE PROCUREMENT OF 4 X 4 SUV VEHICLE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR; PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR: LOT 2A: OFFICE FURNITURE, LOT 2B: AUDITORIUM FURNITURE, LOT 2C: LECTURE HALL FURNITURE, LOT 2D: LABORATORY FURNITURE

**ATTENDANCE LIST-STAFF**

**20<sup>TH</sup> SEPTEMBER, 2022**

**11:00 AM**

NO.	NAME	DESIGNATION	SIGNATURE	TEL NO.
1	Prof. Simon Abuse	Chairman		020950070
2	John Baptist Suddley	Member		0244555864
3	Paul Nwora Nkechi	Member		0240458484
4	Ebenezer T. Lawlor	Member		0246954936
5	Francis Ampomah-Djan	Member		0246167445
6	Kofi Sesomah	Secretary		0208860079

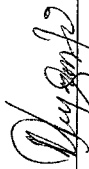




**E. REGISTER OF  
PURCHASE OF  
TENDER  
DOCUMENTS**

# UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI

## TENDER DOCUMENTS PURCHASE REGISTER

S/NO 2: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR: LOT 2D: LABORATORY FURNITURE

NO.	NAME OF COMPANY	NAME OF REPRESENTATIVE	DATE	TIME	TEL. NO.	RECEIPT NO.	SIGNATURE
1.	Centre Focus	Mano Deo Taty	7/9/22	2:57	0244278108	77711	
2.	Net-Bans	Heuman Amaring	8/9/22	10:15 <sup>am</sup>	0208280717	77713	
3.	White Pearne	Emmanuel Cyrus	8/9/22	11:02	02720734662	77714	
4.							
5.							
6.							
7.							
8.							
9.							
10.							

# **F. COPY OF ADVERT**

# 'Heavy fighting' as Ukraine seeks to retake Kherson

**F**IERCE battles have been reported as Ukraine tries to retake the Russian-occupied southern Kherson region - but military experts have told the BBC it "won't happen quickly".

"Heavy fighting is continuing, our soldiers are working around the clock," said Vitaliy Kim, who heads the neighbouring Mykolayv region.

Ukraine earlier said it had broken through Russia's first line of defence.

But Russia said Ukrainian troops had been defeated during a failed attack.

The defence ministry in Moscow also said there had been heavy casualties among the Ukrainian forces, but the claims by both Ukraine and Russia have not been independently verified.

Kherson became the first major Ukrainian city to fall into Russian hands in the opening days of the invasion, which began on 24 February.

Top Ukrainian military officials have been tight-lipped about giving too many details about its recent counter-offensive, urging the wider public to be patient.

On Tuesday, Ukraine's Operational Command South reported that "positional battles" continued.

It said three key bridges across the Dnipro River had been hit again to make sure they were impassable. In recent weeks, Ukraine has also been using US-supplied HIMARS precision rocket systems to target makeshift Russian pontoon bridges, as well as command posts and ammunition depots.

This is widely seen as part of a targeted effort to cut off Russian troops on the right (western) bank of the river, making it virtually impossible to send troops and weapons resupplies.

However, officials in Kyiv have been cautioning against any expectations of a quick win, describing the offensive as a slow grinding down of the enemy.

Several military experts interviewed by the BBC seem to agree with this.

"The long-term trend is the gradual weakening of the Russian military capability and the gradual strengthening of the Ukrainian capability with Western help," said Sir Alex Younger, a former head of Britain's MI6 Secret Intelligence Service.

He said the Kherson counter-offensive was "all about the urge of Ukraine to demonstrate they can get on the front foot and in turn underpin the resolve of Ukraine and its backers into what is going to be a difficult winter". —BBC

## UPPER DENKYIRA EAST MUNICIPAL ASSEMBLY INVITATION TO TENDER | PROCUREMENT OF GOODS NATIONAL COMPETITIVE TENDERING (NCT)

1. The Upper Denkyira East Municipal Assembly has been allocated funds from the District Assemblies Common Fund - Responsive Factor Grant (DAFC-RFG) and intends to apply the funds to cover eligible payments under the contract for the procurement of the under listed goods:

LOT NO.	IFT PACKAGE NO.	CONTRACT DESCRIPTION	QUANTITY (NO)	LOCATION	DELIVERY PERIOD	TENDER SECURITY
LOT 1	CR/UDE-MA/DACF-RFG/NCT/GDS/001/22	SUPPLY OF 600No. DUAL DESK FOR 15No. BASIC SCHOOLS IN THE MUNICIPALITY.	VARIOUS	DUNKWA-ON-OFFIN	3 WEEKS	2% OF THE TOTAL TENDER PRICE

1. The Upper Denkyira East Municipal Assembly now invites sealed Tenders from eligible Suppliers for the Supply of Goods listed above. Tendering will be conducted through the National Competitive Tendering (NCT) procedures specified in the Public Procurement Act, Act 663, 2003 and the Public Procurement (Amendment) Act 2016 Act 914 and the Guidelines of the Public Procurement Authority of the Republic of Ghana.

2. Interested eligible tenderers may obtain further information from the Office of the Upper Denkyira East Municipal Co-ordinating Director, and inspect the Tender documents at the address given below from 09:00 hours to 17:00 hours GMT on working days.

3. Tender documents (and additional copies) may be purchased at the address stated below for a non-refundable fee of Three Hundred Ghana Cedis (GH¢300.00) only, for each set. The document will be obtained personally and with an application letter. Tenderers are advised to use the address stated below for obtaining information, inspection and purchase of Tender Document.

4. Tenders must be deposited into the box located at the address below at or before 10:00 hours GMT on 2nd September 2022. Tenders shall be valid for a period of 90 days after the deadline of Tender submission. All Tenders must be accompanied by

a Tender Security of 2% of the total Tender price stated in the table above for each package. Late Tenders will be rejected. Tenders will be opened in the presence of the Tenderer's representative, who chooses to attend at the Conference Room of the Upper Denkyira East Municipal Assembly at 10:00 hours GMT on 16th September, 2022.

Address for information, inspection and purchase of Tender Document  
Name: The Municipal Co-ordinating Director  
Upper Denkyira East Municipal Assembly  
Postal Address: P. O. Box DW 50,  
City: Dunkwa-on-Offin  
Region: Central  
Country: Ghana  
Telephone Number: 033229145

Address for Tender submission and opening  
Name: The Secretary,  
Municipal Tender Committee  
Upper Denkyira East Municipal Assembly  
Postal Address: P. O. Box DW 50  
City: Dunkwa-On-Offin  
Region: Central  
Country: Ghana  
Location for Tender Submission is: Office of the Municipal Co-ordinating Director

## UNIVERSITY OF ENERGY AND NATURAL RESOURCES (UENR), SUNYANI-GHANA

### INVITATION FOR TENDERS NATIONAL COMPETITIVE TENDERING (NCT)

1. The University of Energy and Natural Resources, Sunyani intends to apply part of its budgetary allocation to fund eligible payments under the contracts for the supply of the underlisted items:

S/NO	Description	Quantity	Contract Package No.	Cost of Tender Document
1	Procurement of 4 x 4 SUV Vehicle for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR	1 No.	BA/UENR/GD/010/22 (BA/UENR/RCEES/GD/010/22)	GH¢ 500.00
2	Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2A: Office Furniture, Lot 2B: Auditorium Furniture, Lot 2C: Lecture Hall Furniture, Lot 2D: Laboratory Furniture	Various	BA/UENR/GD/006/22 BA/UENR/GD/009/22 (BA/UENR/RCEES/GD/007/22)	GH¢ 500.00 for each Lot.

2. The University of Energy and Natural Resources, Sunyani now invites sealed Tenders from eligible suppliers for the supply of the above listed items. Tendering will be conducted through the National Competitive Tendering (NCT) method procedures specified in the Public Procurement Act 2003 (Act 663) as amended, and the Guidelines of the Public Procurement Authority (PPA) of the Republic of Ghana.

3. Tenderers may obtain further information and inspect the tender document at the UENR Procurement Directorate Building from 9:00am to 4:00pm, each working day from Wednesday, 31<sup>st</sup> August, 2022.

4. A complete set of Tender Documents in English may be purchased by the interested Tenderers upon submission of a written application to the address below and upon payment of a non-refundable fee of GH¢ 500.00 for Tender Document for each package at the Finance Directorate, UENR.

**NB: GH¢ 500.00 for the package Serial Number 1 (S/NO 1) and each Lot in Serial Number 2 (S/NO 2).**

5. Tenders must be delivered to the address below at or before 11:00 a.m. on Tuesday, 20<sup>th</sup> September, 2022. Tenders shall be valid for 120 days after the deadline of submission of Tenders. All tenders must be accompanied by a Tender Security of 2% of the Tender price.

Late Tenders will not be accepted and will be returned unopened to the Tenderer. Tenders will be opened immediately after the closing time of submission of tenders in the presence of the Tenderers' representatives, who choose to attend at the University's Council Chamber, University of Energy and Natural Resources, Sunyani at 11:00 a.m., on Tuesday, 20<sup>th</sup> September, 2022.

6. Address for purpose of Tender submission:

The Vice-Chancellor  
ATTN: Ag. Director of Procurement  
University of Energy and Natural Resources  
P.O. Box 214  
Sunyani, Ghana

7. Location for the submission of tenders:

The Procurement Directorate Building  
Opposite UENR Basic School  
University of Energy and Natural Resources  
(UENR) Sunyani, Ghana  
Telephone: 0352290367/0244535464  
Email: procurementdirector@uenr.edu.gh

8. It is mandatory that Tenderers include in their tender the underlisted statutory requirements.

- Valid GRA Tax Clearance Certificate.
- Valid SSNIT Clearance Certificate.
- Valid VAT Registration Certificate.
- Valid Business Registration Certificate.
- Valid Certificate of Incorporation.
- Valid Certificate of Commencement.
- Valid Registration Certificate from PPA.

REGISTRAR

**G. TENDER  
SUBMISSION SHEETS**



# **ATTACHMENTS**

# **A. TENDER DATA SHEET**



## Tender Data Sheet

The following specific data for the Goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Tenderers. Whenever there is a conflict, the provisions herein shall prevail over those in Instructions to Tenderers.

<b>Introduction</b>	
ITT.1.1	Name of Purchaser: <b>University of Energy and Natural Resources, Sunyani</b>
ITT. 2.1	The Source of Funds is <b>Internally Generated Funds (IGF)</b>
ITT. 2.1	Name of Contract: <b>Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:</b> <b>Lot 2A: Office Furniture,</b> <b>Lot 2B: Auditorium Furniture,</b> <b>Lot 2C: Lecture Hall Furniture</b> <b>Lot 2D: Laboratory Furniture</b>
ITT 7.1	Purchaser's Name: <b>University of Energy and Natural Resources</b> Address: <b>P.O Box 214, Sunyani</b> Telephone or telex : <b>0352290367/0244535464</b> Email Address: <b>procurementdirector@uenr.edu.gh</b>
ITT 8.1	Purchaser can modify Tender documents before the Deadline for submission of Tenders by issuing Addenda.
ITT 9.1	Language of the Tender: English.

<b>TENDER PRICE AND CURRENCY</b>	
ITT 12.1 (i)	The price quoted shall be : ..... The prices shall include all duties, taxes and other levies. The prices should be expressed in the term of EXW in Ghana Cedis (GH¢).
ITT 12.1 (ii)	The Prices for inland transportation: GH¢..... The prices for insurance: GH¢..... The prices for other local cost: GH¢.....
ITT 12.1 (iii)	The price of other incidental services : (a) .....GH¢..... (b) .....GH¢..... I .....GH¢..... Total CIP to ..... [name of final destination] GH¢.....
ITT 12.4	The prices shall be fixed

ITT 13.1	The prices shall be quoted in New Ghana Cedis (GH¢)
<b>PREPARATION AND SUBMISSION OF TENDERS</b>	
ITT 14.3 I	<p><b>A. Qualification requirements.</b></p> <ul style="list-style-type: none"> <li>i) The offered goods/equipment shall be latest and in current production for minimum of 2 years. If the offered model is new, the manufacturer must have experience in producing the similar model for a minimum of 2 years.</li> <li>ii) The Tender shall furnish a list of users who had purchased same/similar goods/equipment in last 2 years., and number of equipment sold to them. They will be used as references to check the performance of the offered model, if necessary.</li> <li>iii) Compliance with variation from the departmental requirement of the technical specification shall be duly filled in the offered specification column of the Technical Specification.</li> <li>iv) Separate Tender shall be submitted for each package. No Tender will be considered if the offered quantity is different from that specified in the Technical Specification.</li> <li>v) An agent can submit Tenders on behalf of more than one manufacturer but separate complete Tenders including Tender security shall be submitted for each manufacturer.</li> <li>vi) If an Agent submits Tenders on behalf of more than one Manufacturer, unless each such Tender is accompanied by a separate Tender Form for each Tender, and a Tender security, when required, for each Tender, and authorization from the respective Manufacturer, all such Tenders will be rejected as non-responsive.</li> <li>viii) Other qualifications.</li> </ul> <p><b>B. ARRANGEMENT OF TENDER SUBMISSION</b> Tender Should be submitted in the following order</p> <ol style="list-style-type: none"> <li>1. Tender Form and Price Schedule;</li> <li>2. Power of Attorney;</li> <li>3. Tender Security;</li> <li>4. Statutory documents (SSNIT, VAT, TAX, Business Registration Certificates and PPA);</li> <li>5. Technical Specification Offered;</li> <li>6. Warranty, Country of Origin, Delivery Period, Payment terms, Validity Period;</li> <li>7. Manufacturer's Authorization;</li> <li>8. List and addresses of at least 3 users who have purchased</li> </ol>

	<p>same/similar goods/equipment in last 2 years from your firm and the number of equipment/ goods sold to them;</p> <p>9. After Sales Service statement; and</p> <p>10. Any other information of relevance to the Tender</p>
ITT 15.3 (b)	<b>AFTER SALES SERVICE: Tenderers should be able to Provide After Sale Services Facilities for one (1) Year after delivery of the Furniture they intend to supply (Statement of After Sale Service should be provided as evidence).</b>
ITT 16.1	Amount of Tender Security: Two percent (2%) of total Tender Price <b>NOTE: The Tender Security must be obtained from a reputable BANK or Recognized Insurance Companies.</b>
ITT 17.1	<b>Tender Validity Period: 120 days.</b>
ITT 18.1	Number of copies: <b>Original and three (3) copies (Making it a total of 4 Copies required for submission).</b>
ITT 19.2 (a)	Address for Tender submission: <b>The Vice Chancellor ATTN: Ag. Director of Procurement University of Energy and Natural Resources Sunyani.</b>
	IFT title and number: <ul style="list-style-type: none"> <li>• <b>Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2A: Office Furniture, Lot 2B: Auditorium Furniture, Lot 2C: Lecture Hall Furniture Lot 2D: Laboratory Furniture</b></li> <li>• <b>BA/UENR/GD/006/22</b></li> <li>• <b>BA/UENR/GD/009/22</b></li> <li>• <b>(BA/UENR/RCEES/GD/007/22)</b></li> </ul>
ITT 20.1	Deadline for Tender submission: Date : <b>20<sup>th</sup> September, 2022</b> Time : <b>11:00 am</b> Place : <b>Procurement Directorate, UENR</b>
ITT 22.1	Deadline for Tender Modification and Withdrawal: Twenty-four (24) hours prior to the deadline for Tender Submission as per ITT 20.1 Date : <b>19<sup>th</sup> September, 2022</b> Time : <b>4:00 pm</b> Place : <b>Procurement Directorate, UENR</b>
ITT 23.1	Tender Opening: Date : <b>20<sup>th</sup> September, 2022</b> Time : <b>11:00 am</b> Place: <b>The Council Chamber, University of Energy and Natural</b>

**TENDER EVALUATION**

ITT 28.4

Criteria for Tender evaluation shall be in stages :

The evaluation will be done in stages as indicated below:

**a) Stage 1: Preliminary Examination:**

The tenderers qualification requirements listed below shall be treated as mandatory requirements to be used as criteria for evaluation of tenders in the first stage. Tenderers are required to provide documentary evidence for consideration.

**Qualification Requirements**

- Tender Signed
- Business Registration Certificate with currently renewed receipt.
- Valid Tax clearance certificate
- VAT registration certificate
- Valid SSNIT clearance certificate
- Public Procurement Authority (PPA) Registration Certificate
- Tender Security (**2% of Tender Price from Reputable Bank/ Recognized Insurance firm**)

**Submission of Brochures:** As apart of the requirements, tenderers are required to submit brochures on the specification of the brands they intend to supply.

Only tenderers whose tender pass the qualification requirements will be considered for the second stage.

**b) Stage II.** The Preliminary Examination (Commercial Responsiveness) would be done using the underlisted:

- Payment Terms (**Payments shall be done in installments but not exceeding nine months after delivery**)
- Delivery Period (**at most 8 Weeks**)
- Tender Validity Period (**at least 120 days**)
- Warranty Period (**at least one year from date of Delivery**)
- List of at least three (3) References for similar supply
- Audited financial Accounts for **2020** and **2021**

**c) Stage III.** The Technical Evaluation would be done using minimum specification method. Brochures submitted by tenderers will also be inspected and examined.

**NB:** *The submitted Brochures and/or Coloured Pictures of all the furniture intended to be supplied shall be part of the Evaluation Criteria*

Tenderers who will appropriate our specification indicated in the Technical

**B. TENDER  
EVALUATION  
SHEETS**

UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI

TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:

LOT 2D: LABORATORY FURNITURE

S/NO 2D

BA/UENR/GD/006/22, BA/UENR/GD/009/22

(BA/UENR/RCEES/GD/007/22)

STAGE 1: PRELIMINARY REQUIREMENTS

No	Name of Tenderer(s)	Tender Signed	Business Reg. cert	VAT certificate	Valid Tax Clearance Cert	Valid SSNIT Clearance Cert	PPA Reg. Cert	Tender Security-Bond or Bank Guarantee (2% of Tender Price)	Responsive/ Non-Responsive
1	White Pleasure Company Limited	✓	✓	✓	14/10/22	19/10/22	23/09/2022	Bid Bond from Hollard Insurance GH¢23,421.89	Responsive
2	Mat-Bans Company Limited	✓	✓	✓	14/10/22	16/10/22	01/09/23	Bid Bond from Phoenix Insurance GH¢51,620.00	Responsive
3	Contra-Focus Limited	✓	✓	✓	22/09/22	25/09/22	05/01/23	Bid Bond from SIC Insurance GH¢73,000.00	Responsive

Signed.....  
(Chairman, Tender Evaluation Panel)

Date.....

Signed.....  
(Secretary, Tender Evaluation Panel)

Date.....

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**  
**TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE**  
**FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:**  
**LOT 2D: LABORATORY FURNITURE**

S/NO 2D

BA/UENR/GD/006/22, BA/UENR/GD/009/22  
 (BA/UENR/RCEES/GD/007/22)

**STAGE 2: COMMERCIAL RESPONSIVENESS**

	White Pleasure Company Limited	Mat-Bans Company Limited	Contra-Focus Limited
<b>REQUIREMENTS</b>			
<b>Payment Terms</b> (Payments shall be done in installments but not exceeding nine months after delivery)	As Per Tender Document	As Per Tender Document	Payments shall be done in installments but not exceeding nine months after delivery
<b>Delivery Period:</b> (at most 8 Weeks)	As Per Tender Document	As Per Tender Document	8 Weeks After Award of Contract
<b>Tender Validity Period:</b> (at least 120 days)	As Per Tender Document	As Per Tender Document	180 Days
<b>Power of Attorney</b>	Provided	Provided	Provided
<b>After Sales Service:</b> Tenderers should be able to Provide After Sale Services Facilities for one (1) Year after delivery of the Furniture they intend to supply (Statement of After Sale Service should be provided as evidence).	Provided	Provided	Provided
<b>Warranty Period (at least one year from date of Delivery)</b>	As Per Tender Document	As Per Tender Document	24 Month After Deliver
<b>Audited financial Accounts for 2020 and 2021</b>	As Per Tender Document (2021 and 2020 )	Provided (2021 and 2020 )	Provided (2021 and 2020 )
<b>List of at least three (3) References for similar supply.</b>	Provided	Provided	Provided (Not Available)
<b>Responsive/ Non-Responsive</b>	Responsive	Responsive	Not responsive

Signed.....  
 (Chairman, Tender Evaluation Panel)  
 Date.....

Signed.....  
 (Secretary, Tender Evaluation Panel)  
 Date.....

UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI


TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:

LOT 2D: LABORATORY FURNITURE

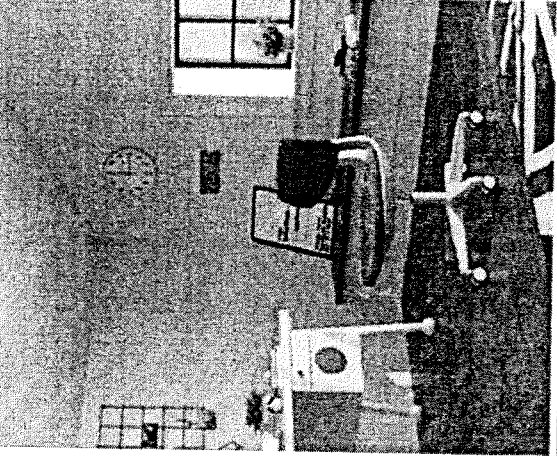

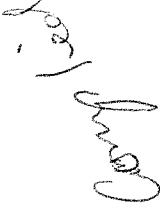
S/NO 2D

BA/UENR/GD/006/22, BA/UENR/GD/009/22  
(BA/UENR/RCEES/GD/007/22)

STAGE 3: TECHNICAL EVALUATION

No.	MINIMUM REQUIRED SPECIFICATION	Qty	OFFERED SPECIFICATION		
			White Pleasure Company Limited	Mat-Bans Company Limited	Contra-Focus Limited
<b>LABORATORY (CURVE ROOM 3)</b>					
1	<p><b>Laboratory Stools:</b> Lab chair, Gas lift seat height adjustment, Foot ring for 'off floor' support, Lab chair with gas seat height adjustment, Durable five-star base with glides for stability, Seat Height 56 - 86 cm, Durable and Comfortable, Back Support Rest</p>	24 No.			
			<p align="center"><i>Complied</i></p>		



			White Pleasure Company Limited	Mat-Bans Company Limited	Contra-Focus Limited
LABORATORY HALL					
2	<p><b>Laboratory Stools:</b> Lab chair, Gas lift seat height adjustment, Foot ring for 'off floor' support, Lab chair with gas seat height adjustment, Durable five-star base with glides for stability, Seat Height 56 - 86 cm, Durable and Comfortable, Back Support Rest</p> 	56 No.			
	Responsive/ Non-Responsive				

Signed.....  
 (Chairman, Tender Evaluation Panel)  
 Date.....

Signed.....  
 (Secretary, Tender Evaluation Panel)  
 Date.....

UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI

TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR: LOT 2D: LABORATORY FURNITURE

S/NO 2D

BA/UENR/GD/006/22, BA/UENR/GD/009/22

(BA/UENR/RCEES/GD/007/22)

STAGE 4: FINANCIAL EVALUATION

Name of Tenderers	Price Readout (GH¢)	Corrected Tender Price (GH¢)	Converted to Common Currency (GH¢)	Ranking	Recommended Tenderer	Justifications
White Pleasure Company Limited	116,388.00	116,388.00		1 <sup>st</sup>	White Pleasure Company Limited	Lowest Evaluate tenderer
Mat-Bans Company Limited	134,900.00	134,900.00		2 <sup>nd</sup>		
Contra-Focus Limited	120,510.00	123,600.00				

Signed.....  
(Chairman, Tender Evaluation Panel)

Date.....25/10/2022

Signed.....  
(Secretary, Tender Evaluation Panel)

Date.....05/10/2022

UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI  
TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE  
FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:  
LOT 2D: LABORATORY FURNITURE

S/NO 2D

BA/UENR/GD/006/22, BA/UENR/GD/009/22  
 (BA/UENR/RCEES/GD/007/22)

STAGE 5: AFTER SALES SERVICE REQUIREMENT

Name of Tenderer(s)	Provision of After Sales Service Statement
White Pleasure Company Limited	provided

Signed.....*[Signature]*.....  
 (Chairman, Tender Evaluation Panel)  
 Date.....*5/10/2022*.....

Signed.....*[Signature]*.....  
 (Secretary, Tender Evaluation Panel)  
 Date.....*05/10/2022*.....

**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**  
**TENDER EVALUATION FOR THE NATIONAL COMPETITIVE TENDERING: PROCUREMENT OF FURNITURE**  
**FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:**  
**LOT 2D: LABORATORY FURNITURE**  
**S/NO 2D**

BA/UENR/GD/006/22, BA/UENR/GD/009/22  
 (BA/UENR/RCEES/GD/007/22)

**POST-QUALIFICATION**

NO	NAME OF TENDERER(S)	CONSTITUTION OR LEGAL STATUS	TOTAL ANNUAL VOLUME OF SALES	LIST OF USERS OF SIMILAR USERS	QUALIFIED OR NOT QUALIFIED
1	White Pleasure Comp. Ltd	provided	675,410.00	provided	Qualified
2					
3					
4					
5					
6					
7					

Signed.....*Wub*.....

(Chairman, Tender Evaluation Panel)

Date.....5/10/2022.....

Signed.....

(Secretary, Tender Evaluation Panel)

Date.....

TENDER EVALUATION COMMITTEE MEMBERS

1. Name. *Prof. Simon Abugre*  
Designation *Chairman* Signature *[Signature]*

3. Name. *John-Baptist Sedlucy*  
Designation *Member* Signature *[Signature]*

5. Name. *Kofi Swamoh*  
Designation *Secretary* Signature *[Signature]*

7. Name.....  
Designation.....Signature.....

2. Name. *Paul Nana Nketiafi*  
Designation *Member* Signature *[Signature]*

4. Name. *Kwaku Obeng Mireya*  
Designation *Member* Signature *[Signature]*

6. Name.....  
Designation.....Signature.....

8. Name.....  
Designation.....Signature.....

**C. TENDER  
EVALUATION  
MINUTES**

**MINUTES OF TENDER EVALUATION PANEL (TEP) MEETING HELD ON WEDNESDAY, 5<sup>TH</sup> OCTOBER, 2022 AT THE GETFUND HOSTEL'S CONFERENCE ROOM, UENR**

**A. PRESENT**

1. Prof. Simon Abugre	Dean, School of Natural Resources	Chairman
2. Mr. John-Baptist Siddick	Ag. Director of Procurement	Member
3. Mr. Paul Nana Nketiah	Deputy Director of Finance	Member
4. Mr. Ebenezer T. Lanor	Transport Engineer	Member
5. Mr. Kwaku O. Mireku	Estate Officer	Member
6. Mr. Kofi Dwomoh	Principal Procurement Assistant	Secretary

**1.0 OPENING**

The meeting started at 10.30 p.m. with a prayer by the Chairman, Prof. Simon Abugre. The Chairman then welcomed the Panel Members and briefed them on the purpose of the meeting, which was to evaluate the following tenders;

**S/No. 1:** Procurement of 4 x 4 SUV Vehicle for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR

**S/No. 2:** Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR:

Lot 2A: Office Furniture,

Lot 2B: Auditorium Furniture,

Lot 2C: Lecture Hall Furniture,

Lot 2D: Laboratory Furniture.

At this stage, the Chairman asked the Team from Procurement Directorate to take members through the Evaluation Process.

**2.0 MAIN BUSINESS: NATIONAL COMPETITIVE TENDERS**

- (i) ***S/No. 1: Procurement of 4 x 4 SUV Vehicle for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR***

One (1) firm, namely: **Klataa Engineering Solutions Limited** submitted tender.

The Submissions were as follows;

- (i) Klataa Engineering Solutions Limited - GH¢ 1,740,000.00

The firm was however disqualified because they submitted an Official Receipt instead of Clearance Certificate from SSNIT as requested.

**Recommendations:**

There was no Recommendation for Award of Contract.

*(ii) S/No. 2: Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2A: Office Furniture*

Three (3) firms, namely: **Mat-Bans Company Limited; Contra-Focus Limited; and Yekna Investment Limited** submitted tenders.

The Submissions were as follows;

- (i) Mat-Bans Company Limited- GH¢1,390,250.00
- (ii) Contra-Focus Limited - GH¢1,897,672.00
- (iii) Yekna Investment Limited - GH¢1,103,492.00

The underlisted firms were not substantially responsive based on the following reasons:

- a. **Contra-Focus Limited** was not responsive because the List of references provided by the firm were not related to Office Furniture.
- b. **Yekna Investment Limited** was not responsive because of the following reasons;
  - The firm did not provide information on payment terms as requested.
  - The firm did not provide Audited Financial Accounts for 2020 and 2021 as requested

**Recommendations:**

On the basis of the evaluation which was carried out in accordance with the Tender Documents, the Panel recommended the acceptance of **Mat-Bans Company Limited** at a total Tender Price of **GH¢1,390,250.00**

*(iii) Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2B: Auditorium Furniture,*

Two (2) firms, namely: **Mat-Bans Company Limited; and Contra-Focus Limited** submitted tenders.

The Submissions were as follows;

- (i) Mat-Bans Company Limited- GH¢236,850.00
- (ii) Contra-Focus Limited - GH¢428,480.00

Contra-Focus Limited was not substantially responsive because List of references provided by the firm were not related to Auditorium Furniture.

**Recommendations:**

On the basis of the evaluation which was carried out in accordance with the Tender Documents, the Panel recommended acceptance of **Mat-Bans Company Limited** at a total Tender Price of **GH¢236,850.00**.

*(iv) Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2C: Lecture Hall Furniture.*

Four (4) firms, namely: **White Pleasure Company Limited; Mat-Bans Company Limited; Contra-Focus Limited; and Yekna Investment Limited** submitted tenders

The Submission was as follows;

- (i) White Pleasure Company Limited - GH¢1,054,706.63



- (ii) Mat-Bans Company Limited- GH¢818,800.00
- (iii) Contra-Focus Limited - GH¢880,238.00
- (iv) Yekna Investment Limited - 1,707,576.00

The underlisted firms were not substantially responsive based on the following reasons:

- a. **White Pleasure Company Limited** was not responsive because the firm's proposed Lecture Hall Furniture did not meet our Technical Requirement.
- b. **Contra-Focus Limited** was not responsive because the List of References they provided were not related to Lecture Hall Furniture.
- c. **Yekna Investment Limited** was not responsive because of the following reasons;
  - They did not provide information on the Payment Terms requirement as requested.
  - They did not provide Audited Financial Accounts for 2020 and 2021 as requested

**Recommendations:**

On the basis of the evaluation which was carried out in accordance with the Tender Documents, the Panel recommended acceptance of **Mat-Bans Company Limited** at a total Tender Price of **GH¢818,800.00**.

- (v) *Procurement of Furniture for the Regional Centre for Energy and Environmental Sustainability (RCEES), UENR: Lot 2C: Lecture Hall Furniture.*

Three (3) firms, namely: **White Pleasure Company Limited; Mat-Bans Company Limited; and Contra-Focus Limited** submitted tenders

The Submission was as follows;

- (i) White Pleasure Company Limited - GH¢116,388.00
- (ii) Mat-Bans Company Limited- GH¢134,900.00
- (iii) Contra-Focus Limited - GH¢120,510.00

Contra-Focus Limited was not substantially responsive because the List of References that the firm provided were not related to Office Furniture

**Recommendations:**

On the basis of the evaluation which was carried out in accordance with the Tender Documents, the Panel recommended acceptance of **White Pleasure Company Limited** at a total Tender Price of **GH¢116,388.00**.

### 3.0 ADJOURNMENT

The Chairman expressed appreciation to the Panel for their time, participation, and contribution to the Evaluation Process. The meeting ended at 2.50 p.m.



.....  
**Prof. Simon Abugre**

**Date: 05/10/2022**



.....  
**Mr. Kofi Dwomoh**

**Date: 05/10/2022**

**D. INFORMATION  
SUBMITTED BY THE  
RECOMMENDED  
TENDERER**

# REPUBLIC OF GHANA

copy



## UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI

### **TENDER DOCUMENT NATIONAL COMPETITIVE TENDERING (NCT)**

PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES) UENR

LOT 2C AND 2D

BA/UENR/RCEES/GD/007/22

WHITE PLEASURE COMPANY LIMITED  
P.O. BOX OS 250, OSU –ACCRA  
024-6183678



# White Pleasure Company Limited

TEL: 0302 410687 / 0233080181/ 0246890366  
P. O. BOX OS 250 Osu, Accra | TEL:0246890366 | 0233080181  
LOCATION: Pentecost University Junction Sowutuom.  
EMAIL: whitepleasure@gmail.com

**THE VICE-CHANCELLOR  
ATTN: AG. DIRECTOR OF PROCUREMENT  
UNIVERSITY OF ENERGY AND NATURAL RESOURCES  
P.O. BOX 214  
SUNYANI, GHANA**

## TENDER FORM AND PRICE SCHEDULES

Date: 20<sup>th</sup> SEPTEMBER, 2022

LOT 2C

IFT No.: BA/UENR/RCEES/GD/007/22

### UNIVERSITY OF ENERGY AND NATURAL RESOURCES

Gentlemen and/or Ladies:

Having examined the Tender documents including Addenda Nos (BA/UENR/RCEES/GD/007/22), the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver **LECTURE HALL FURNITURE** in conformity with the said Tender documents for the sum of **One Million Fifty-Four Thousand Seven Hundred And Six Ghana Cedis Sixty-Three Pesewas (Gh¢1,054,706.63)** or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this tender.

We undertake, if our Tender is accepted, to deliver the goods and services in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will provide a Bank Guarantee acceptable to the Purchaser in a sum equivalent to 15% percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this Tender for a period of **120 days** from the date fixed for Deadline for Tender submission, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.  
"None"

Until a formal Contract is prepared and executed, this Tender, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any tender you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITT Clause 2 of the Tender documents.

Dated this **20th** day of **September, 2022**

Name: **Theodore Mifetu** in the Capacity of **Managing Director**,

Signed... 

**White Pleasure Co. Ltd.**  
**P. O. Box OS 250, Osu**  
**Accra**  
**Managing Director**

Duly authorized to sign Tender for and on behalf of: **WHITE PLEASURE COMPANY LIMITED**

**PRICE SCHEDULE**

**NAME OF TENDERER: WHITE PLEASURE COMPANY LIMITED**

**IFT NUMBER: BA/JENR/RCEES/GD/007/22**

**LOT 2C: LECTURE HALL FURNITURE**

S/NO.2	DESCRIPTION	Country of Origin	QTY	TOTAL PRICE OF INLAND DELIVERY TO FINAL DESTINATION	INCIDENTAL SERIVES AND OTHERS	UNIT PRICE-GHC	TOTAL AMOUNT-GHC
HALL A							
1	2 IN 1 TABLES WITH STATIONARY CHAIRS	CHINA	18	FREE	FREE	1,800.00	32,400.00
2	SINGLE TABLES WITH METAL LEGS	CHINA	6	FREE	FREE	1,000.00	6,000.00
3	LECTURER TABLE	CHINA	4	FREE	FREE	2,000.00	8,000.00
4	LECTURER SWIVEL CHAIR	CHINA	4	FREE	FREE	3,200.00	12,800.00
5	SWIVEL CHAIR	CHINA	42	FREE	FREE	1,450.00	60,900.00
HALL B							
6	2 IN 1 TABLES WITH STATIONARY CHAIRS	CHINA	17	FREE	FREE	1,800.00	30,600.00
7	SINGLE TABLES WITH METAL LEGS	CHINA	3	FREE	FREE	1,000.00	3,000.00
8	SWIVEL CHAIR	CHINA	37	FREE	FREE	1,450.00	53,650.00
Hall C							
9	2 IN 1 TABLES WITH STATIONARY CHAIRS	CHINA	17	FREE	FREE	1,800.00	30,600.00
10	SINGLE TABLES WITH METAL LEGS	CHINA	3	FREE	FREE	1,000.00	3,000.00
11	SWIVEL CHAIR	CHINA	37	FREE	FREE	1,450.00	53,650.00
Hall D							
12	2 IN 1 TABLES WITH STATIONARY CHAIRS	CHINA	18	FREE	FREE	1,800.00	32,400.00
13	SINGLE TABLES WITH METAL LEGS	CHINA	6	FREE	FREE	1,000.00	6,000.00
14	SWIVEL CHAIR	CHINA	42	FREE	FREE	1,450.00	60,900.00
	SEMINAR ROOM A						
15	14-Seater Conference Table with Chairs	CHINA	1	FREE	FREE	14,000.00	14,000.00
16	Swivel Chair	CHINA	14	FREE	FREE	1,700.00	23,800.00
	SEMINAR ROOM B						
17	14-Seater Conference Table with Chairs	CHINA	1	FREE	FREE	14,000.00	14,000.00
18	Swivel Chair	CHINA	14	FREE	FREE	1,700.00	23,800.00
	PHD STUDY ROOM						
19	4-SEATER WORKSTATION	CHINA	5	FREE	FREE	5,000.00	25,000.00
20	5-SEATER WORKSTATION	CHINA	5	FREE	FREE	6,000.00	30,000.00

21	7-SEATER WORKSTATION	CHINA	2	FREE	FREE	8,000.00	16,000.00
	MASTERS STUDY ROOM						
22	4 SEATER WORKSTATION	CHINA	10	FREE	FREE	5,000.00	50,000.00
23	5 SEATER WORKSTATION	CHINA	2	FREE	FREE	6,000.00	12,000.00
24	7 SEATER WORKSTATION	CHINA	2	FREE	FREE	8,000.00	16,000.00
	PHD AND MASTER STUDY ROOM						
25	SWIVEL CHAIR	CHINA	80	FREE	FREE	1,450.00	116,000.00
	LIBRARY HALL						
26	METAL WITH WOOD CURVE WORKSTATION	CHINA	9	FREE	FREE	6,000.00	54,000.00
27	20 SEATER CAPACITY LIBRARY TABLES	CHINA	11	FREE	FREE	1,400.00	15,400.00
28	LIBRARY SWIVEL CHAIRS	CHINA	20	FREE	FREE	1,300.00	26,000.00
29	METAL LIBRARY BOOKSHELVES	CHINA	5	FREE	FREE	6,500.00	32,500.00
30	SOFA	CHINA	1	FREE	FREE	6,000.00	6,000.00
31	EXECUTIVE SWIVEL CHAIR	CHINA	1	FREE	FREE	3,500.00	3,500.00
32	VISITORS CHAIRS	CHINA	4	FREE	FREE	1,100.00	4,400.00
33	24-PIGEON HOLE CABINET	CHINA	1	FREE	FREE	3,600.00	3,600.00
34	EXECUTIVE DESK-1.6M	CHINA	1	FREE	FREE	3,000.00	3,000.00
35	SWIVEL CHAIR	CHINA	1	FREE	FREE	1,550.00	1,550.00
		<b>SUB-TOTAL</b>					<b>884,450.00</b>
		6% LEVIES AND TAX					53,067.00
		TOTAL WITH LEVIES AND TAX					<b>937,517.00</b>
		VAT-12.5%					117,189.63
		<b>GRAND TOTAL</b>					<b>1,054,706.63</b>

TOTAL TENDER PRICE (IN WORDS): ONE MILLION FIFTY-FOUR THOUSAND SEVEN HUNDRED AND SIX GHANA CEDIS SIXTY-THREE PESEWAS

White Pleasure Co. Ltd.  
P. O. Box OS 250, Osu  
Accra  
Managing Director

SIGNATURE OF TENDERER: .....

NOTE: 1. IN CASE OF DISCREPANCY BETWEEN UNIT PRICE AND TOTAL, THE UNIT PRICE SHALL PREVAIL

2. TENDERER MUST HAVE TO ACCEPT THE CORRECTION OF ARITHMETIC ERROR PURSUANT TO ITT CLAUSE 26.2



# White Pleasure Company Limited

TEL: 0302 410687 / 0233080181/ 0246890366  
P. O. BOX OS 250 Osu, Accra | TEL:0246890366 | 0233080181  
LOCATION: Pentecost University Junction Sowutuom.  
EMAIL: whitepleasure@gmail.com

**THE VICE-CHANCELLOR  
ATTN: AG. DIRECTOR OF PROCUREMENT  
UNIVERSITY OF ENERGY AND NATURAL RESOURCES  
P.O. BOX 214  
SUNYANI, GHANA**

## TENDER FORM AND PRICE SCHEDULES

Date: 20<sup>th</sup> SEPTEMBER, 2022

IFT No.: BA/UENR/RCEES/GD/007/22

### LOT 2D

### UNIVERSITY OF ENERGY AND NATURAL RESOURCES

Gentlemen and/or Ladies:

Having examined the Tender documents including Addenda Nos (BA/UENR/RCEES/GD/007/22), the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver **LABORATORY FURNITURE** in conformity with the said Tender documents for the sum of **One Hundred And Sixteen Thousand Three Hundred And Eighty-eight Ghana Cedis (Gh¢116,388.00)** or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this tender.

We undertake, if our Tender is accepted, to deliver the goods and services in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Tender is accepted, we will provide a Bank Guarantee acceptable to the Purchaser in a sum equivalent to 15% percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this Tender for a period of **120 days** from the date fixed for Deadline for Tender submission, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.


“None”  
Until a formal Contract is prepared and executed, this Tender, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any tender you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITT Clause 2 of the Tender documents.

Dated this **20th** day of **September, 2022**

Name: ~~Theodore Mifetu~~ in the Capacity of **Managing Director**,

Signed.....



Duly authorized to sign/Tender for and on behalf of **WHITE PLEASURE COMPANY LIMITED**

**PRICE SCHEDULE**

IFT NUMBER: BA/UENR/RCEES/GD/007/22

**NAME OF TENDERER: WHITE PLEASURE COMPANY LIMITED**

LOT 2D: LABORATORY FURNITURE							
S/NO.2	DESCRIPTION	COUNTRY OF ORIGIN	QUANTITY	UNIT PRICE	TOTAL PRICE OF INLAND DELIVERY TO FINAL DESTINATION	INCIDENTAL SERVICES AND OTHERS	TOTAL AMOUNT-GHC
1	24 LABORATORY STOOLS (CURVE ROOM 3)	CHINA	24	1,220	FREE	FREE	29,280.00
2	56 LABORATORY STOOLS (LABORATORY HALL)	CHINA	56	1,220	FREE	FREE	68,320.00
			<b>SUB TOTAL</b>				<b>97,600.00</b>
							5,856.00
							<b>103,456.00</b>
							12,932.00
							<b>116,388.00</b>

TOTAL TENDER PRICE (IN WORDS): ONE HUNDRED AND SIXTEEN THOUSAND THREE HUNDRED AND EIGHTY-EIGHT GHANA CEDIS

  
**White Pleasure Co. Ltd.**  
 P. O. Box OS 250, Osu  
 Accra  
 Ghana

Manager  
 P. O. Box OS 250, Osu  
 Accra  
 Ghana

SIGNATURE OF TENDERER: .....

NOTE: 1. IN CASE OF DISCREPANCY BETWEEN UNIT PRICE AND TOTAL TENDER PRICE THE UNIT PRICE SHALL PREVAIL  
 2. TENDERER MUST HAVE TO ACCEPT THE CORRECTION OF ARITHMETIC ERROR PURSUANT TO ITT CLAUSE 26.2





# White Pleasure Company Limited

TEL: 0302 410687 / 0233080181/ 0246890366  
P. O. BOX OS 250 Osu, Accra | TEL:0246890366 | 0233080181  
LOCATION: Pentecost University Junction Sowutuom.  
EMAIL: whitepleasure@gmail.com

20<sup>TH</sup> September, 2022

**THE VICE-CHANCELLOR  
ATTN: AG. DIRECTOR OF PROCUREMENT  
UNIVERSITY OF ENERGY AND NATURAL RESOURCES  
P.O. BOX 214  
SUNYANI, GHANA**

Dear Sir/Madam,

**PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINAABILITY (RCEES) UENR  
BA/UENR/RCEES/GD/007/22**

**TERMS AND CONDITIONS OF THE BID**

Payment:

As per Tender Document.

Delivery:

As per Tender Document

Validity:

As per Tender Document

Warranty:

As per Tender Document

Yours faithfully,

**Theodore Mifetu  
(Managing Director)**

**White Pleasure Co. Ltd.  
P. O. Box OS 250, Osu  
Accra  
Managing Director**



# White Pleasure Company Limited

TEL: 0302 410687 / 0233080181/ 0246890366  
P. O. BOX OS 250 Osu, Accra | TEL:0246890366 | 0233080181  
LOCATION: Pentecost University Junction Sowutuom.  
EMAIL: whitepleasure@gmail.com

20<sup>TH</sup> September, 2022

**THE VICE-CHANCELLOR  
ATTN: AG. DIRECTOR OF PROCUREMENT  
UNIVERSITY OF ENERGY AND NATURAL RESOURCES  
P.O. BOX 214  
SUNYANI, GHANA**

Dear Sir/Madam,

**PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINAABILITY (RCEES) UENR  
BA/UENR/RCEES/GD/007/22**

**WARRANTY CERTIFICATE**

We warrant the **Furniture** against defects in material and workmanship under normal use for a period of **24 Months** from the date of delivery.

This warranty may be enforced by the end user purchaser. This warranty is non-transferable.

The warranty includes **24 Months** coverage for all defects in material and workmanship of the Tables and Chairs

**WHAT IS NOT COVERED**

1. Damage, deterioration or malfunction resulting from, but not limited to;
  - a. Accident (such as spilled liquids or dropping), misuse, abuse, neglect, fire, water, lightning or other acts of nature, unauthorized product modification, or usage not in accordance with the product instructions.
2. Use of parts and components not supplied by the manufacturer.

Yours faithfully,

  
**Theodore Mifetu  
(Managing Director)**

**White Pleasure Co. Ltd.  
P. O. Box OS 250, Osu  
Accra  
Managing Director**



# White Pleasure Company Limited

TEL: 0302 410687 / 0233080181/ 0246890366  
P. O. BOX OS 250 Osu, Accra | TEL:0246890366 | 0233080181  
LOCATION: Pentecost University Junction Sowutuom.  
EMAIL: whitepleasure@gmail.com

20<sup>TH</sup> September, 2022

**THE VICE-CHANCELLOR  
ATTN: AG. DIRECTOR OF PROCUREMENT  
UNIVERSITY OF ENERGY AND NATURAL RESOURCES  
P.O. BOX 214  
SUNYANI, GHANA**

Dear Sir/Madam,

**PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND  
ENVIRONMENTAL SUSTAINAABILITY (RCEES) UENR  
BA/UENR/RCEES/GD/007/22**

## **DECLARATION OF BIDDER'S ELIGIBILITY**

The Bidder, WHITE PLEASURE COMPANY LIMITED hereby declares that:

WHITE PLEASURE COMPANY LIMITED is a registered company in Ghana.

WHITE PLEASURE COMPANY LIMITED has been duly authorized by the manufacturers to supply the Furniture to Ghana.

Yours faithfully,

**Theodore Mifetu  
(Managing Director)**





# White Pleasure Company Limited

TEL: 0302 410687 / 0233080181/ 0246890366  
P. O. BOX OS 250 Osu, Accra | TEL:0246890366 | 0233080181  
LOCATION: Pentecost University Junction Sowutuom.  
EMAIL: whitepleasure@gmail.com

20<sup>TH</sup> September, 2022

**THE VICE-CHANCELLOR  
ATTN: AG. DIRECTOR OF PROCUREMENT  
UNIVERSITY OF ENERGY AND NATURAL RESOURCES  
P.O. BOX 214  
SUNYANI, GHANA**

Dear Sir/Madam,

**PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINAABILITY (RCEES) UENR  
BA/UENR/RCEES/GD/007/22**

**DECLARATION OF ELIGIBILITY OF THE GOODS**

The FURNITURE to be supplied is in conformity with the instruction to Bidders.

All the FURNITURE is manufactured and originates from CHINA.

Yours faithfully,

  
**Theodore Mifetu  
(Managing Director)**

**White Pleasure Co. Ltd.  
P. O. Box OS 250, Osu  
Accra  
Managing Director**



# White Pleasure Company Limited

TEL: 0302 410687 / 0233080181/ 0246890366  
P. O. BOX OS 250 Osu, Accra | TEL:0246890366 | 0233080181  
LOCATION: Pentecost University Junction Sowutuom.  
EMAIL: whitepleasure@gmail.com

20<sup>TH</sup> September, 2022

**THE VICE-CHANCELLOR  
ATTN: AG. DIRECTOR OF PROCUREMENT  
UNIVERSITY OF ENERGY AND NATURAL RESOURCES  
P.O. BOX 214  
SUNYANI, GHANA**

Dear Sir/Madam,

**PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND  
ENVIRONMENTAL SUSTAINAABILITY (RCEES) UENR  
BA/UENR/RCEES/GD/007/22**

## **SERVICES PROVIDED BY WHITE PLEASURE COMPANY LIMITED**

### **SERVICE AND SUPPORT;**

White Pleasure is committed to after sales service and strives hard to satisfy UENR needs. Our goal is to develop a relationship with your institution and be proactive in information technology solutions rather than be reactive. We share in your mission in making the University to promote the development of human resources and skills required to solve critical energy and natural resources challenges of society and undertake interdisciplinary academic research and outreach programmes in engineering, science, economics and environmental policy.

### **INSTALLATION:**

White Pleasure will assembly all the Furniture and make sure they are in good conditions before delivery to your designate building on the campus for no fee. Some of the assembly will be done on your premise.

Yours faithfully,

**Theodore Mifetu  
(Managing Director)**

**White Pleasure Co. Ltd.  
P. O. Box OS 250, Osu  
Accra  
Managing Director**

**S/NO. 2 PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIROMENT SUSTAINABILITY (RCESS), UENR: LOT 2C: LECTURE HALL FURNITURE**

**BA/UENR/RCEES/GD/007/22**

S/NO.2	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY
<b>HALL A</b>					
1	2 IN 1 TABLES WITH STATIONARY CHAIRS	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.6M in length	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.6M in length	NO	18
2	SINGLE TABLES WITH METAL LEGS	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.0M in length	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.0M in length	NO	6
3	LECTURER TABLE	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.4M in length Movable Table	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.4M in length Movable Table	NO	4
4	LECTURER SWIVEL CHAIR	<ul style="list-style-type: none"> <li>• Black vinyl Upholstery Seat with Passive Lumber</li> <li>• Black Nylon Loop Arms</li> <li>• Heavy-Duty Nylon Base</li> <li>• Dual Wheel Carpet Casters</li> <li>• Dimensions: Overall: 41"-45(H)</li> <li>• Seat Size: 20"(W) X 19.5" (D)</li> <li>• Seat Height: 17"-21" H</li> <li>• Back Size: 20" (W) X 26" (H)</li> </ul>	<ul style="list-style-type: none"> <li>• Black vinyl Upholstery Seat with Passive Lumber</li> <li>• Black Nylon Loop Arms</li> <li>• Heavy-Duty Nylon Base</li> <li>• Dual Wheel Carpet Casters</li> <li>• Dimensions: Overall: 41"-45(H)</li> <li>• Seat Size: 20"(W) X 19.5" (D)</li> <li>• Seat Height: 17"-21" H</li> <li>• Back Size: 20" (W) X 26" (H)</li> </ul>	NO	4

5	SWIVEL CHAIR	<ul style="list-style-type: none"> <li>• Leather Swivel Chair</li> <li>• PU upholstery front back and seat</li> <li>• Black Nylon Loop Arm Heavy-Duty Nylon Base</li> <li>• Durable and Comfortable</li> <li>• Plastic Handle Adjustable Height</li> <li>Colour: Black</li> </ul>	<ul style="list-style-type: none"> <li>• Leather Swivel Chair</li> <li>• PU upholstery front back and seat</li> <li>• Black Nylon Loop Arm Heavy-Duty Nylon Base</li> <li>• Durable and Comfortable</li> <li>• Plastic Handle Adjustable Height</li> <li>Colour: Black</li> </ul>	NO	42
HALL B					
6	2 IN 1 TABLES WITH STATIONARY CHAIRS	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> <li>Dimension 1.6M in length</li> </ul>	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> <li>Dimension 1.6M in length</li> </ul>	NO	17
7	SINGLE TABLES WITH METAL LEGS	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> <li>Dimension 1.0M in length</li> </ul>	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> <li>Dimension 1.0M in length</li> </ul>	NO	3
8	SWIVEL CHAIR	<ul style="list-style-type: none"> <li>• Leather Swivel Chair</li> <li>• PU upholstery front back and seat</li> <li>• Black Nylon Loop Arm Heavy-Duty Nylon Base</li> <li>• Durable and Comfortable</li> <li>• Plastic Handle Adjustable Height</li> <li>Colour: Black</li> </ul>	<ul style="list-style-type: none"> <li>• Leather Swivel Chair</li> <li>• PU upholstery front back and seat</li> <li>• Black Nylon Loop Arm Heavy-Duty Nylon Base</li> <li>• Durable and Comfortable</li> <li>• Plastic Handle Adjustable Height</li> <li>Colour: Black</li> </ul>	NO	37
Hall C					
9	2 IN 1 TABLES WITH STATIONARY CHAIRS	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> <li>Dimension 1.6M in length</li> </ul>	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> <li>Dimension 1.6M in length</li> </ul>	NO	17

10	SINGLE TABLES WITH METAL LEGS	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.0M in length	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.0M in length	NO	3
11	SWIVEL CHAIR	<ul style="list-style-type: none"> <li>• Leather Swivel Chair</li> <li>• PU upholstery front back and seat</li> <li>• Black Nylon Loop Arm Heavy-Duty Nylon Base</li> <li>• Durable and Comfortable</li> <li>• Plastic Handle Adjustable Height</li> <li>Colour: Black</li> </ul>	<ul style="list-style-type: none"> <li>• Leather Swivel Chair</li> <li>• PU upholstery front back and seat</li> <li>• Black Nylon Loop Arm Heavy-Duty Nylon Base</li> <li>• Durable and Comfortable</li> <li>• Plastic Handle Adjustable Height</li> <li>Colour: Black</li> </ul>	NO	37
Hall D					
12	2 IN 1 TABLES WITH STATIONARY CHAIRS	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.6M in length	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.6M in length	NO	18
13	SINGLE TABLES WITH METAL LEGS	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.0M in length	<ul style="list-style-type: none"> <li>• Standard Straight Desk</li> <li>• Legs made of aluminum</li> <li>• Smooth surface</li> <li>• Polished Wood</li> <li>• Durable and comfortable for lecture hall</li> </ul> Dimension 1.0M in length	NO	6
14	SWIVEL CHAIR	<ul style="list-style-type: none"> <li>• Leather Swivel Chair</li> <li>• PU upholstery front back and seat</li> <li>• Black Nylon Loop Arm Heavy-Duty Nylon Base</li> <li>• Durable and Comfortable</li> <li>• Plastic Handle Adjustable Height</li> <li>Colour: Black</li> </ul>	<ul style="list-style-type: none"> <li>• Leather Swivel Chair</li> <li>• PU upholstery front back and seat</li> <li>• Black Nylon Loop Arm Heavy-Duty Nylon Base</li> <li>• Durable and Comfortable</li> <li>• Plastic Handle Adjustable Height</li> <li>Colour: Black</li> </ul>	NO	42
SEMINAR ROOM A					



15	14-Seater Conference Table with Chairs	<ul style="list-style-type: none"> <li>• Executive Design</li> <li>• 6 Meters Dimension</li> <li>• Rectangular in shape</li> <li>• Coffee in colour</li> <li>• Durable Wooden Table</li> </ul> Special Feature Suitable for Coffee, Computer, Laptop and General use	<ul style="list-style-type: none"> <li>• Executive Design</li> <li>• 6 Meters Dimension</li> <li>• Rectangular in shape</li> <li>• Metal leg</li> <li>• Coffee in colour</li> <li>• Durable Wooden Table</li> </ul> Special Feature Suitable for Coffee, Computer, Laptop and General use	NO	1
16	Swivel Chair	<ul style="list-style-type: none"> <li>• PU upholstery from back and seat</li> <li>• PVC backing</li> <li>• Chromed sleight frame</li> <li>• Head rest support</li> <li>• Durable and comfortable for long hour of meeting</li> <li>• Adjustable Height</li> <li>• Padded leather handle.</li> </ul> Colour: Black Seat Height: 17"-21 H and Back size: 20" (w) x 26" (H)	<ul style="list-style-type: none"> <li>• PU upholstery from back and seat</li> <li>• PVC backing</li> <li>• Chromed sleight frame</li> <li>• Head rest support</li> <li>• Durable and comfortable for long hour of meeting</li> <li>• Adjustable Height</li> <li>• Padded leather handle.</li> </ul> Colour: Black Seat Height: 17"-21 H and Back size: 20" (w) x 26" (H)	NO	14
SEMINAR ROOM B					
17	14-Seater Conference Table with Chairs	<ul style="list-style-type: none"> <li>• Executive Design</li> <li>• 6 Meters Dimension</li> <li>• Rectangular in shape</li> <li>• Coffee in colour</li> <li>• Durable Wooden Table</li> </ul> Special Feature Suitable for Coffee, Computer, Laptop and General use	<ul style="list-style-type: none"> <li>• Executive Design</li> <li>• 6 Meters Dimension</li> <li>• Rectangular in shape</li> <li>• Metal leg</li> <li>• Coffee in colour</li> <li>• Durable Wooden Table</li> </ul> Special Feature Suitable for Coffee, Computer, Laptop and General use	NO	1
18	Swivel Chair	<ul style="list-style-type: none"> <li>• PU upholstery from back and seat</li> <li>• PVC backing</li> <li>• Chromed sleight frame</li> <li>• Head rest support</li> <li>• Durable and comfortable for long hour of meeting</li> <li>• Adjustable Height</li> <li>• Padded leather handle.</li> </ul> Colour: Black Seat Height: 17"-21 H and Back size: 20" (w) x 26" (H)	<ul style="list-style-type: none"> <li>• PU upholstery from back and seat</li> <li>• PVC backing</li> <li>• Chromed sleight frame</li> <li>• Head rest support</li> <li>• Durable and comfortable for long hour of meeting</li> <li>• Adjustable Height</li> <li>• Padded leather handle.</li> </ul> Colour: Black Seat Height: 17"-21 H and Back size: 20" (w) x 26" (H)	NO	14
PHD STUDY ROOM					

19	4-SEATER WORKSTATION	<ul style="list-style-type: none"> <li>• 4 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinet fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14</li> </ul>	<ul style="list-style-type: none"> <li>• 4 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinet fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14</li> </ul>	NO	5
20	5-SEATER WORKSTATION	<ul style="list-style-type: none"> <li>• 5 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinet fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14 gauge steel</li> <li>• Polished Surface</li> <li>• Surface is 0.6M</li> <li>• Thickness Partition: 4.5CM</li> <li>• Has Electronic holes for laptop and desktop computers, printers etc</li> </ul>	<ul style="list-style-type: none"> <li>• 5 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinet fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14 gauge steel</li> <li>• Polished Surface</li> <li>• Surface is 0.6M</li> <li>• Thickness Partition: 4.5CM</li> <li>• Has Electronic holes for laptop and desktop computers, printers etc</li> </ul>	NO	5

21	7-SEATER WORKSTATION	<ul style="list-style-type: none"> <li>• 7 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinets fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14 gauge steel</li> <li>• Polished Surface</li> <li>• Surface is 0.6M</li> <li>• Thickness Partition: 4.5CM</li> <li>• Has Electronic holes for laptop and desktop computers, printers etc</li> </ul>	<ul style="list-style-type: none"> <li>• 7 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinets fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14 gauge steel</li> <li>• Polished Surface</li> <li>• Surface is 0.6M</li> <li>• Thickness Partition: 4.5CM</li> <li>• Has Electronic holes for laptop and desktop computers, printers etc</li> </ul>	NO	2
MASTERS STUDY ROOM					
22	4 SEATER WORKSTATION	<ul style="list-style-type: none"> <li>• 4 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinet fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14</li> </ul>	<ul style="list-style-type: none"> <li>• 4 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinet fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14</li> </ul>	NO	10

23	5 SEATER WORKSTATION	<ul style="list-style-type: none"> <li>• 5 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinet fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14 gauge steel</li> <li>• Polished Surface</li> <li>• Surface is 0.6M</li> <li>• Thickness Partition: 4.5CM</li> <li>• Has Electronic holes for laptop and desktop computers, printers etc</li> </ul>	<ul style="list-style-type: none"> <li>• 5 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinet fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14 gauge steel</li> <li>• Polished Surface</li> <li>• Surface is 0.6M</li> <li>• Thickness Partition: 4.5CM</li> <li>• Has Electronic holes for laptop and desktop computers, printers etc</li> </ul>	NO	2
24	7 SEATER WORKSTATION	<ul style="list-style-type: none"> <li>• 7 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinets fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14 gauge steel</li> <li>• Polished Surface</li> <li>• Surface is 0.6M</li> <li>• Thickness Partition: 4.5CM</li> <li>• Has Electronic holes for laptop and desktop computers, printers etc</li> </ul>	<ul style="list-style-type: none"> <li>• 7 Seater Straight workstation with Cabinets</li> <li>• 1.0M dimension per student</li> <li>• Wooden Cabinets fit to the wall for storage</li> <li>• Durable laminate construction is stain and scratch resistant</li> <li>• Easy assembly (assembles in under 30 minutes)</li> <li>• Locking pedestals can be configured left or right</li> <li>• Box-frame legs are constructed of 14 gauge steel</li> <li>• Polished Surface</li> <li>• Surface is 0.6M</li> <li>• Thickness Partition: 4.5CM</li> <li>• Has Electronic holes for laptop and desktop computers, printers etc</li> </ul>	NO	2
PHD AND MASTER STUDY ROOM				NO	

25	SWIVEL CHAIR	<ul style="list-style-type: none"> <li>• PU upholstery from back and seat</li> <li>• PVC backing</li> <li>• Chromed sleight frame</li> <li>• Head rest support</li> <li>• Durable and comfortable for long hour of meeting</li> <li>Adjustable Height</li> <li>Padded leather handle.</li> <li>Colour: Black</li> <li>Seat Height: 17"-21 H and Back size: 20" (w) x 26" (H)</li> </ul>	<ul style="list-style-type: none"> <li>• PU upholstery from back and seat</li> <li>• PVC backing</li> <li>• Chromed sleight frame</li> <li>• Head rest support</li> <li>• Durable and comfortable for long hour of meeting</li> <li>Adjustable Height</li> <li>Padded leather handle.</li> <li>Colour: Black</li> <li>Seat Height: 17"-21 H and Back size: 20" (w) x 26" (H)</li> </ul>	NO	80
LIBRARY HALL					
26	METAL WITH WOOD CURVE WORKSTATION	<ul style="list-style-type: none"> <li>• Executive design</li> <li>• 14M dimension</li> <li>• Curve in shape</li> <li>• Coffee in colour</li> <li>• Durable Wooden Table</li> <li>• Partition of 1.0M per student</li> </ul>	<ul style="list-style-type: none"> <li>• Executive design</li> <li>• 14M dimension</li> <li>• Curve in shape</li> <li>• Coffee in colour</li> <li>• Durable Wooden Table</li> <li>• Partition of 1.0M per student</li> </ul>	NO	9
27	20 SEATER CAPACITY LIBRARY TABLES	<ul style="list-style-type: none"> <li>• Executive design</li> <li>• 14M dimension</li> <li>• Rectangular in shape</li> <li>• Coffee in colour</li> <li>• Durable Wooden Table</li> <li>• Partition of 1.0M per student</li> </ul>	<ul style="list-style-type: none"> <li>• Executive design</li> <li>• 14M dimension</li> <li>• Rectangular in shape</li> <li>• Coffee in colour</li> <li>• Durable Wooden Table</li> <li>• Partition of 1.0M per student</li> </ul>	NO	11
28	LIBRARY SWIVEL CHAIRS	<ul style="list-style-type: none"> <li>• Office Swivel Chair</li> <li>• Black Vinyl Upholstery Seat with Passive Lumber</li> <li>• Black Nylon Loop Arms</li> <li>• Heavy-Duty Nylon Base</li> <li>• Dual Wheel Carpet Casters</li> <li>• Arm Rest</li> </ul>	<ul style="list-style-type: none"> <li>• Office Swivel Chair</li> <li>• Black Vinyl Upholstery Seat with Passive Lumber</li> <li>• Black Nylon Loop Arms</li> <li>• Heavy-Duty Nylon Base</li> <li>• Dual Wheel Carpet Casters</li> <li>• Arm Rest and head rest</li> </ul> <p>Mesh back swivel chair</p>	NO	20

29	METAL LIBRARY BOOKSHELVES	<ul style="list-style-type: none"> <li>• High quality cold-rolled plate</li> <li>• Hardness to meet the load bearing requirement</li> <li>• Flexible combination</li> <li>• Scientific division</li> <li>• User –Friendly design</li> <li>• Anti-corrosion moisture</li> <li>• Easy to install and remove, simple and convenient.</li> </ul>	<ul style="list-style-type: none"> <li>• High quality cold-rolled plate</li> <li>• Hardness to meet the load bearing requirement</li> <li>• Flexible combination</li> <li>• Scientific division</li> <li>• User –Friendly design</li> <li>• Anti-corrosion moisture</li> <li>• Easy to install and remove, simple and convenient.</li> </ul>	NO	5
30	SOFA	<ul style="list-style-type: none"> <li>• Material: leather</li> <li>• Polished wood</li> <li>• Comfortable and suitable for 3 people</li> <li>• Durable</li> <li>• Executive in nature</li> <li>• Colour: Black</li> </ul>	<ul style="list-style-type: none"> <li>• Material: leather</li> <li>• Polished wood</li> <li>• Comfortable and suitable for 3 people</li> <li>• Durable</li> <li>• Executive in nature</li> <li>• Colour: Black</li> </ul>	NO	1
31	EXECUTIVE SWIVEL CHAIR	<ul style="list-style-type: none"> <li>• Executive Mesh Swivel Chair</li> <li>• Black Vinyl Upholstery seat with Passive Lumber support Pneumatic Seat Height Adjustment</li> <li>• Black Nylon Loop Arms Heavy-Duty Nylon Base</li> <li>• Dual Wheel Carpet Casters</li> <li>• Arm rest and head rest</li> <li>• Adjustable handle</li> <li>• Dimension: 22.5" x 22" 33H</li> </ul>	<ul style="list-style-type: none"> <li>• Executive Mesh Swivel Chair</li> <li>• Black Vinyl Upholstery seat with Passive Lumber support Pneumatic Seat Height Adjustment</li> <li>• Black Nylon Loop Arms Heavy-Duty Nylon Base</li> <li>• Dual Wheel Carpet Casters</li> <li>• Arm rest and head rest</li> <li>• Adjustable handle</li> <li>• Dimension: 22.5" x 22" 33H</li> </ul>	NO	1
32	VISITORS CHAIRS	<ul style="list-style-type: none"> <li>• Fully upholstered in high grade black Mesh</li> <li>• Chrome base and chrome arms (metal arms)</li> <li>• Seat Height: (min-max) 450mm-530mm</li> <li>• Back width X Height: Medium Back 520 x 580mm</li> <li>• Back Width x Height High back: 520mm x 700mm</li> <li>• Seat Width x Depth: 520mm x 520mm</li> <li>• Seat Width x Depth: including arms: 630mm</li> </ul>	<ul style="list-style-type: none"> <li>• Fully upholstered in high grade black Mesh</li> <li>• Chrome base and chrome arms (metal arms)</li> <li>• Seat Height: (min-max) 450mm-530mm</li> <li>• Back width X Height: Medium Back 520 x 580mm</li> <li>• Back Width x Height High back: 520mm x 700mm</li> <li>• Seat Width x Depth: 520mm x 520mm</li> <li>• Seat Width x Depth: including arms: 630mm</li> </ul>	NO	4

33	24-PIGEON HOLE CABINET	<ul style="list-style-type: none"> <li>• Metal shelves into cube size</li> <li>• Partition into 24 holes</li> <li>• Key lock for every hole</li> <li>• Each hole is 17 x 17 inches</li> <li>• Durable and Executive in nature</li> <li>• Suitable for a Library</li> </ul>	<ul style="list-style-type: none"> <li>• Metal shelves into cube size</li> <li>• Partition into 24 holes</li> <li>• Key lock for every hole</li> <li>• Each hole is 17 x 17 inches</li> <li>• Durable and Executive in nature</li> <li>• Suitable for a Library</li> </ul>	NO	1
34	EXECUTIVE DESK-1.6M	<ul style="list-style-type: none"> <li>• Executive L-Shaped Office Desk With Chest of Drawers</li> <li>• L-Shaped and drawers are movable</li> <li>• Padded writing space</li> <li>• Material Make: Made of Hard Chip</li> <li>• First Grade</li> <li>• Polished wood with smooth surface</li> <li>• Durable</li> <li>• Colour: Cherry or Coffee</li> <li>• Size: 1.6M</li> </ul>	<ul style="list-style-type: none"> <li>• Executive L-Shaped Office Desk With Chest of Drawers</li> <li>• L-Shaped and drawers are movable</li> <li>• Padded writing space</li> <li>• Material Make: Made of Hard Chip</li> <li>• First Grade</li> <li>• Polished wood with smooth surface</li> <li>• Durable</li> <li>• Colour: Cherry</li> <li>• Size: 1.6M</li> </ul>	NO	1
35	SWIVEL CHAIR	<ul style="list-style-type: none"> <li>• Office Mesh Swivel Chair</li> <li>• Black Vinyl Upholstery seat with Passive Lumber support Pneumatic Seat Height Adjustment</li> <li>• Black Nylon Loop Arms</li> <li>• Heavy-Duty Nylon Base</li> <li>• Dual Wheel Carpet Casters</li> <li>• Arm and Head rest</li> <li>• Dimension: 22.5" x 22" 33H</li> </ul>	<ul style="list-style-type: none"> <li>• Office Mesh Swivel Chair</li> <li>• Black Vinyl Upholstery seat with Passive Lumber support Pneumatic Seat Height Adjustment</li> <li>• Black Nylon Loop Arms</li> <li>• Heavy-Duty Nylon Base</li> <li>• Dual Wheel Carpet Casters</li> <li>• Arm and Head rest</li> <li>• Dimension: 22.5" x 22" 33H</li> </ul>	NO	1

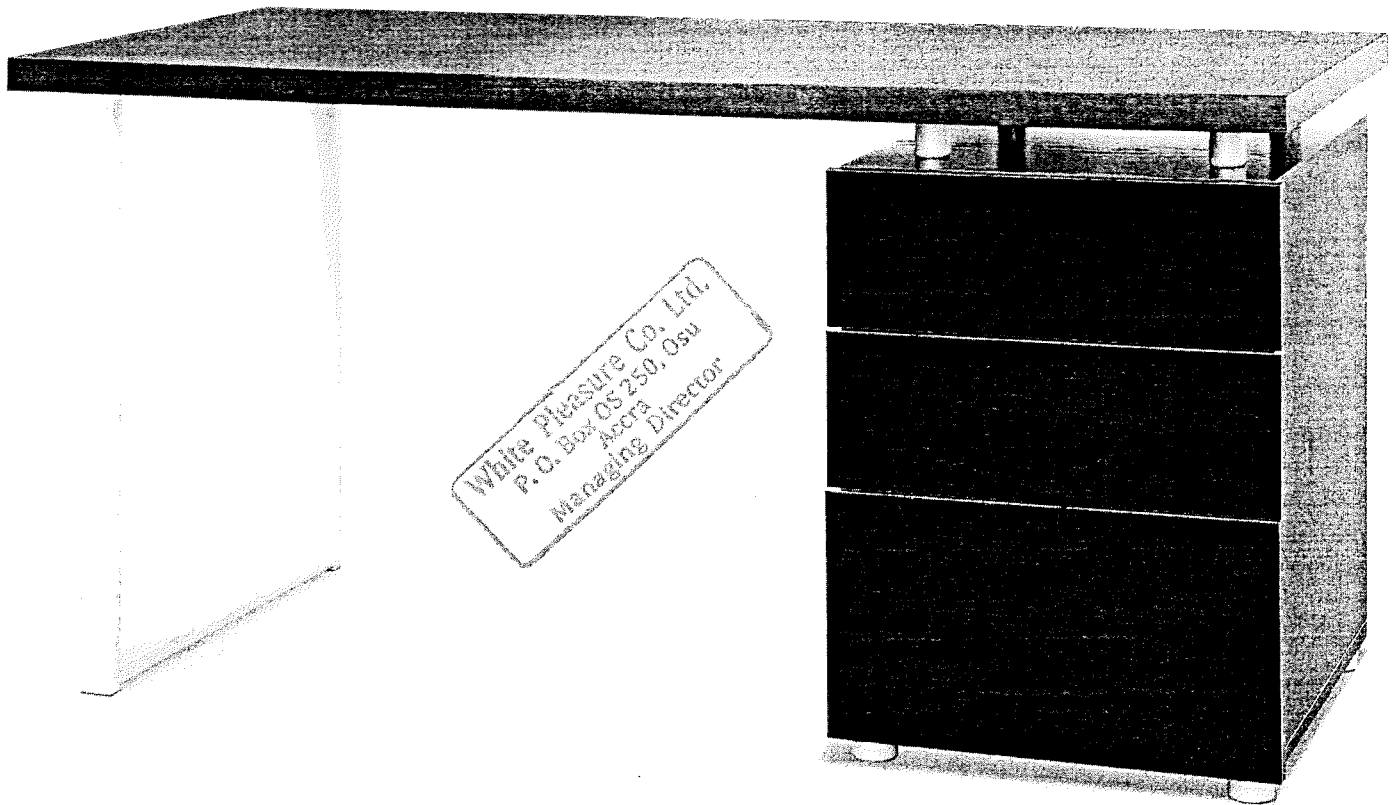
**LECTURE HALL STUDENT TABLE WITH METAL LEG**



**White Pleasure Co. Ltd.**  
P. O. Box OS 250, Osu  
Accra  
Managing Director



**LECTURER'S DESK WITH METAL LEG**



**LECTURER'S MESH SWIVEL CHAIR**



**White Pleasure Co. Ltd.**  
P. O. Box OS 250, Osu  
Accra  
Managing Director



**LECTURE HALL STUDENT SWIVEL CHAIR**



**White Pleasure Co. Ltd.**  
P. O. Box OS 250, Osu  
Accra  
Managing Director

CONFERENCE SWIVEL CHAIRS

White Pleasure Co. Ltd.  
P. O. Box OS 250, Osu  
Accra  
Managing Director



## 4, 5,7 WORKSTATION



20 SEATING LIBRARY TABLES



**LIBRARY SWIVEL CHAIR**

**White Pleasure Co. Ltd.**  
**P. O. Box 05 250, Osu**  
**Accra**  
**Managing Director**



## METAL LIBRARY BOOKSHELVES



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Accra  
Managing Director



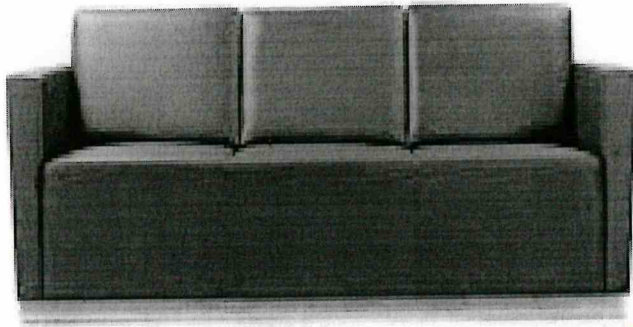
VISITOR'S CHAIR



White Measure Co. Ltd.  
P. O. Box 250, Osu  
Managing Director

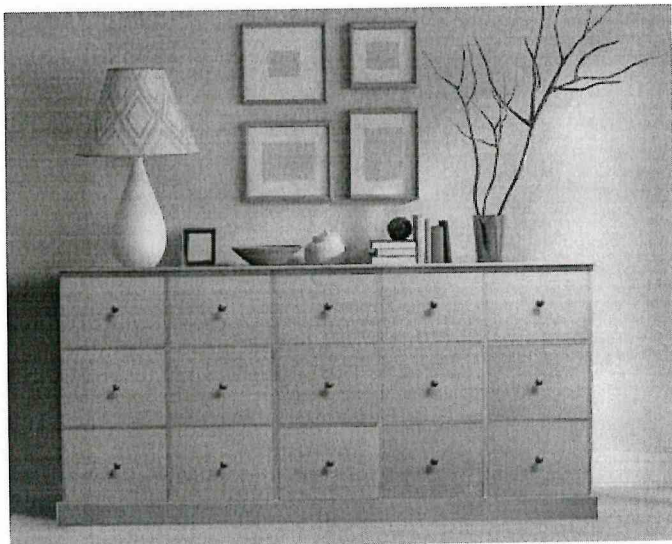
SOFA

White Pleasure Co.  
P. O. Box OS 250, Accra  
Managing Director

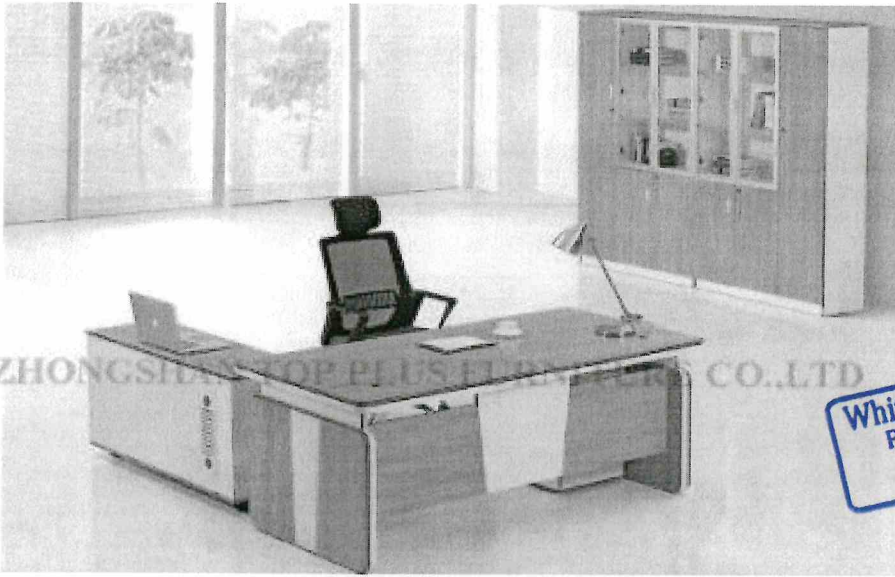


White Pleasure Co. Ltd.  
P. O. Box OS 250, Osu  
Accra  
Managing Director

24 -PIGEON HOLES CABINET



**EXECUTIVE 1.6M DESK**



**White Pleasure Co. Ltd.**  
P. O. Box OS 250, Osu  
Accra  
Managing Director

**SWIVEL CHAIR**

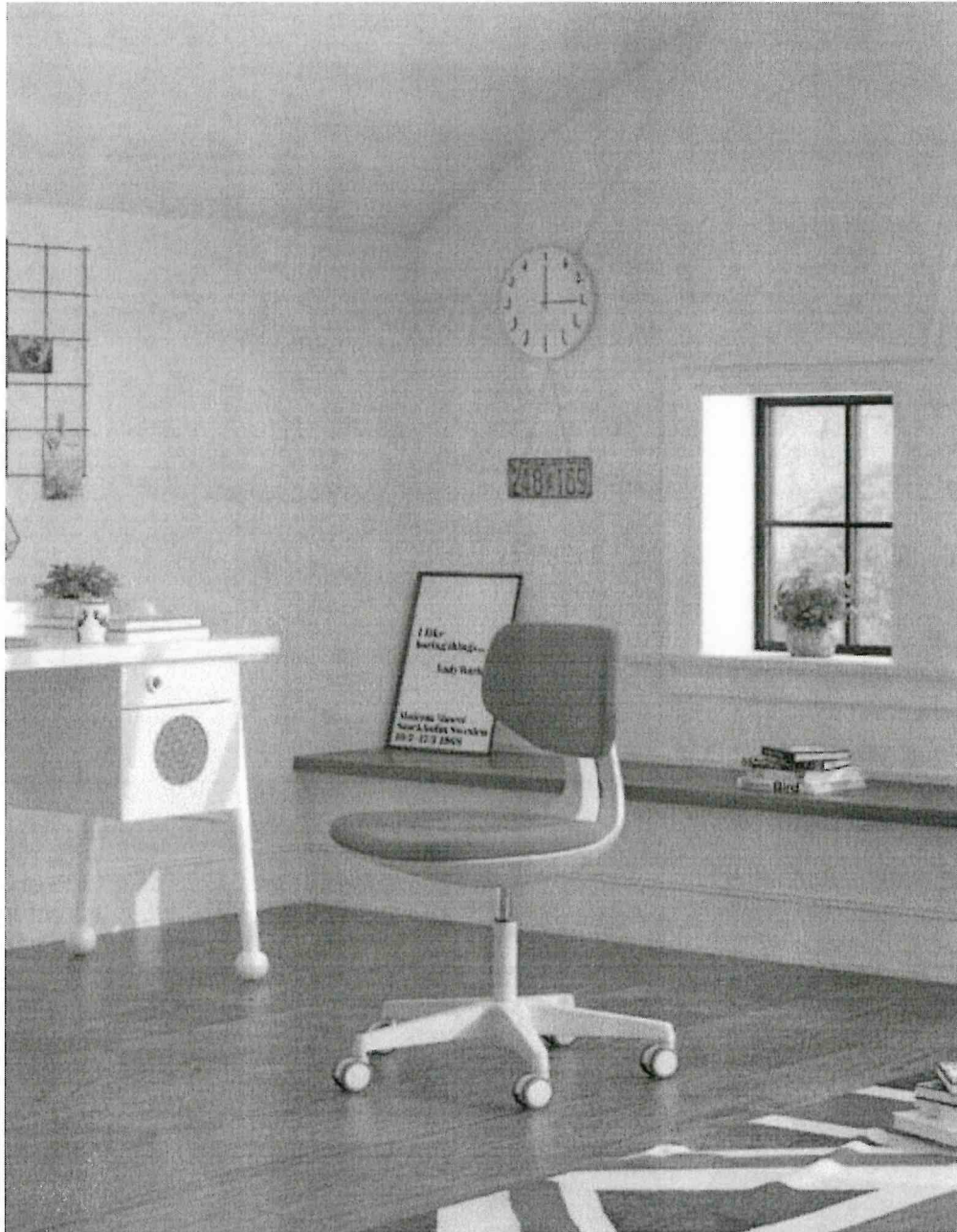


**White Pleasure Co. Ltd.**  
P. O. Box OS 250, Osu  
Accra  
Managing Director

**S/NO. 2 PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND  
ENVIROMENT SUSTAINABILITY (RCESS), UENR: LOT 2D: LABORATORY FURNITURE  
BA/UENR/RCEES/GD/007/22**

S/NO.2	DESCRIPTION	SPECIFICATION	OFFERED SPECIFICATION	UNIT OF COUNT	QTY
1	24 LABORATORY STOOLS (CURVE ROOM 3)	<ul style="list-style-type: none"> <li>• Lab chair</li> <li>• Gas lift seat height adjustment</li> <li>• Foot ring for 'off floor' support</li> <li>• Lab chair with gas seat height adjustment.</li> <li>• Durable five star base with glides for stability</li> <li>• Seat Height 56 - 86 cm</li> <li>• Durable and Comfortable</li> <li>• Back Support Rest</li> </ul>	<ul style="list-style-type: none"> <li>• Lab chair</li> <li>• Gas lift seat height adjustment</li> <li>• Foot ring for 'off floor' support</li> <li>• Lab chair with gas seat height adjustment.</li> <li>• Durable five star base with glides for stability</li> <li>• Seat Height 56 - 86 cm</li> <li>• Durable and Comfortable</li> <li>• Back Support Rest</li> </ul> <p><b>PICTURE PROVIDED</b></p>	NO	24
2	56 LABORATORY STOOLS (LABORATORY HALL)	<ul style="list-style-type: none"> <li>• Lab chair</li> <li>• Gas lift seat height adjustment</li> <li>• Foot ring for 'off floor' support</li> <li>• Lab chair with gas seat height adjustment.</li> <li>• Durable five star base with glides for stability</li> <li>• Seat Height 56 - 86 cm</li> <li>• Durable and Comfortable</li> <li>• Back Support Rest</li> </ul>	<ul style="list-style-type: none"> <li>• Lab chair</li> <li>• Gas lift seat height adjustment</li> <li>• Foot ring for 'off floor' support</li> <li>• Lab chair with gas seat height adjustment.</li> <li>• Durable five star base with glides for stability</li> <li>• Seat Height 56 - 86 cm</li> <li>• Durable and Comfortable</li> <li>• Back Support Rest</li> </ul> <p><b>PICTURE PROVIDED</b></p>	NO	56

## LABORATORY FURNITURE



White Pleasure Co. Ltd.  
P. O. Box OS 250, Osu  
Accra  
Managing Director

TENDER SECURITY

BOND NO.: ACC/BGAGCP/000136422

Hollard.



20<sup>TH</sup> SEPTEMBER, 2022

TO: UNIVERSITY OF ENERGY AND NATURAL RESOURCES  
SUNYANI

Whereas WHITE PLEASURE COMPANY LIMITED, P. O. BOX OS 250, OSU-ACCRA (hereinafter called "the Tenderer") has submitted its Tender No. BA/UENR/RCEES/GD/007/22 dated 20<sup>TH</sup> day of SEPTEMBER, 2022 for the PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR (hereinafter called "the Tenderer") \_\_\_\_\_ KNOW ALL PEOPLE by these presents that We HOLLARD INSURANCE GHANA LIMITED OF P. O. BOX GP 20084, ACCRA having our registered office at CAPITAL PLACE, 11 PATRICE LUMUMBA ROAD, AIRPORT RESIDENTIAL AREA (hereinafter called "the Insurance Company"), are bound unto UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI \_\_\_\_\_

The Government of Ghana (hereinafter called "the Purchaser") in the sum of TWENTY-THREE THOUSAND, FOUR HUNDRED AND TWENTY-ONE GHANA CEDIS, EIGHTY-NINE PESEWAS ONLY (GH¢23,421.89) for which payment well and truly to be made to the said Purchaser, the Insurance Company binds itself, its successors, and assigns by these presents \_\_\_\_\_

Sealed with the Common Seal of the said Insurance Company this 20<sup>TH</sup> day of SEPTEMBER, 2022 \_\_\_\_\_

THE CONDITIONS of this obligation are:

1. If the Tenderer
  - (a) withdraws its Tender during the period of Tender validity specified by the Tenderer on the Tender Form; or
  - (b) does not accept the correction of errors in accordance with the Instructions to Tenderers; or
2. If the Tenderer, having been notified of the acceptance of its Tender by the Purchaser during the period of Tender validity:

BOND NO. ACC/BGAGCP/000136422 DATED 20<sup>TH</sup> SEPTEMBER, 2022

Page 1 of 2

- (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to Tenderers, if required; or
- (b) fails or refuses to furnish the performance security, in accordance with the Instruction to Tenderers;

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by him is due to him, owing to the occurrence of any of the two conditions, specifying the occurred condition or conditions \_\_\_\_\_

This guarantee will remain in force up to and including TWENTY (28) DAYS after the period of Tender validity or as it may be extended by the Purchaser, notice of which extension(s) to the Insurance Company is hereby waived \_\_\_\_\_

And any demand in respect thereof should reach the Insurance Company not later than the above date \_\_\_\_\_

SIGNED, SEALED and DELIVERED by )  
 MAAME EFUA SACKITEY-WILLIAMS )  
 for and on behalf of )  
 HOLLARD INSURANCE GHANA LIMITED )  
 In the presence of:- )



*[Handwritten signature]*

ISAAC MENSAH BONSU  
 HOLLARD INSURANCE GHANA LIMITED  
 ACCRA

SIGNED, SEALED and DELIVERED by )  
 THEODORE MIFETU )  
 For and on behalf of )  
 WHITE PLEASURE COMPANY LIMITED )  
 In the presence of: JOHN ADABOUR

*[Handwritten signature]*



*[Handwritten signature]*

# KS OFFICE SUPPLIES SDN BHD

Address: Lot G-0-1, Pusat Perdagangan Kuchai, No. 2 Jalan 1/127, off Jalan Kuchai Lama, 58200 Kuala Lumpur, Malaysia Contact Lines: 00603-79721191, 006012-3608838, enquiry@ksoffice.com.my, Website: [www.ksoffice.com.my](http://www.ksoffice.com.my)

20<sup>th</sup> September, 2022

IFT NO.: BA/UENR/RCEES/GD/007/22

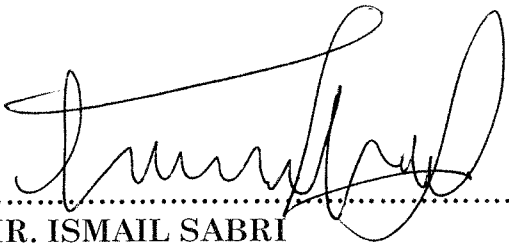
## MANUFACTURER'S AUTHORISATION FORM

**THE VICE-CHANCELLOR  
ATTN: AG. DIRECTOR OF PROCUREMENT  
UNIVERSITY OF ENERGY AND NATURAL RESOURCES  
P.O. BOX 214  
SUNYANI, GHANA**

WHEREAS, **KS OFFICE SUPPLIES SDN BHD**, who are established and reputable manufacturers of **FURNITURE** etc. having factories at Kuala Lumpur, MALASIA, Contact Lines, 00603-79721191, 006012-3608838, Website: [www.ksoffice.com.my](http://www.ksoffice.com.my)

*I hereby authorized **WHITE PLEASURE COMPANY LIMITED BOX OS 250 OSU-ACCRA** to submit a Tender, and subsequently negotiate and sign the Contract with you against **BA/UENR/RCEES/GD/007/22** for the above goods manufactured by us.*

We hereby extend our full guarantee and warranty in accordance with Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Tenders.



.....  
**MR. ISMAIL SABRI  
EXPORT & INTERNATIONAL TRADE MANAGER  
For and on behalf of: **KS OFFICE SUPPLIES SDN BHD****



16<sup>TH</sup> September, 2022

THE VICE-CHANCELLOR  
ATTN: AG. DIRECTOR OF PROCUREMENT  
UNIVERSITY OF ENERGY AND NATURAL RESOURCES  
P.O. BOX 214  
ACCRA, GHANA

Dear Sir/Madam

POWER OF ATTORNEY

DATED AND ENTERED ON THIS 16<sup>TH</sup> SEPTEMBER, 2022

Let ALL MEN by this presence know that, the Management and the Board of Director of **WHITE PLEASURE COMPANY LIMITED** OF POST OFFICE BOX OS 250, OSU, ACCRA, MOB: 024 6890366 IN THE GREATER ACCRA REGION of the Republic of Ghana, do hereby nominate, appoint and constitute, **THEODORE MIFETU**, the **MANAGING DIRECTOR** of the said company, (**HEREINAFTER REFERRED TO AS THE ATTORNEY**) to be the true and lawful Attorney, for the Company to do the following things:

**CONTRACT NAME: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR UNIVERSITY OF ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES) UENR: LECTURE HALL FURNITURE & LABORATORY FURNITURE**

1. To present the company in any capacity to tender for the above project.
2. To be fully responsible for the execution of the said contract when it is awarded to the company.
3. To have full power to process, sign for all money that may be the contract sum of the project, and to give effectual receipts for such money, when it is paid to the company
4. To have full power to cause to be done everything in connection with the above supply.
5. **AND LASTLY**, to represent the company, for the purpose of doing everything of the supply and the company do hereby ratify, confirm and agree to whatsoever the company might do or cause to be done for and in the name of the company by virtue of this presents:

Please, find below his specimen signature: -

Name

Position

White Pleasure Co. Ltd.  
P. O. Box OS 250, Osu  
Accra  
Managing Director  
Signature

THEODORE MIFETU

MANAGING DIRECTOR

*[Handwritten Signature]*

Signed this 16<sup>TH</sup> day of SEPTEMBER, 2022

*[Handwritten Signature]*  
EMMANUEL ADOFO  
(Chairman: Board of Directors)

*[Handwritten Signature]*  
MARY NYARKO  
(Director/Secretary)

16<sup>TH</sup> SEPTEMBER, 2022

BEFORE ME

COMMISSIONER OF OATH





ORIGINAL  
(For Tax Payer)



T20/ 0697343

REPUBLIC OF GHANA

Amount Paid (Ghc)

Date

15 09 22  
DD MM YY

**GHANA REVENUE AUTHORITY  
TAX CLEARANCE CERTIFICATE**

1.00

Issuing  
Office

Achimota-Tse



AHQR

Name / Address

WHITE PLEASURE COMPANY LIMITED  
P. O. BOX 280 OSU - ACERA

Occupation

COMMERCE

File no

Year of Assessment

2022

TIN

C000306997

In compliance with section 14 of Revenue Administration Act, 2016 (Act 915)

WHITE PLEASURE COMPANY LIMITED

has applied to me for Tax Clearance Certificate for the following purpose:

TO BID FOR CONTRACT AT UNIVERSITY OF  
ENERGY AND NATURAL RESOURCES

2. I confirm from the information available that:

WHITE PLEASURE COMPANY LIMITED

a) has paid his/her/its tax liabilities up to and including the 2021 year of assessment

b) has paid P.A.Y.E. and other withholding Taxes up to and including 2021

c) has submitted all tax returns up to date.

d) has registered with the Ghana Revenue Authority.

3. BELOW IS A SUMMARY OF HIS / HER / ITS TAX POSITION FOR THREE YEARS

YEAR OF ASSESSMENT	STATUS	CHARGEABLE INCOME	TAX CHARGED	TAX PAID	TAX OUTSTANDING
2020	(P)	76,000.00	19,120.00	19,120.00	Nil
2021	(P)	15,100.00	23,750.00	23,750.00	Nil
2022	(P)	118,850.00	29,780.00	15,000.00	14,780.00

4. I therefore issue this certificate which is valid up to

11th October

2022

A. [Signature]

Cert No. 20100036922005



**SOCIAL SECURITY AND NATIONAL INSURANCE TRUST**

National Pensions Act 2008, Act 766

# Clearance Certificate

For

**CONTRACT WITH UNIVERSITY OF ENERGY AND NATURAL  
RESOURCES.**

We hereby certify that

**WHITE PLEASURE CO.LTD**

(ERNo. 201000369, Covered from 1st May, 2020 )

with Business Reg. No. **CA-52,485,**

and has **Five (5) workers as at Sep 2022**

has fulfilled all obligations under the Law for the period.

Certified on this **19th day of September, 2022**

at **ACHIMOTA BRANCH.**

This certificate expires on **19th October, 2022.**

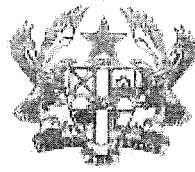


Scan code to

**BRANCH MANAGER  
S. S. N. ACHIMOTA**

Branch Mgr: **RANSFORD SOSI**

For Director General



VALUE ADDED TAX



## CERTIFICATE OF REGISTRATION

\*TIN 624V040858

This is to certify that

*WHITE PLEASURE COMPANY LIMITED*

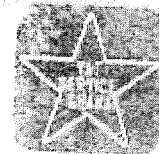
*has been duly registered as an  
agent for VAT collection  
under*

THE VALUE ADDED TAX ACT 1998  
(ACT 546)

Dated this 20th day of FEBRUARY 2009

  
COMMISSIONER

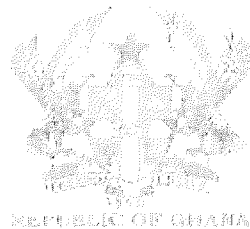
(ANTHONY E. MINLAH)



\* TIN (Taxpayer Identification Number) should be quoted on all tax invoices, receipts and correspondence

CS338982014

C0003069907



*Old TIN*

624V040858

*Old RGD Number*

CA-52,485

*Old Commencement Date*

25/11/2008

The Companies Act, 1963, Act 179

## **CERTIFICATE TO COMMENCE BUSINESS**

I hereby certify that

**WHITE PLEASURE COMPANY LIMITED**

having complied with the provision of Sections 27 and 28 of the Companies Act, 1963, Act 179 is entitled to commence business with effect from **15<sup>th</sup> day of January 2014**

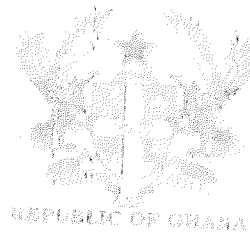
Given under my hand at Accra this **15<sup>th</sup> day of January 2014**

A handwritten signature in black ink, consisting of a large, stylized 'M' followed by several loops and a horizontal line extending to the right.

For Registrar of Companies

CS338982014

C0003069907



*Old TIN*  
624V040858  
*Old RG Number*  
CA-52,485  
*Incorporation Date*  
24/11/2008

# Certificate of Incorporation

I hereby certify that

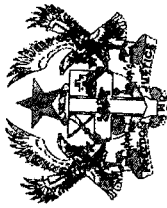
**WHITE PLEASURE COMPANY LIMITED**

is this day incorporated under the Companies Act, 1963 (Act 179) and that the liability of its members is limited.

Given under my hand and official seal at Victoriaborg, Accra,  
this 13<sup>th</sup> day of January 2014

A handwritten signature in black ink, appearing to be "M. Osei", written over a horizontal line. Below the line is a circular official seal.

For Registrar of Companies



# Registrar - General's Department

ORIGINAL

RGD: 21/ 01.15587

Payment Date / Time	22.10.2019 12:24:00
Payment Currency	GHS
Total Amount	50.00 GHS
Amount Paid	50.00 GHS
Payment Mode	CASH
Merchant/Debit Receipt/CARD Receipt Number	
Merchant Name	
Status	PAID
Cash Office Location	REGISTRAR GENERAL'S DEPT - NAD ACCRA
Cashier	setrany

Transaction Number	Entity Name	Transaction Type	Additional Details	Rec No
20220623025019	WHITE PLEASURE COMPANY LIMITED	File Annual Return	Return Start Date: 01/01/2018 Return End Date: 31/12/2019	000

**REPUBLIC OF GHANA**



**Public Procurement Authority**

*Facilitating the entry and development of public procurement*

SUPPLIER NO

070054

DATE ISSUED

24 SEP 2021

EXPIRY DATE

23 SEP 2022

SUPPLIER, CONTRACTOR, CONSULTANT REGISTRATION CERTIFICATE

*This is to certify that*

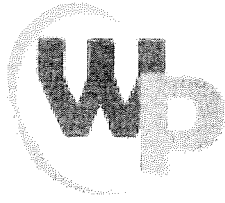
**WHITE PLEASURE COMPANY LIMITED**

*is duly registered with the Public Procurement Authority to engage in Government tenders as mandated by Section 3(p) of the Public Procurement Act, 2003 (Act 663) as amended.*

Frank Momt  
Ag. Chief Executive

PPA NO. 0030364





# White Pleasure Company Limited

TEL: 0302 410687 / 0233080181 / 0246890366  
P. O. BOX 05 250 Osu, Accra | TEL: 0246890366 | 0233080181  
LOCATION: Peninsula University Junction, Seaside  
EMAIL: whitepleasure@gmail.com

## QUALIFICATION INFORMATION

1. For Individual Tenderers  
Constitution or legal status of Tenderer; (copies attached)

Place of Registration Accra  
Principal Place of Business Accra  
Power of Attorney of Signatory of Tenderer (original attached)

Total annual volume of supplies made in the last two years, in GHC:

2021/2020: 383,184, 675,409                      2020/2019: 675, 409, 648,090

Supplies performed as prime supplier on works of similar nature and volume over the last three years.  
The value should be indicated in the same currency use for Item 1.2 above. Also list details of supplies under way or committed, including expected completion date.

	Procurement ID no	Name of Purchaser	Type of Goods	Agreement Date	Delivery Completion	Value of GHC
1	NCT/2021/09/11/2	Ministry Justice & Office of the Attorney General	Supply of office Furniture	02/11/2021	8 WEEKS	349,440.00
2	MOH/2022/RFQ/A.1.5/01/W03	Ministry of Health	Supply of office Furniture and Laboratory Furniture	18/03/2022	8 WEEKS	85,176.00
3	GAS/RFQ/PS/MW/22	Audit Service	Supply of office Furniture	05/07/2022	10 WEEKS	88,920.00
4	GR/CAGD/GD/00 11/21/006	Controller and Accountant General's Department	Supply of office Furniture	22/11/2021	12 WEEKS	97,552.00
5	GH-MoGCSP-223852-GO-RFB	Ministry of General, Childred and Social Protection	Supply of Sofa and Office Furniture	01/08/2022	10 WEEKS	223,808.00

WE DEAL IN: FURNITURE, GRAPHICS, CARPETS, VERTICAL BLINDS, ZEBRA BLINDS.

# **WHITE PLEASURE COMPANY LIMITED**

## **REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2020**

**MENSAH JB & ASSOCIATES  
(CHARTERED ACCOUNTANTS)  
P. O. BOX AN 19524  
ACCRA-NORTH  
TEL: 0302-247228  
info@mjbgh.com**

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INDEPENDENT AUDITOR'S REPORT	4-5
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**CORPORATE INFORMATION**

BOARD OF DIRECTORS

THEODORE MIFETU  
MARY MIFETU

SECRETARY

MARY MIFETU

MAIN BUSINESS

SUPPLY OF FURNITURE AND GENERAL MERCHANT

REGISTERED OFFICE

HSE NO. 12 ISRAEL AREA  
ACHIMOTA-ACCRA

BANKERS

UNITED BANK FOR AFRICA LIMITED  
FIDELITY BANK GHANA

AUDITORS

MENSAH JB & ASSOCIATES  
(CHARTERED ACCOUNTANTS)  
P.O.BOX AN 19524  
ACCRA – NORTH  
[info@mjbgh.com](mailto:info@mjbgh.com)

**REPORT OF THE DIRECTORS TO THE MEMBERS OF THE COMPANY**

The Directors herewith present the audited accounts of White Pleasure Company Ltd. for the year ended December 31, 2020.

**Directors' Responsibility**

The Board acknowledges its duty to:-

- i. Maintain proper books of accounts in accordance with the Companies Act 2019 (Act 992) and give a true and fair view of the state of affairs and the operational results of the company.
- ii. Safeguard the assets of the company and take reasonable steps to detect and prevent any fraud or irregularities.
- iii. Have in place a system of internal controls that Safeguard the assets of the company and take reasonable steps to detect and prevent any fraud or irregularities.

**Principal Activities**

The board confirms the nature of business to be the supply of furniture and general merchant.

**ACCOUNTING FRAMEWORK**

The Company has adopted the International Financial Reporting Standards as the accounting frame work for the preparation of its accounts.

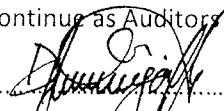
**RESULTS FOR THE YEAR**

The Balance brought forward:	2020	2019
	GHS	GHS
On retained earnings as at the beginning of the year	155,056	137,062
Prior Year Adjustment	-	500
To which is added Profit for the year after all expenses	<u>65,326</u>	<u>17,494</u>
Leaving a balance to be carried forward to next year as	<u>220,382</u>	<u>155,056</u>

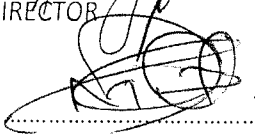
The Statement of Financial Position and the Report has been signed by two directors, indicating the Board's approval of the Financial Position and the annexed accounts.

**AUDITORS**

In accordance with Section 139(4) of the Companies Act 992, Act 2019, Messrs. Mensah JB & Associates will continue as Auditors of the company.

  
.....  
DIRECTOR

Date: 26/04/2021

  
.....  
DIRECTOR

Date: 26/04/2021

## INDEPENDENT AUDITOR'S REPORT

To the Shareholders of White Pleasure Company Limited.

### Opinion

We have audited the financial statements of White Pleasure Company Limited which comprise the statement of financial position as at December 31, 2020, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory notes as set out on pages 9 to 14.

In our opinion, the accompanying financial statements present fairly, in all material respects the financial position of the Company as at December 31, 2020 of its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRSs) and in the manner required by the Companies Act 2019 (Act 992).

### Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

We are independent of the company in accordance with the International Code of Ethics for Professional Accountants (including International Independence Standards) (the Code) issued by the International Ethics Standards Board for Accountants. We have fulfilled our other ethical responsibilities in accordance with the Code.

### Responsibilities of the Board of Directors for the Financial Statements

The Board of Directors is responsible for the preparation and fair presentation of the financial statements in accordance with IFRS and in the manner required by The Companies Act 2019 (Act 992) and any other relevant local legislation, and for such internal control as The Board of Directors determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, The Board of Directors is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless The Board of Directors either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

The Board of Directors is responsible for overseeing the Company's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

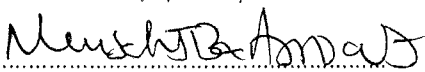
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by The Board of Directors. <sup>(SEP)</sup>
- Conclude on the appropriateness of The Board of Directors 'use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with The Board of Directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies.

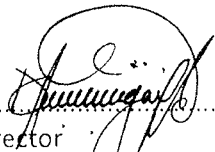
The engagement partner on the audit resulting in this independent auditor's report is CHRISTOPH JYM ANAGBONU (Practicing Certificate Number ICAG/P/1071)

Signature of the Firm..... 

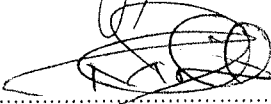
Name of the Firm: MENSAH JB & ASSOCIATES  
 (Chartered Accountants) **MENSAH JB & ASSOCIATES**  
 License Number: ICAG/F/2021/016 **P. O. BOX AN 19524**  
**ACCRA - NORTH**  
**Tel: (+233) 0302247228**

**WHITE PLEASURE COMPANY LIMITED**  
**STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2020**

		2020	2019
NON-CURRENT ASSETS	NOTES	GHS	GHS
Property, Plant & Equipment	4	105,103	8,455
<b>CURRENT ASSETS</b>			
Inventory	5	65,971	83,262
Account Receivable	6	357,526	220,733
Bank & Cash	7	3,211	1,146
Taxation	10	28,964	32,336
		<u>455,672</u>	<u>337,476</u>
<b>TOTAL ASSETS</b>		<u><u>560,775</u></u>	<u><u>345,932</u></u>
<b>EQUITY &amp; LIABILITIES</b>			
Stated Capital		500	500
Retained Earnings		221,382	155,056
		<u>221,882</u>	<u>155,556</u>
<b>LIABILITIES</b>			
Accounts Payable	8	240,347	122,838
Directors Account	9	98,546	67,539
		<u>338,893</u>	<u>190,376</u>
<b>TOTAL EQUITY AND LIABILITIES</b>		<u><u>560,775</u></u>	<u><u>345,932</u></u>

  
 .....  
 Director

Date: 26/04/2021 .....

  
 .....  
 Director

Date: 26/04/2021 .....



**WHITE PLEASURE COMPANY LIMITED**  
**STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR**  
**ENDED DECEMBER 31, 2020**

	NOTES	2020 GHS	2019 GHS
Turnover	11	675,410	648,090
Cost of Sales	12	<u>(430,118)</u>	<u>(503,263)</u>
Gross Profit		245,292	144,826
General & Administrative Expenses	13	<u>(149,811)</u>	<u>(111,318)</u>
profit before Interest & Tax		95,481	33,508
Finance Cost *		<u>(10,580)</u>	<u>(10,066)</u>
Profit Before Tax		84,901	23,443
Taxation	10	<u>(19,575)</u>	<u>(5,949)</u>
Net profit for the Year		<u><u>65,326</u></u>	<u><u>17,494</u></u>

**WHITE PLEASURE COMPANY LIMITED**  
**STATEMENT OF CHANGES IN EQUITY FOR THE YEAR**  
**ENDED DECEMBER 31, 2020**

	STATED CAPITAL GHS	RETAINED EARNINGS GHS	TOTAL GHS
Balance at 1/01/2020	500	155,056	155,556
Prior year Adjustment - Audit Fees	-	1,000	1,000
Net profit after tax	-	65,326	65,326
	<u>500</u>	<u>221,382</u>	<u>221,882</u>

WHITE PLEASURE COMPANY LIMITED

STATEMENT OF CASH FLOW FOR THE YEAR ENDED DECEMBER 31, 2020

	2020 GH¢	2019 GH¢
<b>OPERATING ACTIVITIES</b>		
Operating Profit/Loss	84,901	23,443
Prior Year Adjustment - Audit Fees	1,000	500
Depreciation	35,841	3,344
Finance cost	10,580	10,066
(Increase)/Decrease in Inventory	17,291	(70,822)
(Increase)/Decrease in Account Receivable	(136,795)	7,415
Increase/ (Decrease) in Account Payable	117,509	44,074
	<u>130,328</u>	<u>18,019</u>
Tax Paid	(16,203)	(12,071)
<b>NET CASH FLOW FROM OPERATING ACTIVITIES</b>	<b>114,125</b>	<b>5,948</b>
<b>INVESTING ACTIVITIES</b>		
Acquisition of Fixed Assets	(132,489)	-
<b>NET CASHFLOW FROM INVESTING ACTIVITIES</b>	<b>(132,489)</b>	<b>-</b>
<b>FINANCING ACTIVITIES</b>		
Finance Cost	(10,580)	(10,066)
Directors Account	31,009	4,650
<b>NET CASHFLOW FROM FINANCING ACTIVITIES</b>	<b>20,429</b>	<b>(5,416)</b>
<b>ANALYSIS OF CASH &amp; CASH EQUIVALENT</b>		
Cash and Cash Equivalent at the Beginning	1,146	615
Net Increase in Cash and Cash Equivalent	2,064	531
Cash and Cash Equivalent at the End	<u><u>3,211</u></u>	<u><u>1,146</u></u>

**WHITE PLEASURE COMPANY LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR**  
**ENDED DECEMBER 31, 2020**

**1. REPORTING ENTITY**

White Pleasure Company Limited is a company incorporated in Ghana under the Companies Act 1963, (Act 172) on the 24<sup>th</sup> November 2008. The object of the company was amended through a board resolution on 7th July, 2009. The company is authorized by its amended regulations to engage in the business of supply of furniture and general merchant.

**2. BASIS OF PREPARATION**

**A. Statement of compliance**

The financial statements have been prepared in accordance with the International Financial Reporting Standards.

**B. Basis of measurement**

The financial statements have been prepared under the historical cost convention

**C. Functional and presentation currency**

The financial statements are prepared in Ghana Cedis which is the company's functional and presentation currency

**D. Use of estimates and judgements**

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities at the date of the financial statements. If in the future such estimates and assumptions which are based on management's best judgement at the date of the financial statement deviate from the actual circumstances, the original estimates and assumptions will be modified as appropriate in the year in which the circumstances change. Where necessary, the comparatives have been reclassified or extended from the previously reported results to take into account presentational changes.

**3. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies adopted by the company in the preparation of these financial statements are as follows:

**A. PROPERTY PLANT AND EQUIPMENT**

Property, Plant and Equipment are stated at historical cost less depreciation. Depreciation has been provided on straight-line basis at rates calculated to reduce the assets to nil at the end of their expected useful lives. The principal rates used for this purpose are:

OFFICE FURNITURE	- 20%
FURNITURE AND FITTINGS	- 20%
MOTOR VEHICLE	- 20

**B. FOREIGN CURRENCY TRANSACTIONS**

The financial statements are presented in Ghana Cedis which are the company's functional and presentation currency. Transactions in foreign currencies are translated into Cedis at the rates prevailing at the date of the transaction. Residual balances denominated in Foreign Currencies are translated into Cedis using the exchange rates

prevailing at the Balance sheet date. Gains or losses resulting from currency transactions are dealt with through the income statement.

### **C. TRADE RECEIVABLES**

Trade receivables are carried at original invoice amount. An estimate is made for doubtful debts considered doubtful. Receivables are stated at their face value based on a review of all outstanding amounts at the year-end. Bad debts are written off during the year in which they are identified.

### **D. REVENUE RECOGNITION**

Revenue is measured at fair value of the consideration received or receivable net of sales tax trade discounts and customers' returns. Revenue is recognized to the extent that it is probable that the economic benefits will flow to the company and the revenue can be reliably measured. Revenue is not recognized until the significant risk and reward of ownership of the goods and services have passed to the buyer and the amount of revenue can be measured reliably. Interest income is recognized as it accrues.

### **E. INVENTORY**

Inventory is stated at the lower of cost and net realizable value. Costs include all direct expenses incurred in bringing the goods to their current state under normal operating condition.

### **F. CASH AND CASH EQUIVALENT**

For the purposes of the statement of cash flow, cash and cash equivalent comprise cash in hand, deposits held at call with banks, and investments in money market instruments, net bank overdrafts.

### **G. TAX**

White Pleasure Company Limited registered under the Companies Act 2019 (Act 992), as a profit making organization and therefore eligible to pay tax at the current corporate tax rate of twenty-five percent.

#### 4. NON CURRENT ASSET SCHEDULE

COST	Small Plants & Machinery GH¢ 20%	Office Equipment GH¢ 20%	Furniture & Fittings GH¢ 20%	Motor Vehicle GH¢ 25%	Total GH¢
Balance as at 1/1/2020	-	35,652	6,430	-	42,082
Additions	9,550	2,939	-	120,000	132,489
Balance as at 31/12/2020	<b>9,550</b>	<b>38,591</b>	<b>6,430</b>	<b>120,000</b>	<b>174,571</b>
<b>DEPRECIATION</b>					
Balance as at 1/1/2020	-	28,050	5,577	-	33,627
Charge for the year	1,910	3,647	284	30,000	35,841
Balance as at 31/12/2020	<b>1,910</b>	<b>31,697</b>	<b>5,861</b>	<b>30,000</b>	<b>69,468</b>
<b>NET BOOK VALUE</b>					
NBV as at 31/12/2020	<b>7,640</b>	<b>6,894</b>	<b>569</b>	<b>90,000</b>	<b>105,103</b>
NBV as at 1/1/2020	-	<b>7,602</b>	<b>853</b>	-	<b>8,455</b>

	2020 GH¢	2019 GH¢
5. Inventory		
Furniture	65,971	83,262
	<b>65,971</b>	<b>83,262</b>

#### 6. ACCOUNTS RECEIVABLE

##### TRADE RECEIVABLES

	GH¢	GH¢
Audit Service	237,940	-
Ministry of Health	-	8,523
Ministry of Justice	13,449	13,449
Ufilas Enterprise Ltd	-	25,000
	<b>251,389</b>	<b>46,973</b>

##### OTHER RECEIVABLES

	GH¢	GH¢
Talent Rich Express	75,337	137,760
Staff Loan - Frank	1,800	-
Prepayment - Rent	29,000	36,000
	<b>106,137</b>	<b>173,760</b>
	<b>357,526</b>	<b>220,733</b>

	2020	2019
	GH¢	GH¢
<b>7. CASH &amp; BANK</b>		
Fidelity Bank Ghana	2,118	151
UBA Bank 1	505	505
UBA Bank 2	75	75
Cash Account	513	416
	<u>3,211</u>	<u>1,146</u>

	GH¢	GH¢
<b>8. ACCOUNTS PAYABLE</b>		
<b>OTHER PAYABLES</b>		
<b>SSNIT</b>	391.50	-
Mensah JB & Associates	3,000	3,500
Profin Ghana Ltd	-	25,037
Reynolds & Pauls Advisory	4,792	5,500
GRA - Vat	72,608	57,846
Richard Amoako	33,000	-
Major Royal Ventures	126,556	30,956
	<u>240,347</u>	<u>122,838</u>

	GH¢	GH¢
<b>9. Director Account</b>		
Services Rendered to White Pleasure	<u>98,546</u>	<u>67,539</u>

10. TAXATION	Balance b/f	Tax chargeable	Tax Paid	Balance
	GH¢	GH¢	GH¢	GH¢
INCOME TAX				
2019	27,218	5,949	(762)	32,405
2020		19,575	(2,500)	17,075
WHT				
2020	(64,740)	-	(13,703)	(78,444)
				<u>(28,964)</u>

	2020	2019
	GH¢	GH¢
<b>11. REVENUE</b>		
Furniture Supply	631,476	648,090
General Supplies & Works	43,933	-
	<u>675,409</u>	<u>648,090</u>

	2020	2019
	GH¢	GH¢
<b>12. COST OF SALES</b>		
Decoration & Other Supplies	50,937	1,374
Furniture Supplies	328,040	462,411
Import Duties	51,140	39,479

	<u>430,118</u>	<u>503,263</u>
	<b>2020</b>	<b>2019</b>
	<b>GH¢</b>	<b>GH¢</b>
<b>13. GENERAL AND ADMINISTRATIVE EXPENSES</b>		
Accommodation Expenses	300	-
Accountancy Fees	2,400	2,400
Audit Fees	3,000	3,500
Bank charges	6,968	3,106
Communication Expenses	4,830	7,167
Cleaning & Sanitation	406	1,653
Fuel and lubricant	10,557	2,100
Insurance	2,220	2,658
Licence and registration	1,800	3,247
Medical expenses	1,000	1,096
Postage	125	174
Repairs and maintenance	105	720
Renovation Works	2,795	-
SSNIT Contribution	4,017	5,950
Stationery and printing	491	1,636
Travel and subsistence	29,333	24,436
Utilities	2,040	4,311
Wages and salaries	22,583	34,821
Rent	19,000	9,000
Depreciation	35,841	3,344
	<u><b>149,811</b></u>	<u><b>111,318</b></u>

# WHITE PLEASURE COMPANY LIMITED

## REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2021

MENSAH JB & ASSOCIATES  
(CHARTERED ACCOUNTANTS)  
P. O. BOX AN 19524  
ACCRA-NORTH  
TEL: 0302-247228  
info@mjbgh.com

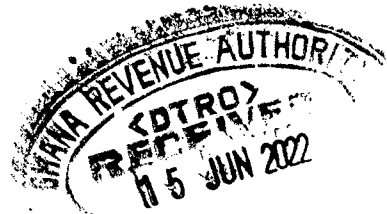




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**CORPORATE INFORMATION**

BOARD OF DIRECTORS

THEODORE MIFETU  
MARY MIFETU

SECRETARY

MARY MIFETU

MAIN BUSINESS

SUPPLY OF FURNITURE AND GENERAL MERCHANT

REGISTERED OFFICE

HSE NO. 12 ISRAEL AREA  
ACHIMOTA-ACCRA

BANKERS

UNITED BANK FOR AFRICA LIMITED  
FIDELITY BANK GHANA

AUDITORS

MENSAH JB & ASSOCIATES  
(CHARTERED ACCOUNTANTS)  
P.O.BOX AN 19524  
ACCRA – NORTH  
[info@mjbgh.com](mailto:info@mjbgh.com)

REPORT OF THE DIRECTORS TO THE MEMBERS OF THE COMPANY

The Directors herewith present the audited accounts of White Pleasure Company Ltd. for the year ended December 31, 2021.

**Directors' Responsibility**

The Board acknowledges its duty to:-

- i. Maintain proper books of accounts in accordance with the Companies Act 2019 (Act 992) and give a true and fair view of the state of affairs and the operational results of the company.
- ii. Safeguard the assets of the company and take reasonable steps to detect and prevent any fraud or irregularities.
- iii. Have in place a system of internal controls that Safeguard the assets of the company and take reasonable steps to detect and prevent any fraud or irregularities.

**Principal Activities**

The board confirms the nature of business to be the supply of furniture and general merchant.

**ACCOUNTING FRAMEWORK**

The Company has adopted the International Financial Reporting Standards as the accounting frame work for the preparation of its accounts.

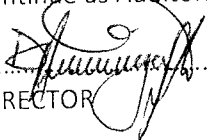
**RESULTS FOR THE YEAR**

The Balance brought forward:	2021 GHS
On retained earnings as at the beginning of the year	221,382
To which is added Profit for the year after all expenses	<u>(143,198)</u>
Leaving a balance to be carried forward to next year as	<u>78,184</u>

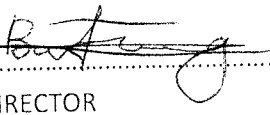
The Statement of Financial Position and the Report has been signed by two directors, indicating the Board's approval of the Financial Position and the annexed accounts.

**AUDITORS**

In accordance with Section 139(4) of the Companies Act 992, Act 2019, Messrs. Mensah JB & Associates will continue as Auditors of the company.

  
.....  
DIRECTOR

Date: 06/06/2022

  
.....  
DIRECTOR

Date: 06/06/2022



## INDEPENDENT AUDITOR'S REPORT

To the Shareholders of White Pleasure Company Limited.

### Opinion

We have audited the financial statements of White Pleasure Company Limited which comprise the statement of financial position as at December 31, 2021, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory notes as set out on pages 9 to 14.

In our opinion, the accompanying financial statements present fairly, in all material respects the financial position of the Company as at December 31, 2021 of its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRSs) and in the manner required by the Companies Act 2019 (Act 992).

### Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

We are independent of the company in accordance with the International Code of Ethics for Professional Accountants (including International Independence Standards) (the Code) issued by the International Ethics Standards Board for Accountants. We have fulfilled our other ethical responsibilities in accordance with the Code.

### Responsibilities of the Board of Directors for the Financial Statements

The Board of Directors is responsible for the preparation and fair presentation of the financial statements in accordance with IFRS and in the manner required by The Companies Act 2019 (Act 992) and any other relevant local legislation, and for such internal control as The Board of Directors determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, The Board of Directors is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless The Board of Directors either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

The Board of Directors is responsible for overseeing the Company's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Directors.
- Conclude on the appropriateness of The Board of Directors 'use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with The Board of Directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies.

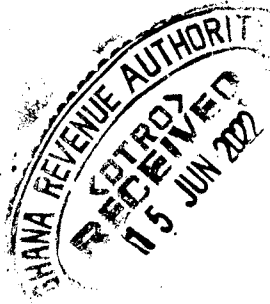
The engagement partner on the audit resulting in this independent auditor's report is CHRISTOPH JYM ANAGBONU (Practicing Certificate Number ICAG/P/1071)

Signature of the Firm: *Mensah JB & Associates* **MENSAH JB & ASSOCIATES**  
 P.O. BOX AN 19524  
 ACCRA - NORTH  
 Tel: (+233) 0302247228

Name of the Firm: MENSAH JB & ASSOCIATES  
 (Chartered Accountants)

License Number: ICAG/F/2022/016

Date: *10/06/2022*



WHITE PLEASURE COMPANY LIMITED  
STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2021

		2021	2020
	NOTES	GHC	GHC
<b>NON-CURRENT ASSETS</b>			
Property, Plant & Equipment	4	66,190	105,103
<b>CURRENT ASSETS</b>			
Inventory	5	51,421	65,971
Account Receivable	6	476,941	357,526
Bank & Cash	7	2,486	3,211
Taxation	10	30,394	28,964
		<u>561,242</u>	<u>455,672</u>
<b>TOTAL ASSETS</b>		<b><u>627,432</u></b>	<b><u>560,775</u></b>
<b>EQUITY &amp; LIABILITIES</b>			
Stated Capital		500	500
Retained Earnings		77,010	221,382
		<u>77,510</u>	<u>221,882</u>
<b>LIABILITIES</b>			
Accounts Payable	8	501,271	240,347
Directors Account	9	48,651	98,546
		<u>549,921</u>	<u>338,893</u>
<b>TOTAL EQUITY AND LIABILITIES</b>		<b><u>627,432</u></b>	<b><u>560,775</u></b>

Approved by the Board on 06/06/2022.....

Directors.....  
*[Signature]*

Directors.....  
*[Signature]*



**WHITE PLEASURE COMPANY LIMITED**  
**STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR**  
**ENDED DECEMBER 31, 2021**

	NOTES	2021 GHC	2020 GHC
Turnover	11	383,184	675,409
Cost of Sales	12	<u>(289,849)</u>	<u>(430,118)</u>
Gross Profit		93,335	245,292
General & Administrative Expenses	13	<u>(192,752)</u>	<u>(149,811)</u>
profit before Interest & Tax		(99,417)	95,481
Finance Cost		<u>(44,955)</u>	<u>(10,580)</u>
Profit/(Loss) Before Tax		(144,372)	84,901
Taxation	10	-	<u>(19,575)</u>
Net profit (Loss) for the Year		<u><u>(144,372)</u></u>	<u><u>65,326</u></u>

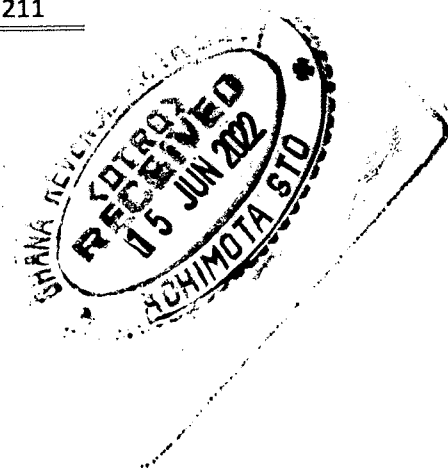
**WHITE PLEASURE COMPANY LIMITED**  
**STATEMENT OF CHANGES IN EQUITY FOR THE YEAR**  
**ENDED DECEMBER 31, 2021**

	STATED CAPITAL GHC	RETAINED EARNINGS GHC	TOTAL GHC
Balance as at 1/1/2021	500	221,382	221,882
Net profit after tax	-	<u>(144,372)</u>	<u>(144,372)</u>
Balance as at 31/12/2021	<u>500</u>	<u>77,010</u>	<u>77,510</u>

WHITE PLEASURE COMPANY LIMITED

STATEMENT OF CASH FLOW FOR THE YEAR ENDED DECEMBER 31,  
2021

	2021 GHC	2020 GHC
<b>OPERATING ACTIVITIES</b>		
Operating Profit/Loss	(99,417)	95,481
Prior Year Adjustment - Payables	-	1,000
Depreciation	41,443	35,841
(Increase)/Decrease in Inventory	14,550	17,291
(Increase)/Decrease in Account Receivable	(119,415)	(136,795)
Increase/ (Decrease) in Account Payable	260,924	117,509
	<u>98,085</u>	<u>130,329</u>
Interest Paid	(44,955)	(10,580)
Tax Paid	(1,430)	(16,203)
<b>NET CASH FLOW FROM OPERATING ACTIVITIES</b>	<b>51,699</b>	<b>103,545</b>
<b>INVESTING ACTIVITIES</b>		
Acquisition of Fixed Assets	(2,529)	(132,489)
<b>NET CASHFLOW FOR INVESTING ACTIVITIES</b>	<b>(2,529)</b>	<b>(132,489)</b>
<b>FINANCING ACTIVITIES</b>		
Directors Account	(49,895)	31,009
<b>NET CASHFLOW FROM FINANCING ACTIVITIES</b>	<b>(49,895)</b>	<b>31,009</b>
<b>ANALYSIS OF CASH &amp; CASH EQUIVALENT</b>		
Cash and Cash Equivalent at the Beginning	3,211	1,146
Increase/(Decrease) in Cash and Cash Equivalent	(725)	2,065
Cash and Cash Equivalent at the End	<u>2,486</u>	<u>3,211</u>





**WHITE PLEASURE COMPANY LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR**  
**ENDED DECEMBER 31, 2021**

**1. REPORTING ENTITY**

White Pleasure Company Limited is a company incorporated in Ghana under the Companies Act 1963, (Act 172) on the 24<sup>th</sup> November 2008. The object of the company was amended through a board resolution on 7th July, 2009. The company is authorized by its amended regulations to engage in the business of supply of furniture and general merchant.

**2. BASIS OF PREPARATION**

**A. Statement of compliance**

The financial statements have been prepared in accordance with the International Financial Reporting Standards.

**B. Basis of measurement**

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**C. Functional and presentation currency**

The financial statements are prepared in Ghana Cedis which is the company's functional and presentation currency

**D. Use of estimates and judgements**

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities at the date of the financial statements. If in the future such estimates and assumptions which are based on management's best judgement at the date of the financial statement deviate from the actual circumstances, the original estimates and assumptions will be modified as appropriate in the year in which the circumstances change. Where necessary, the comparatives have been reclassified or extended from the previously reported results to take into account presentational changes.

**3. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies adopted by the company in the preparation of these financial statements are as follows:

**A. PROPERTY PLANT AND EQUIPMENT**

Property, Plant and Equipment are stated at historical cost less depreciation. Depreciation has been provided on straight-line basis at rates calculated to reduce the assets to nil at the end of their expected useful lives. The principal rates used for this purpose are:

OFFICE FURNITURE	20%
FURNITURE AND FITTINGS	20%
MOTOR VEHICLE	25%
PLANT AND MACHINERY	20%

#### **B. FOREIGN CURRENCY TRANSACTIONS**

The financial statements are presented in Ghana Cedis which are the company's functional and presentation currency. Transactions in foreign currencies are translated into Cedis at the rates prevailing at the date of the transaction. Residual balances denominated in Foreign Currencies are translated into Cedis using the exchange rates prevailing at the Balance sheet date. Gains or losses resulting from currency transactions are dealt with through the income statement.

#### **C. TRADE RECEIVABLES**

Trade receivables are carried at original invoice amount. An estimate is made for doubtful debts considered doubtful. Receivables are stated at their face value based on a review of all outstanding amounts at the year-end. Bad debts are written off during the year in which they are identified.

#### **D. REVENUE RECOGNITION**

Revenue is measured at fair value of the consideration received or receivable net of sales tax trade discounts and customers' returns. Revenue is recognized to the extent that it is probable that the economic benefits will flow to the company and the revenue can be reliably measured. Revenue is not recognized until the significant risk and reward of ownership of the goods and services have passed to the buyer and the amount of revenue can be measured reliably. Interest income is recognized as it accrues.

#### **E. INVENTORY**

Inventory is stated at the lower of cost and net realizable value. Costs include all direct expenses incurred in bringing the goods to their current state under normal operating condition.

#### **F. CASH AND CASH EQUIVALENT**

For the purposes of the statement of cash flow, cash and cash equivalent comprise cash in hand, deposits held at call with banks, and investments in money market instruments, net bank overdrafts.

#### **G. TAX**

White Pleasure Company Limited registered under the Companies Act 2019 (Act 992), as a profit making organization and therefore eligible to pay tax at the current corporate tax rate of twenty-five percent.

#### 4. NON-CURRENT ASSET SCHEDULE

<b>COST/REVALUATION</b>	<b>Balance 1/1/2021</b>	<b>Additions</b>	<b>Disposal/ Transfers</b>	<b>Balance 31/12/2021</b>
	<b>GHC</b>	<b>GHC</b>	<b>GHC</b>	<b>GHC</b>
Small Plants & Machinery	9,550	-	-	9,550
Office Equipment	38,591	2,079	-	40,670
Furniture & Fixtures	6,430	-	-	6,430
Motor Vehicle	120,000	450	-	120,450
	<b>174,571</b>	<b>2,529</b>	<b>-</b>	<b>177,100</b>

<b>DEPRECIATION</b>	<b>Balance 1/1/2020</b>	<b>Charge for the Year</b>	<b>Disposal/ Transfers</b>	<b>Balance 31/12/2021</b>
Small Plants & Machinery	1,910	1,910	-	3,820
Office Equipment	31,697	8,134	-	39,831
Furniture & Fixtures	5,861	1,286	-	7,147
Motor Vehicle	30,000	30,113	-	60,113
	<b>69,468</b>	<b>41,443</b>	<b>-</b>	<b>110,911</b>

<b>NET BOOK VALUE -V31/12/2021</b>	<b>105,103</b>			<b>66,190</b>
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#### 5. Inventory

	<b>2021</b>	<b>2020</b>
	<b>GHC</b>	<b>GHC</b>
Furniture	51,421	65,971
	<b>51,421</b>	<b>65,971</b>

#### 6. ACCOUNTS RECEIVABLE

##### TRADE RECEIVABLES

	<b>GHC</b>	<b>GHC</b>
Allied Health Professional Council	55	-
Audit Service	14,004	237,940
Blooming Bale Medical Centre	200	-
CADG	159,209	-
Ministry of Gender	1,112	-
Minuteman Facilities Mgt Ltd	200	-
Ministry of Justice	149	13,449
Stefagro Ltd	2,900	-
Universal Delft Ltd	131	-



**OTHER RECEIVABLES**

Talent Rich Express	279,581	75,337
Staff Loan - Frank	-	1,800
Prepayment - Rent	19,400	29,000
	<b>476,941</b>	<b>357,526</b>

	2021	2020
	GHC	GHC
<b>7. CASH &amp; BANK</b>		
Current account	386	-
Fidelity Bank	2,100	2,118
UBA 2	-	75
UBA Bank	-	505
	<b>2,486</b>	<b>2,698</b>

	GHC	GHC
<b>8. ACCOUNTS PAYABLE</b>		
GRA - VAT	85,379	72,608
Major Royal Ventures	67,335	126,556
Mensah JB & Associates	4,364	3,000
SSNIT	-	392
Profin Ghana	150,000	-
Alexandra - Loan	187,000	-
Richard Amoako	-	33,000
Reynolds & Pauls Advisory	7,192	4,792
	<b>501,271</b>	<b>240,347</b>

	GHC	GHC
<b>9. Director Account</b>		
Services Rendered to White Pleasure	<b>48651</b>	<b>98546</b>

10. TAXATION	Balance b/f	Tax chargeable	Tax Paid	Balance
	GHC	GHC	GHC	GHC
<b>INCOME TAX</b>				
2021	49,480	-	-	49,480
<b>WHT</b>				
2021	(78,444)	-	(1,430)	(79,874)
	<b>(28,964)</b>	-	<b>(1,430)</b>	<b>(30,394)</b>



**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**  
**OFFICE OF THE PROCUREMENT DIRECTORATE**

P. O. Box 214, Sunyani

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procurementdirector@uenr.edu.gh

Our Ref: PD/TO/NCT/0003/2021

Managing Director  
Contra-Focus Limited  
Accra

4<sup>th</sup> October, 2022

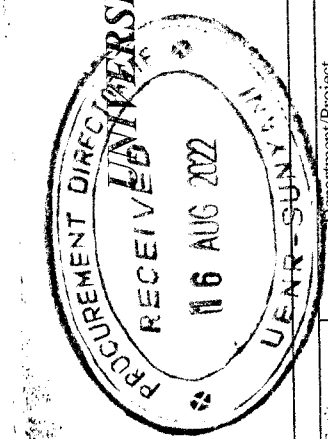
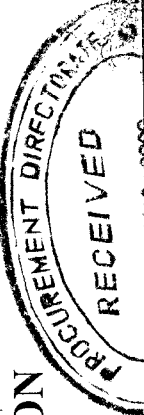
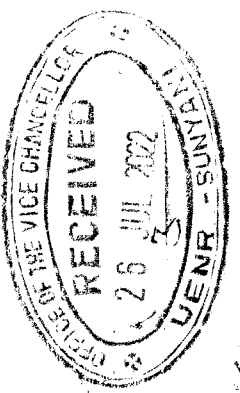
**CORRECTION OF ERRORS:**  
**S/NO 2: PROCUREMENT OF FURNITURE FOR THE REGIONAL CENTRE FOR**  
**ENERGY AND ENVIRONMENTAL SUSTAINABILITY (RCEES), UENR:**  
**LOT 2D: LABORATORY FURNITURE**  
**BA/UENR/GD/006/22, BA/UENR/GD/009/22**  
**(BA/UENR/RCEES/GD/007/22)**

This is in reference to your submission in response to the above Procurement Package. Upon a careful scrutiny of the submission using your Unit Price against the quantity, we detected that you used 54 No. Laboratory Stools instead of 56 No. Laboratory Stools as captured in the Tender Documents. Therefore, using 56 No. Laboratory Stools, your Total Tender Price is *One Hundred and Twenty-Three Thousand, Six Hundred Ghana Cedis only (GHC123,600.00)* and not *One Hundred and Twenty Thousand, Five Hundred and Ten Ghana Cedis only (GHC120,510.00)* as captured in your Tender Submission.

You are kindly requested to acknowledge and accept the error and your letter should reached us on or before Thursday, 6<sup>th</sup> October, 2022. We shall assume you have accepted our corrections if we do not hear from you by the date indicated above.

Thank you.

JOHN-BAPTIST SIDDICK, AG. DIRECTOR OF PROCUREMENT  
FOR: VICE-CHANCELLOR



**UNIVERSITY OF ENERGY AND NATURAL RESOURCES, SUNYANI**  
**PROCUREMENT REQUISITION**  
**GOODS**

Procurement Entity: UENR Department/Project: RCEFS Source of Funds: Project Fund Procurement Number: 16 AUG 2022 Sequence Number: UENR - SUNYANI

Subject of Procurement: Procurement of office furnitures Location/Site: UENR - SUNYANI

Item No.	Description <i>(Fill in or attach a detailed Statement of Requirements for the Goods required Etc.)</i>	Quantity	Unit of Measure	Estimated Unit Cost	Estimated Total Cost
1.	Office Furnitures <i>Attached</i>				750,000.00
Account Code:					Estimated Total Cost:

Signatures required to certify that (1) the goods described are required, (2) included in the procurement plan, (3) funds are available or budgeted for the procurement, and (4) approval is granted the Procurement Director to proceed with the procurement process.

Signature: [Signature] AS Dir of Proc Director of Finance  
 Name: Prof. Eric Ofori Anini  
 Position: Director  
 Date: 10/08/2022

Signature: [Signature]  
 Name: Elvis Isaac - Fofada  
 Position: Vice-Chancellor  
 Date: 12/18/2022

Signature: [Signature]  
 Name: Paul Kwana Nketiah  
 Position: Director of Finance  
 Date: 11/08/22